

**MINUTES OF THE REGULAR MEETING  
OF THE  
MONROVIA LIBRARY BOARD  
HELD THURSDAY, JANUARY 27, 2022**

**CONVENE:** President Thomas convened the regular meeting of the Monrovia Library Board on Thursday, January 27, 2022 at 7:00 p.m. Due to the current Coronavirus Pandemic, the meeting was held virtually via Zoom. Staff in attendance: Community Services Director, Tina Cherry, Library Manager, Carey Vance, Adult Services Supervisor, Rebecca Elder, Management Analyst, Julie Gallardo and Administrative Assistant Giana Marini.

**PLEDGE OF ALLEGIANCE:** Boardmember Walters led the Flag Salute.

**ROLL CALL:** In attendance: Boardmember Harvis, Boardmember Wall, Boardmember Walters, Vice President Carlson and President Thomas.

**PRESENTATIONS:** None.

**CONSENT CALENDAR:** It was moved by Vice President Carlson and seconded by Boardmember Walters. There were no objections and the motion was unanimously approved.

**CC-1** Unadopted Minutes of the October 28, 2021 Regular Meeting

**CC-2** Adult and Youth Services Program Report for January 2022

**TEEN ADVISORY BOARD (TAB):** Charlie Gallardo, 11<sup>th</sup> grader at Monrovia High School, provided updates on current and upcoming TAB events.

**PUBLIC INPUT:** None.

**AR-1 Library Strategic Plan Q1 2022 Progress Report –** Carey Vance, Library Manager provided the 2022 Q1 Library Strategic Plan Progress Report. This year completes the final year of the 5-year strategic plan. As of January, 84 percent of the library's strategic plan goals have been completed. A total of 1,485 students have been served through mobile library van visits. There has been 376 veterans who have been supported through the Veterans Resource Center. The PressReader magazine database has provided access to 661 issues within the first few months of use.

The Teen Advisory Board (TAB) has volunteered a total of 21,948 hours since 2009. The library has focused on outdoor and afterhours programs in the park including storytimes, booktalks, Unmaker lab, Lego science experiments, and other craft programs. The library partnered with Parks and Recreation for events such as the Halloween Spooktacular, the Thanksgiving Thankful and Grateful event and the Annual Holiday Parade. The library will be partnering with Parks and Recreation at the Monrovia Area Partnership (MAP) conference and will be hosting an information booth. Staff will continue to work on the

**CC-1**

Library Enhancement Project plans to provide more indoor and outdoor space for the community. The library will continue to focus on a hybrid of virtual and indoor programming services in order to meet the community needs. The installation of the book locker in Recreation Park will take place this year and will provide expanded access to the community.

**After discussion**, it was moved by Boardmember Harvis and seconded by Vice President Carlson to: receive and file **Library Strategic Plan Q1 2022 Progress Report**.

**AR-2 2020 - 2021 California Public Library Survey** - Carey Vance, Library Manager provided an overview of the annual California Public Library Survey and the 2020-2021 findings. The library received a higher amount of state funds than the previous fiscal year. The Shared Vision Grant and the Virtual Programming Grant allowed staff to launch the new Monrovia Reads Van and conduct expansive virtual programming in order to reach the community. The Friends of the Monrovia Library bookstore reopened with limited hours. Staff was able to do an in depth evaluation of library collection and assessed every book in the building for damage and out of date materials. Although due to the pandemic circulation checkout numbers were lower. However, staff saw an increase in electronic material checkouts. Library Staff conducted programming through a combination of virtual and in-person programming, hosting a total of 377 programs for 2,942 participants. Virtually recorded programming reached a total of 22,862 views.

**After discussion**, it was moved by Boardmember Walters and seconded by Boardmember Harvis to: receive and file **AR-2 2020 - 2021 California Public Library Survey**

## **REPORTS FROM STAFF:**

### **RFS-1 Carey Vance, Library Manager**

- Youth Services Supervisor Linda Vera, has accepted a director's position with another library, and her position with the city is now vacant. Staff are working with Human Resources Department to recruit for this vacant position.
- The library will be partnering with the Monrovia Duarte Black Alumni Association (MDBAA) for the Black History Month event on Saturday, February 19 from 2pm to 4pm. There will be a live performance by *Rhythmus of the Village* at 2pm. There will be informational booths from *Day One*, which is a non-profit organization that promotes health and wellness. There will also be a display of books celebrating African American Icons of Medicine and Science, and an interactive play area celebrating doctors and healthcare workers. The library will be hosting weekly virtual Black History Month storytimes every Monday in February that will be introduced by an MDBAA member.
- Community Services Department put together a yearend review info graphic celebrating everything the department has accomplished over the past year.

**LIBRARY BOARD LIAISON REPORTS:**

- LR-1** Vice President Carlson: The Library Foundation held a meeting on Tuesday, January 26 to discuss 2022 plans.
- LR-2** Boardmember Harvis: The Historical Museum is open to the public Thursdays and Sundays from 1pm-4pm.
- LR-3** President Thomas: The Monrovia Coordinating Council will host a Black History Month event on February 12 at the Community Center. Other events planned are currently postponed.
- LR-4** Boardmember Wall: On January 12, Library Staff, Annette Simpson was nominated for the Literacy Legacy Award. An ad will be purchased in the programs calendar in her honor. Monrovia Reads is working on hosting parent classes at Canyon Early Learning Center once a month in February, March, and April. There is currently negotiations with the school district to work on Transitional Kindergarteners programs.
- LR-5** Boardmember Walters: No report.

**NEXT MEETING:**

The next regular Library Board meeting will be held on Thursday, February 24, 2022 at 7:00 p.m.

**ADJOURNMENT:** The regular meeting of the Library Board was adjourned at 8:07 p.m.