

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, JANUARY 18, 2022, 7:30 P.M.**

In accordance with Government Code Section 54953(e) and guidance from the California and Department of Public Health, Los Angeles County Health Department, and Occupational Safety and Health Administration, the City Council made the determination that there would not be a physical meeting location. Members of the public were encouraged to participate in the meeting remotely by viewing on the KGEM channel through their local cable provider or online at www.foothillsmedia.org.

SPECIAL MEETING: Mayor Tom Adams convened the Special Meeting of the Monrovia City Council on Tuesday, January 18, 2022, at 6:00 p.m. to discuss CS-1 Conference with Real Property Negotiator pursuant to Government Code §54956.8; Assessor Parcel Nos. 8507-003-907, 8507-003-908, 8507-003-909; City Manager; Negotiating Parties: Jara Enterprises, Inc., and Greens Development, Inc.; Under Negotiation: Price and Terms of Payment. In attendance were Councilmembers Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudgington, and Mayor Tom Adams, participating via videoconference pursuant to Government Code Section 54953(e). Councilmember Alexander C. Blackburn was absent. Mayor Adams adjourned the special meeting at 7:21 p.m.

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, January 18, 2022, at 7:35 p.m in honor of Julian Thaddeus Harris, born December 28, 2022, to parents Will and Lisa, and sister Olivia Harris. In attendance was City Manager Dylan Feik. Assistant City Manager Lauren Vasquez, City Clerk Alice D. Atkins, and City Attorney Craig A. Steele participated via videoconference.

INVOCATION: Pastor Brandan Spencer led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Larry J. Spicer led the pledge of allegiance.

ROLL CALL: In attendance were Councilmembers Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudgington, and Mayor Tom Adams. All members participated via videoconference pursuant to Government Code Section 54953(e). Councilmember Alexander C. Blackburn was absent.

REPORT OF CLOSED SESSION: City Attorney Craig Steele stated that the City Council met in closed session via teleconference to discuss the items on the posted agenda; four members were present and took no reportable action. Councilmember Blackburn was absent.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Pasadena Humane Pet of the Month: Michelle Holbrook, Pasadena Humane, provided an update on current Pasadena Humane programs.

STUDENT GOVERNMENT REPRESENTATIVE: Student Liaison Angelina Hamilton provided an update on happenings at Monrovia High School.

ORDER OF BUSINESS: There were no changes to the order of business.

CONSENT CALENDAR: At the request of Mayor Adams, City Clerk Alice Atkins read public input receive via email from Brian Yamaguchi related to item CC-9. **It was moved by Councilmember Spicer, seconded by Mayor Pro Tem Crudgington, to approve the consent calendar.** The motion carried unanimously by roll call vote. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the December 21, 2021, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the December 21, 2021, Special and Regular Meetings of the Monrovia City Council.

CC-2 Payroll Nos. 26 and 1 in the Net Amounts of \$ 711,027.37 and \$791,958.94, Respectively, and Warrant Registers dated December 23 and December 30, 2021, and January 6 and 13, 2022, in the Total Amounts of \$1,815,473.78, \$356,030.70, \$585,434.35, and \$203,000.30, Respectively: The City Council approved Payroll Nos. 26 and 1 in the net amounts of \$ 711,027.37 and \$791,958.94, respectively, and Warrant Registers dated December 23 and December 30, 2021, and January 6 and 13, 2022, in the Total Amounts of

\$1,815,473.78, \$356,030.70, \$585,434.35, and \$203,000.30, respectively.

CC-3 Review and Determine that the City Council will Continue to Conduct Public Meetings by Teleconference Pursuant to Government Code Section 54953(e): The City Council determined that the City will continue to conduct public meetings by teleconference pursuant to Government Code Section 54953(e), because in-person meetings would present imminent risks to the health and safety of attendees, staff, and members.

CC-4 Amendment No. 1 to the Agreement with Hub International Insurance Services, Inc., dated June 2, 2020, for Medical Insurance Brokerage Services in the Total Amount of \$94,500.00 for the Three (3) Year Period Ending December 31, 2024: The City Council approved the Amendment No. 1 to the Consultant Services Agreement with Hub International Insurance Services, Inc., dated June 2, 2020, in the total amount of \$94,500.00 for the 3-year period ending December 31, 2024, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-5 Award of Contract to Palp, Inc., dba Excel Paving Company for the Magnolia Avenue Water Line Improvements Project, Project #W-356 in an Amount Not to Exceed \$1,574,235.00 and Reject All Other Bids; Approve Task Order with Merrell Johnson Engineering, Inc., for Construction Management in an amount not to exceed \$136,309.00: The City Council awarded a contract to Palp Inc., dba Excel Paving Company for the Magnolia Avenue Water Line Improvements Project, Project #W-352, in an amount not to exceed \$1,574,235.00, rejected all other bids, approved a Task Order with Merrell Johnson Engineers for related construction management in an amount not to exceed \$136,309.00, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney

CC-6 Amendment No. 1 to the Consultant Services Agreement with Moore Iacofano Goltsman, Inc., dated October 6, 2020, Extending the Term to October 31, 2022, for the completion of the Monrovia Housing Element Update for the 2021-2029 Planning Cycle and Associated General Plan Amendments (Focused General Plan Update) and Environmental Analysis Pursuant to State Law: The City Council approved Amendment No. 1 to the Consultant Services Agreement with Moore Iacofano Goltsman, Inc., extending the term through October 31, 2022, for the completion of the Focused General Plan project, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-7 Amendment No. 1 to the Agreement with Paul Maurer Shows dated June 1, 2021, for a Total Amount of \$65,000 Related to Ride Operations for the 2022 Monrovia Days Community Festival: The City Council approved Amendment No. 1 to the Agreement with Paul Maurer Shows dated June 1, 2021, related to carnival ride operations during the 2022 Monrovia Days Community Festival for a total amount of \$65,000, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-8 Amendment No. 2 to the Lease Agreement with the Boys and Girls Club of the Foothills dated January 1, 2019, for Use of the Mary Wilcox Youth Center for the Period Ending December 31, 2021: The City Council approve Amendment No. 2 to the Lease Agreement with Boys and Girls Club of the Foothills dated January 1, 2019, for the period ending December 31, 2022, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-9 Purchase of Five (5) Motorola APX 8000 All-Band Portable Radios from Motorola in the Amount of \$52,166.60: The City Council approved the purchase of five (5) Motorola APX 8000 all-band portable radios from Motorola in the amount of \$52,166.60, and authorized the City Manager to execute the necessary documents in a form acceptable to the City Attorney.

PUBLIC INPUT: Public comment was accepted by email to City Clerk Atkins prior to 3:00 p.m. on the day of the meeting. The full text of comments were provided to all members of the City Council and posted to the City website.

1. Carol Daley (via zoom)
2. Stephanie Meyer (via zoom)
3. Brian Tindall (via zoom)
4. Sari Canales, Monrovia Chamber of Commerce (via Zoom)
5. Barbara Gholar, Monrovia Duarte Black Alumni (via zoom)
6. Karen Suarez (via zoom)

PUBLIC HEARINGS / MEETINGS:

PH-1 Proposed 48th Year (Fiscal Year 2022-2023) Community Development Block Grant (CDBG) Programs; Resolution No. 2022-01

Aleks Menasakanian, Neighborhood Services Program Coordinator, reviewed the Agenda Report and answered questions of the City Council.

Mayor Adams opened the Public Hearing.

Public Input:

1. Carol Daley (via zoom)

Mayor Adams closed the Public Hearing.

It was moved by Councilmember Shevlin, seconded by Councilmember Spicer, to adopt Resolution No. 2022-01. The motion carried unanimously by roll call vote.

PH-2 Annual Compliance Report and Update of the Traffic Impact Fee (TIF); Resolution No. 2022-03

Craig Jimenez, Community Development Director, reviewed the Agenda Report.

Mayor Adams opened and closed the Public Hearing, as there was no one who wished to speak.

It was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Crudgington, to adopt Resolution No. 2022-03. The motion carried unanimously by roll call vote.

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: City Manager Dylan Feik reviewed the directives as well as upcoming initiatives and programs.

RCM-2 Update Regarding Redistricting for the State of California and County of Los Angeles: City Attorney Steele provided an overview of the updated maps as a result of redistricting associated with the 2020 Census results.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:**RCC-1 Mayor Tom Adams**

- (a) State of the City Address
- (b) Water Conservation

RCC-2 Mayor Pro Tem Gloria Crudgington

- (a) At the request of Mayor Pro Tem Crudgington, Community Services Director Tina Cherry provided and presentation detailing recent New Year Eve events

RCC-3 Councilmember Alexander C. Blackburn was excused.

RCC-4 Councilmember Becky A. Shevlin

- (a) San Gabriel Valley Council of Governments update
- (b) Regional Housing Trust update
- (c) Upcoming community events
- (d) Los Angeles Blue Ribbon Homeless Committee update
- (e) San Gabriel Valley Mosquito and Vector Control District update
- (f) USPS free Covid-19 tests

RCC-5 Councilmember Larry J. Spicer

- (a) Upcoming community events
- (b) Request to look into installation of North and South bound turn signal at Mountain and Lemon

ADMINISTRATIVE REPORTS:

AR-1 Calling for the June 7, 2022, General Municipal Election; Requesting Consolidation with the Statewide Primary Election to be Conducted by the Los Angeles County Registrar of Voters, and Providing Regulations for Candidates; Adoption of Resolution Nos. 2022-04, 2022-05, and 2022-06:

City Clerk Atkins reviewed Agenda Report and answered questions of the City Council.

It was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Crudgington, to adopt Resolution Nos. 2022-04, 2022-05, and 2022-06. The motion carried unanimously by roll call vote.

AR-2 Consideration of Resolution No. 2022-07, A Resolution of the City Council of the City of Monrovia, California, Ordering that a Question Relating to Amending the City of Monrovia Municipal Code to Eliminate the Directly Elected Mayor Position and to Establish an Annual Rotation Process Among City Councilmembers for the Offices of Mayor and Mayor Pro Tempore be Submitted to the Voters of the City at the General Municipal Election to be Held on June 7, 2022, and Directing the City Attorney to Prepare an Impartial Analysis of the Measure:

City Attorney Steele reviewed Agenda Report and answered questions of the City Council.

Public Input:

1. Melissa Taylor (via email)
2. Sarah Earll (via email)
3. Carol Daley (via zoom)
4. Karen Suarez (via zoom)
5. Donna Baker (via zoom)
6. Catherine McCallum (via zoom)
7. Jason Willoughby (via zoom)
8. Tamala Kelly (via zoom)
9. Gayle Montgomery (via zoom)

It was moved by Mayor Pro Tem Crudgington, seconded by Councilmember Shevlin, to adopt Resolution No. 2022-07. The motion carried unanimously by roll call vote.

AR-3 Consultant Services Agreement with Sagecrest Planning and Environmental for the Preparation of an Inclusionary Housing Ordinance, a Density Bonus Ordinance, Accessory Dwelling Unit (ADU) Design Guidelines, and Environmental Analysis Pursuant to State Law in an Amount Not to Exceed \$154,090.00:

Sheri Bermejo, Planning Division Manager reviewed Agenda Report and answered questions of the City Council.

Public Input:

1. Jacob Pierce (via zoom)
2. Uzuri Sims (via email)
3. Carol Daley (via zoom)
4. Linda Elyad (via email)

It was moved by Councilmember Spicer, seconded by Councilmember Shevlin, to approve the Consultant Services Agreement with Sagecrest Planning and Environmental in an amount not to exceed \$154,090.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney. The motion carried unanimously by roll call vote.

AR-4 Amendment to Chapter 20 of Title 13 (Water Conservation) of the Monrovia Municipal Code to Establish the "Base Period Allocation" for Water Conservation Measures; Adoption of Urgency Ordinance No. 2022-02U:

Alex Tachiki, Public Works Deputy Director reviewed Agenda Report and answered questions of the City Council.

Public Input:

1. Karen Suarez (via zoom)
2. Jason Willoughby (via zoom)

- 3. Carol Daley (via zoom)
- 4. Gayle Montgomery (via zoom)
- 5. Brian Yamaguchi (via email)

It was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Crudgington, to adopt Urgency Ordinance No. 2022-02U. The motion carried unanimously by roll call vote.

City Attorney Steele read the title of Urgency Ordinance No. 2022-02U as follows:

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, AMENDING CHAPTER 20 OF TITLE 13 (WATER CONSERVATION) OF THE MONROVIA MUNICIPAL CODE TO ESTABLISH THE “BASE PERIOD ALLOCATION” FOR WATER CONSERVATION MEASURES

AR-5 Task Orders with Merrell Johnson Engineering, Inc., for Project and Construction Management in an Amount Not to Exceed \$679,139.40 for the Canyon Park Repair Project, and Project Design and Bid Support in an Amount Not to Exceed \$64,626.50 for the Booster Station Design for Emerson and Canyon Park Water System Project:

Public Works Deputy Director Tachiki reviewed Agenda Report and answered questions of the City Council.

Public Input:

- 1. Carol Daley (via zoom)

It was moved by Mayor Pro Tem Crudgington, seconded by Councilmember Shevlin, to approve task orders with Merrell Johnson Engineering, Inc., for project and construction management in an amount not to exceed \$679,139.40 for the Canyon Park Restoration Project, and Project Design and Bid Support in an amount not to exceed \$64,626.50 for the Booster Station Design for Emerson and Canyon Park Water System Project, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney. The motion carried unanimously by roll call vote.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, February 1, 2022, 7:30 P.M.

ADJOURNMENT: At 10:45 p.m., Mayor Adams adjourned the meeting of the Monrovia City Council in memory of Irene Banuelos, sister of Library Clerk Andrea Banuelos.

APPROVED:

ATTEST:

Tom Adams, Mayor

Alice D. Atkins, MMC, City Clerk