

**MINUTES OF THE REGULAR MEETING
OF THE
MONROVIA LIBRARY BOARD
HELD THURSDAY, FEBRUARY 25, 2016**

CONVENE: Board President Harvis convened the regular meeting of the Monrovia Library Board on Thursday, February 25, 2016 at 7:00 p.m., in the Monrovia Community Center Monroe Room, 119 West Palm Avenue, Monrovia, California. Staff in attendance: Public Services Director Tina Cherry, Adult Services Supervisor Rebecca Elder, Youth Services Supervisor Elizabeth Schneider, Library Management Analyst Julie Gallardo and Administrative Assistant Miga Wang.

PLEDGE OF ALLEGIANCE: President Harvis led the Flag Salute.

ROLL CALL: In attendance: Boardmembers Carlson, Wall, President Harvis. Boardmember Radford and Vice President Morgan were absent/ excused.

PRESENTATIONS: None

CONSENT CALENDAR: It was moved by Boardmember Wall and seconded by Boardmember Carlson to accept the consent calendar consisting of CC-1 and CC-2. Boardmember Carlson abstained from CC-1. There were no objections, and the motion was unanimously approved.

CC-1 Unadopted Minutes of the January 28, 2016 Regular Meeting

CC-2 Adult and Youth Services Program Report for January 2016

TEEN ADVISORY BOARD (TAB): Wendy Werner, a junior at Monrovia High School and Mary Tuite, a freshman at Monrovia High School provided updates on current and upcoming TAB events.

PUBLIC INPUT: None

AR-1 Library Strategic Plan (Verbal Report): Tina Cherry, Public Services Director provided the board with information related to the Library Strategic Plan:

- Summarized the history of the current operational plan, which was intended for five years (2009 – 2014).
- Broke down year by year goals, analyzed the current plan's strengths, opportunities, weakness and threats.
- Develop next Strategic Plan to include: factors impacting our future – from community aspirations; our stakeholders thoughts; our organization and industry trends.
- Program priorities: Literacy, Technology service, Legacy Project, Outreach and volunteers.
- Next Steps: Establish Strategic Plan for the next five years and options to develop the plan.

After discussion, it was moved by Boardmember Wall and seconded by Boardmember Carlson to move forward with a Library Board study session for the Library Strategic Plan. There were no objections, and the motion was unanimously approved.

CC-1

REPORTS FROM STAFF:

RFS-1 Tina Cherry, Public Services Director provided the Board with an update on:

- Proposed Smoking Ban in City Parks – Community Services Commission created a Sub-Committee to evaluate the proposed Smoking Ban in Monrovia Parks; sub-committee will present the findings to the Commission. If the Commission agrees, will move forward to present recommendations to City Council.
- 4TH Dimension / Community Center Project – Project resulted in good discussion and a plan for a needs assessment of the current facility.
- Parking in Old Town – City Council has contracted Traffic Engineer to evaluate parking in Old Town; including EV charging stations, better signage, and a possible partnership with vacant private parking spaces.
- Library Staffing - in the process of interviewing and hiring various positions, including Library Manager, Literacy Coordinator, Part-time Librarians and Part-time Administrative Assistant.

RFS-2 Elizabeth Schneider, Youth Services Supervisor provided the Board with an update on:

- The Mural Project at the Library - the mural artist, Mike Stilkey, is stacking the books into the cabinet. He will start painting in early March. The art will be unveiled on Friday, March 11, 2016 at 6:00 p.m.
- Creating diverse programs – Black history month story telling last month. Currently working on Dia De Los Ninos/ Dia de Los libros. This program is about linking children and their families through books by creating a book fiesta. It also emphasizes the importance of literacy for children of all backgrounds. The program date is set for April 30.

RFS-3 Rebecca Elder, Adult Services Supervisor provided the Board with an update on:

- Technology Pilot Program – a volunteer based program with a Tech Team Coaches. The coaches team up with individuals for 30 minute session based on their technology needs. The program begins in March.

RFS-4 Julie Gallardo, Library Management Analyst provided the Board with an update on:

- National Library Week will be observed April 11-16 with the theme, "Libraries Transform" The Library will celebrate by offering fee forgiveness to patrons with outstanding fees when they visit the library between April 11-16. The hope is to get patrons who have not used the library to get back and start benefiting from the great programs offered and to allow staff to continue to encourage a life-long of reading.

LIBRARY BOARD LIAISON REPORTS:

LR-1 Boardmember Carlson: Monrovia Reads fundraiser event is on March 2. Read Across Monrovia start on March 3.

LR-2 President Harvis: No Report

LR-3 Vice President Morgan: Absent/ Excused

LR-4 Boardmember Radford: Absent/ Excused

LR-5 Board Member Wall: The Foundation is looking forward to engage with the planning of the Library Strategic plan. Suggested breaking into groups and each having a facilitator to help set goals and reach out to the community for feedback.

NEXT MEETING: The next regular Library Board meeting will be held on Thursday, March 24, 2016 at 7:00 p.m. at the Monrovia Community Center, Monroe Room.

ADJOURNMENT: The regular meeting of the Library Board was adjourned at 8:29p.m.

CC-1