

**MINUTES OF THE REGULAR MEETING
OF THE
MONROVIA LIBRARY BOARD
HELD THURSDAY, APRIL 28, 2016**

CONVENE: Board President Harvis convened the regular meeting of the Monrovia Library Board on Thursday, April 28, 2016 at 7:00 p.m., in the Monrovia Community Center Monroe Room, 119 West Palm Avenue, Monrovia, California. Staff in attendance: Public Services Director Tina Cherry, Adult Services Supervisor Rebecca Elder, Youth Services Supervisor Elizabeth Schneider, Library Management Analyst Julie Gallardo and Administrative Assistant Miga Wang.

PLEDGE OF ALLEGIANCE: Boardmember Morgan led the Flag Salute.

ROLL CALL: In attendance: Boardmembers Carlson, Wall, Radford, Vice President Morgan, President Harvis.

PRESENTATIONS: Sandy Burud provided a presentation on the status of the Monrovia Legacy Project.

CONSENT CALENDAR: It was moved by Boardmember Harvis and seconded by Boardmember Radford to accept the consent calendar consisting of CC-1 and CC-2. Boardmember Radford and Vice President Morgan abstained from CC-1. There were no objections, and the motion was unanimously approved.

- CC-1** Unadopted Minutes of the March 24, 2016 Regular Meeting
- CC-2** Adult and Youth Services Program Report for April 2016

TEEN ADVISORY BOARD (TAB): Janelle Fisk, 7th grader at Clifton Middle School provided updates on current and upcoming TAB events.

PUBLIC INPUT: None

AR-1 Library Strategic Plan – Study Session (Verbal Report): Tina Cherry, Public Services Director provided the Library Board with a draft Request for Proposal (RFP) that included: project description, scope of work, and tentative timelines. The draft goals are to: 1) Reveal RFP goals and 2) Solicit feedback. The selected consultant is to initiate the process by August 1, 2016 and have the final draft for review by December 1, 2016.

After discussion, it was moved by Boardmember Wall and seconded by Boardmember Carlson to move forward with the Request for Proposal for the Library Strategic Plan consultant. There were no objections, and the motion was unanimously approved.

CC-1

REPORTS FROM STAFF:

RFS-1 Tina Cherry, Public Services Director reported;

- Boardmembers, Mark Harvis, Alrita Morgan and Barbara Radford terms are set to expire. • The new Library Manager is scheduled to be on board on May 17 and will attend the next Library Board meeting. A light reception will be held in her honor prior to the start of the meeting.

RFS-2 Elizabeth Schneider, Youth Services Supervisor reported;

- Teen volunteer recruitment for Summer Reading Program is open to 7th to 12th grade teens. All volunteers are required to attend two meetings, and will be responsible for running the Lego Club program this summer. • Día De Los Ninos/Día de Los Libros program is scheduled for Saturday, April 30, 2016 at Station Square Park, followed by Family Zumba, Create Your Own Bookmark, Cookie decorating and Story Walk.

RFS-3 Rebecca Elder, Adult Services Supervisor reported;

- Monrovia Library is included in the California State Library funding for 2016~2017 to support veteran programming. • The library has created a banner for a Memorial Day display at Live Oak Cemetery for all veterans to sign. • There is an interactive memorial display in the Library Lobby to gather all veterans' memories and stories.

RFS-4 Julie Gallardo, Library Management Analyst reported;

- The library hosted a very successful fee amnesty during National Library Week on April 11-16, that resulted in 256 accounts being pardoned of fines totaling approximately \$2,400. Patrons returned 196 books from this program that went back into circulation. During this amnesty, 44 patrons reinstated their accounts allowing them to fully benefit from all Library materials and programming.

LIBRARY BOARD LIAISON REPORTS:

LR-1 Boardmember Carlson: Councilmember Becky Shevlin spoke on behalf of Monrovia Reads. The fundraiser event raised over \$15,000 dollars.

LR-2 President Harvis: No Report.

LR-3 Vice President Morgan: No Report.

LR-4 Boardmember Radford: The Friends of the Library bi-annual book sale is scheduled on May 13-May 14. The annual membership meeting is being held on May 12 from 5 p.m. at 7 p.m. along with the book pre-sale for members only.

LR-5 Boardmember Wall: Extended a formal invitation to the Board and Staff for the meeting with Futurist - Joan Frye Williams, on Saturday, June 18, 2016.

NEXT MEETING: The next regular Library Board meeting will be held on Thursday, May 26, 2016 at 7:00 p.m. at the Monrovia Community Center, Monroe Room.

ADJOURNMENT: The regular meeting of the Library Board was adjourned at 8:16 p.m.

CC-1