

**MINUTES OF THE REGULAR MEETING
OF THE
MONROVIA LIBRARY BOARD
HELD THURSDAY, JUNE 23, 2016**

CONVENE: Vice President Dr. Morgan convened the regular meeting of the Monrovia Library Board on Thursday, June 23, 2016 at 7:00 p.m., in the Monrovia Community Center Monroe Room, 119 West Palm Avenue, Monrovia, California. Staff in attendance: Public Services Director Tina Cherry, Library Manager Carey Vance, and Administrative Assistant Miga Wang.

PLEDGE OF ALLEGIANCE: Boardmember Radford led the Flag Salute.

ROLL CALL: In attendance: Boardmembers Carlson, Wall, Radford, Vice President Morgan, President Harvis. President Harvis were absent/ excused.

PRESENTATIONS: Olive Chi, City Manager presents Directly Elected Mayor Advisory Committee Outreach.

CONSENT CALENDAR: It was moved by Boardmember Wall and seconded by Boardmember Radford to accept the consent calendar consisting of CC-1 and CC-2. There were no objections, and the motion was unanimously approved.

CC-1 Unadopted Minutes of the May 26, 2016 Regular Meeting

CC-2 Adult and Youth Services Program Report for June 2016

TEEN ADVISORY BOARD (TAB): Daniel Ornelas 10th grade at Monrovia High School, Cat Swallow 8th grade at Santa Fe Middle School, Leo Martinez 9th grade at a private school provided updates on current and upcoming TAB events.

PUBLIC INPUT: None

AR-1 Library Strategic Plan – Request For Proposal (Verbal Report): Tina Cherry, Public Services Director provide the Library Board with an update on the Request for Proposal (RFP) for the Library Strategic Plan. On Friday, June 17, library staff along with Boardmember Mark Harvis, interviewed five consulting firms and evaluated the firms based on specific criteria that included: Qualification of the consultant; Experience of the firm; Reputation of the consultant; Fit for the individual; Approach to the plan; Community engagement; Knowledge and Trends in the industry; and Experience of the firm specifically in the library. The panel recommended consulting with Jennifer Sweeney and Associates.

After discussion, it was moved by Boardmember Wall and seconded by Boardmember Carlson to move forward with the recommendation to hire Jennifer Sweeney and Associates. There were no objections, and the motion was unanimously approved.

AR-2 Library Board Reorganization - Carey Vance, Library Division Manager announced the Library Board reorganization for the 2016-17 program year.

After discussion, it was moved by Boardmember Wall, and seconded by Boardmember Radford to elect Vice President Morgan as the Board President, and Boardmember Carlson as Vice President for the 2016-2017 program year.

REPORTS FROM STAFF:

RFS-1 Tina Cherry, Public Services Director:

- Welcomed New Library Boardmember – Kim Walters

RFS-2 Carey Vance, Library Division Manager updated the Board on:

- Personnel Updates-Five Circulation Clerks and two Library Aids were recently hired.
- ILS/Apollo Update – The system was installed on the evening of June 22. The Library went live with the new system on Thursday, June 23.
- The Summer Reading Program had 899 participants in the first week. The Summer Reading Kick-off was held on June 16 at Station Square, and had 130 participants come out and join the celebration.

LIBRARY BOARD LIAISON REPORTS:

LR-1 Boardmember Carlson: Library foundation is considering a scholarship sponsorship for TAB

LR-2 President Harvis: Absent/ Excused

LR-3 Vice President Morgan: No Report.

LR-4 Boardmember Radford: Friends is in the process of putting together a Policies and Procedure manual.

LR-5 Board Member Wall: The Foundation donated \$7,000 to the Summer Reading program.

NEXT MEETING: The next regular Library Board meeting will be held on Thursday, July 28, 2016 at 7:00 p.m. at the Monrovia Community Center, Monroe Room.

ADJOURNMENT: The regular meeting of the Library Board was adjourned at 8:12 p.m.