

**MINUTES OF THE REGULAR MEETING
OF THE
MONROVIA LIBRARY BOARD
HELD THURSDAY, July 28, 2016**

CONVENE: President Dr. Morgan convened the regular meeting of the Monrovia Library Board on Thursday, July 28, 2016 at 7:00 p.m., in the Monrovia Community Center Monroe Room, 119 West Palm Avenue, Monrovia, California. Staff in attendance: Public Services Director Tina Cherry, Library Manager Carey Vance, Adult Services Supervisor Rebecca Elder, Youth Services Supervisor Elizabeth Schneider, Library Management Analyst Julie Gallardo and Administrative Assistant Miga Wang.

SWEARING IN: New Boardmember Kim Walters and New Appointments.

PLEDGE OF ALLEGIANCE: Boardmember Wall led the Flag Salute.

ROLL CALL: In attendance: Boardmembers Walters, Wall, Harvis, Vice President Carlson, President Morgan.

PRESENTATIONS: Youth Services Supervisor Elizabeth Schneider recognized the Teen Advisory Board Volunteers of the Year 2016: Naz Shalviri, Juan Esparza, Jacob Syzmlcowski, and Leo Martinez

CONSENT CALENDAR: It was moved by Boardmember Wall and seconded by Boardmember Carlson to accept the consent calendar consisting of CC-1 and CC-2. Boardmember Harvis abstained from CC-1. There were no objections, and the motion was unanimously approved.

CC-1 Unadopted Minutes of the June 26, 2016 Regular Meeting

CC-2 Adult and Youth Services Program Report for July 2016

TEEN ADVISORY BOARD (TAB): Cat Swallow 8th grade at Santa Fe Middle School, Leo Martinez 9th grade at Private School and Megan Matthiesen 11th at Monrovia High School provided updates on current and upcoming TAB events.

PUBLIC INPUT: None

AR-1 Library Strategic Plan – Request For Proposal (Verbal Report): Tina Cherry, Public Services Director provided the Library Board with an update on the Library Strategic Plan. The City Council approved the Library's recommendation to move forward with Jennifer Sweeney and Associates consulting firm for the Library's strategic plan on July 5 meeting. The agreement has been finalized and it is scheduled to be executed. The first logistical kick-off meeting will be with library staff, tentatively set for the second or third week of August.

After discussion, it was moved by Boardmember Wall and seconded by Boardmember Carlson to move forward with the recommendation from Tina Cherry's report. There were no objections, and the motion was unanimously approved.

AR-2 2015-2016 Teen Advisory Board (TAB) Evaluation: Elizabeth Schneider, Youth Services Supervisor provided the Library Board with the annual evaluation overview of the 2015-2016 Teen Advisory Board. This school year there were a total 192 TAB members enrolled compared to 164 members the previous year. TAB members volunteered 2,324 hours and saved the Library \$27,888. All of the TAB programming was funded by the Friends of Monrovia Library. This year Youth Services created Exit Survey Program and asked the exiting TAB members five questions and share with the Board some of their answers and feedback.

CC-1

After discussion, it was moved by Boardmember Harvis, and seconded by Boardmember Wall to, the appropriate action would be in motion to: **Receive and file, AR-1 2015-16 Teen Advisory Board (TAB) Evaluation.**

REPORTS FROM STAFF:

RFS-1 Carey Vance, Library Division Manager

- Update on Apollo ILS – An appreciation to Julia Gallardo as her hard work to make the Apollo system running smoothly.
- Congratulations to Rebecca and Mabel for securing the \$9,725 Veterans Connect grant for the Library. The fundings will help establish a Veterans Resource Center, purchase material, equipment, display materials, and Staff and volunteer training.
- Library Board Liaison Assignments - new member Kim Walters takes on Legacy Project and Friend's of Monrovia Library.
- Summer Reading Program ended on July 30. Total 1,487 signed up, received 2,798 reviewed and total read 29,329 days.

LIBRARY BOARD LIAISON REPORTS:

LR-1 Vice President Carlson: Monrovia Reads Back to School Book supply distribution will take place on August 9.

LR-2 Boardmember Harvis: No Report

LR-3 President Morgan: No report

LR-4 Boardmember Walters: Met with Sandy and Reese from the Legacy project. Boardmember Walters will provide ongoing updates.

LR-5 Board Member Wall: Literacy Fundraising event on February 26, 2017

NEXT MEETING: The next regular Library Board meeting will be held on Thursday, August 25, 2016 at 7:00 p.m. at the Monrovia Community Center, Monroe Room.

ADJOURNMENT: The regular meeting of the Library Board was adjourned at 7:52 p.m.

CC-1