

MONROVIA CITY COUNCIL AGENDA
City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting
Tuesday, May 3, 2022, 7:30 P.M.

UPDATED INFORMATION FOR IN-PERSON MEETING



75th CITY COUNCIL

Tom Adams
Mayor

Gloria Crudgington
Mayor Pro Tem

Alexander C. Blackburn
Councilmember

Becky A. Shevlin
Councilmember

Larry J. Spicer
Councilmember

Alice D. Atkins
City Clerk
Acting City Treasurer

Dylan Feik
City Manager

Craig A. Steele
City Attorney

Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

CORONAVIRUS DISEASE (COVID-19) ADVISORY: Wearing masks indoors is strongly recommended, as well as full vaccination or a recent negative test.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California, and posted online.

Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings as follows:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at www.foothillsmedia.org/monrovia

PUBLIC COMMENT WILL BE ACCEPTED BY THE FOLLOWING MEANS:

IN PERSON: where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record.

BY EMAIL: Public comment will be accepted by email to cityclerk@ci.monrovia.ca.us before 3:00 p.m. on the day of the meeting. Public comment will not be read aloud; however, the full text will be provided to all members of the City Council and made available on the City's website prior to the meeting. Public input related to Public Hearings will be accepted by email to cityclerk@ci.monrovia.ca.us prior to the close of the Public Hearing.

BY ZOOM OR BY PHONE - Meeting ID 826 0476 2691: To provide comments from your computer, laptop, or smartphone, join at <https://zoom.us/join>, or call 1-669-900-9128.

NOTE: Due to technology limitations with live broadcasting, Zoom participation will include audio only. You may simultaneously view the meeting through KGEM as described above. Please mute other devices when it is your turn to speak.

To comment during the public comment portions of the agenda, click the Participants "raise hand" icon or press *9 on your phone at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes.

MATTERS NOT ON THE AGENDA should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. By State law, the City Council may not discuss or vote on items not on the agenda.

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 75th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, May 3, 2022
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE	Mayor Tom Adams
INVOCATION	Police Chaplain Terrence Brown
PLEDGE OF ALLEGIANCE	Councilmember Becky A. Shevlin
ROLL CALL	Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Mayor Pro Tem Gloria Crudgington, and Mayor Tom Adams. Councilmember Larry J. Spicer is excused.

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

PR-1 Proclaiming April 2022 as "DMV/Donate Life Month"

PR-2 Proclaiming May 1-7, 2022, as "Professional Municipal Clerks Week"

PR-3 Proclaiming May 2022 as "Mental Health Awareness Month"

PR-4 Proclaiming May 2022 as "Asian American and Pacific Islander Heritage Month"

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Angelina Hamilton

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

CC-1 [Unadopted Minutes of the April 19, 2022, Special and Regular Meetings of the Monrovia City Council](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Adopt the Minutes of the April 19, 2022, Special and Regular Meetings

CC-2 [Payroll No. 9 in the Net Amount of \\$729,250.40, and Warrant Registers dated April 21 and April 28, 2022, in the Total Amounts of \\$643,182.86, and \\$580,726.21, Respectively](#)

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Approve Payroll No. 9 in the net amount of \$729,250.40, and Warrant Registers dated April 21 and April 28, 2022, in the total amounts of \$643,182.86, and \$580,726.21, respectively

- CC-3 [Consultant Services Agreement with Jamie Yamashita dba Five Point Design for On-Call Landscape Design Services for the Period Ending June 30, 2025 in an Amount not to Exceed \\$50,000.00 per Fiscal Year](#)
Staff Reference: Tina Cherry, Community Services Director
Recommendation: Approve the on-call Consultant Services Agreement with Jamie Yamashita dba Five Point Design for landscape design services for the period ending June 30, 2025 in an amount not to exceed \$50,000.00 per fiscal year, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-4 [First Amendment of the Support Services Agreement with Monrovia Chamber of Commerce dated July 1, 2019, to extend the term for a Period Ending June 30, 2023, in an Amount Not to Exceed \\$45,000.00](#)
Staff Reference: Lauren Vasquez, Assistant City Manager
Recommendation: Approve the First Amendment of the Support Agreement with Monrovia Chamber of Commerce dated July 1, 2019, to extend the term for a period ending June 30, 2023, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-5 [Extension and Second Amendment of the Lease and Operating Agreement dated July 1, 2018, with Community Media of the Foothills for the Period Ending June 30, 2023, in an Amount Not to Exceed \\$190,000.00](#)
Staff Reference: Lauren Vasquez, Assistant City Manager
Recommendation: Approve the Extension and Second Amendment of the Lease and Operating Agreement dated July 1, 2018, with Community Media of the Foothills for the period ending June 30, 2023, in an amount not to exceed \$190,000.00 and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-6 [Amendment No. 3 to the Consultant Services Agreement with Pacific Productions dated June 18, 2019, Related to Professional Audio Services for Community Events for the Period Ending June 30, 2025 in an Amount not to Exceed \\$60,000.00 per Fiscal Year](#)
Staff Reference: Rebecca Sandoval, Recreation Manager
Recommendation: Approve Amendment No. 3 to the Consultant Services Agreement with Pacific Productions to provide professional audio services for City special events extending the term to June 30, 2025 in an amount not to exceed \$60,000 per fiscal year, and to authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-7 [Amendment No. 3 to the Agreement with Mountainside Communion - A Church of the Nazarene dated August 1, 2018, for Expanded Support of the Housing Displacement Response Program for the Period Ending June 30, 2024](#)
Staff Reference: Tina Cherry, Community Services Director
Recommendation: Approve Amendment No. 3 to the Agreement with Mountainside Communion - A Church of the Nazarene dated August 1, 2018, for Expanded Support of the Housing Displacement Response Program for the Period Ending June 30, 2024, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-8 [Supplemental Provisions Agreement with Southern California Edison for a Remote Grid Standalone Power System](#)
Staff Reference: Alex Tachiki, Public Works Deputy Director
Recommendation: Approve a Supplemental Provisions Agreement with Southern California Edison for a remote grid standalone power system and authorize the City Manager to execute all necessary documents in a form approved by the City Attorney
- CC-9 [Pilot Agreement with Zenner USA Related to an Automated Meter Interface System](#)
Staff Reference: Christopher Castruita, Senior Management Analyst
Recommendation: Approve a Pilot Agreement with Zenner USA related to an Automated Meter Interface Water Meter System, and to authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

- CC-10 [Proposed Revision of the City's Full-Time Classification & Compensation Program Overview for Fiscal Years 2016-2017 through 2020-2021](#)
 Staff Reference: Lauren Vasquez, Assistant City Manager
 Recommendation: Approve the revised the Full-Time Classification & Compensation Program Overviews for Fiscal Years 2016-2017 through 2020-2021
- CC-11 [Authorization to Submit an Application for Historic Landmark Designation for the Library Park Band Shell](#)
 Staff Reference: Craig Jimenez, Community Development Director
 Recommendation: Authorize the submittal of an application for historic landmark designation for the band shell in Library Park
- CC-12 [Memorandum of Understanding between the City and the Monrovia Unified School District for the Continued Provision of the School Resources Officer \(SRO\) Program for the Period Ending June 30, 2023](#)
 Staff Reference: Lauren Vasquez, Assistant City Manager
 Recommendation: Approve a Memorandum of Understanding between the City of Monrovia and the Monrovia Unified School District to continue the SRO Program through June 30, 2023, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis, or follow instructions for remote participation included on the cover sheet of this agenda. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS – None

REPORTS OF CITY MANAGER AND STAFF

- RCM-1 [City Council Directives Update](#)
 Staff Reference: Dylan Feik, City Manager

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Tom Adams
 RCC-2 Mayor Pro Tem Gloria Crudgington
 RCC-3 Councilmember Alexander C. Blackburn
 RCC-4 Councilmember Becky A. Shevlin
 RCC-5 Councilmember Larry J. Spicer - Excused

ADMINISTRATIVE REPORTS

- AR-1 [Fiscal Year 2021-2022 Operating Budget Update, Resolution No. 2022-24](#)
 Staff Reference: Buffy J. Bullis, Administrative Services Director
 Recommendation: Adopt Resolution No. 2022-24

AR-2 [Joint Exercise of Powers Agreement Among the Cities of Arcadia, Bradbury, Duarte, Monrovia, and Sierra Madre, Establishing the Rio Hondo/San Gabriel River Watershed Management Joint Powers Authority; Resolution No. 2022-25](#)

Staff Reference: Alex Tachiki, Public Works Deputy Director

Recommendation: Adopt Resolution No. 2022-25, and authorize the Mayor to execute the necessary documents in a form approved by the City Attorney

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, May 17, 2022, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California. NOTE: The Regular Meeting scheduled for June 7, 2022 has been cancelled.

ADJOURNMENT

IN MEMORY OF

Rosaria Tina Hoskins, Longtime Monrovia Resident

Travell Gray, Former Community Services Recreation Leader

Ronald Anthony Handy, Veteran and Longtime Monrovia Resident

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 29th day of April, 2022.

Alice D. Atkins, MMC, City Clerk