

**MINUTES OF THE REGULAR MEETING
OF THE
MONROVIA LIBRARY BOARD
HELD THURSDAY, SEPTEMBER 22, 2016**

CONVENE: President Dr. Morgan convened the regular meeting of the Monrovia Library Board on Thursday, September 22, 2016 at 7:00 p.m., in the Monrovia Community Center Monroe Room, 119 West Palm Avenue, Monrovia, California. Staff in attendance: Public Services Director Tina Cherry, Library Manager Carey Vance, Adult Services Supervisor Rebecca Elder, Youth Services Supervisor Elizabeth Schneider, and Administrative Assistant Miga Wang.

PLEDGE OF ALLEGIANCE: Boardmember Walters led the Flag Salute.

ROLL CALL: In attendance: Boardmembers Walters, Wall, Harvis, Vice President Carlson, President Dr. Morgan.

PRESENTATIONS: Youth Services Librarian, Diane Garcia presented the STEAM Program – Paper Circuits.

CONSENT CALENDAR: It was moved by Boardmember Carlson and seconded by Boardmember Harvis to accept the consent calendar consisting of CC-1 and CC-2. Boardmember Wall and Walters abstained from CC-1. There were no objections, and the motion was unanimously approved.

CC-1 Unadopted Minutes of the August 25, 2016 Regular Meeting

CC-2 Adult and Youth Services Program Report for September 2016

TEEN ADVISORY BOARD (TAB): Andrew Lygre, 6th grader at Clifton Middle School provided updates on current and upcoming TAB events.

PUBLIC INPUT: None

AR-1 2016 Summer Reading Program Evaluation: Elizabeth Schneider, Youth Services Supervisor and Rebecca Elder, Adult Services Supervisor provided an evaluation of the 2016 Summer Reading Program. A total of 1,855 participants signed up for the program and logged over 20,000 hours of reading activities. Staff hosted a total of 116 youth and adult programs. Based on the report, the program attendance had a decrease. Staff attributes the decrease to more outdoor programs this summer such as the Summer Kick-off, Family Dance Party at Station Square, and the Friday Night Fair. The attendance for these outdoor programs was difficult to capture since most were drop-in programs and do not require registrations. Approximately 64 teens volunteered 1,436 hours, and developed 19 programs. A total of 351 teens attended the events.

After the discussion, it was moved by Boardmember Harvis and seconded by Boardmember Wall to receive and file AR-1 2016 Summer Reading Program Evaluation. There were no objections, and the motion was unanimously approved.

CC-1

AR-2 2015-16 Monrovia Reads and Plays Evaluation: Katie Distelrath, Recreation Manager, presented the Library Board with an evaluation of the 2015-16 Monrovia Reads and Plays program. The Monrovia Reads and Plays (MRP) Program was developed to provide literacy and recreation services for neighborhoods with no local or convenient access to literacy and to recreation daily. This program consists of 45 minutes of reading and literacy and 45 minutes of recreational activities, sports, games, and crafts. This year's program will include fitness and excursion, field trip. There were 38 registered participants this year, a drop from last year's 50. The decrease in participation is due to former participants aging out of the program and MRP is also considering if the program is reaching the youth any more and including the possibility of moving the location to serve more youth and children.

After the discussion, it was moved by Boardmember Carlson and seconded by Boardmember Harvis to receive and file AR-1 2015-16 Monrovia Reads and Plays Program Evaluation. There were no objections, and the motion was unanimously approved.

REPORTS FROM STAFF:

RFS-1 Tina Cherry, Public Services Director provided the Board with following updates:

- Library Strategic Plan Update – the first key stakeholders meeting was held on September 17. We had a total of 16 attendees. The consultants are currently working on a survey in both electronic and paper formats that will be distributed soon.
- The next activity is a Community Forum on October 8, from 9-1 p.m. in the Library Community Room. Key stakeholder groups will be invited. Individuals who do not receive an invitation will not be turned away. We want to ensure we have good representation from all supporting groups. Participants will be given the following questions:
 1. What are the greatest challenges facing your community in the next three to five years?
 2. What are the greatest challenges facing the library in the in the next three to five years?
 3. What are the greatest opportunities for the community?
 4. What are the greatest opportunities for the library?
 5. What positive changes would indicate to you that progress is being made?
- Consultant Ray Patchett, will provide the Board with an update on the progress of the Library Strategic Plan on the regularly scheduled Library Board Meeting scheduled on October 27.

RFS-2 Carey Vance, Library Manager updated the Board with the following:

- Provided a demo on the library's online digital magazine database subscription, Zinio.
- There were a total of 157 library card sign-ups in the first fifteen days during the National Library month.
- Zip Day resulted in 715 patrons visits in the library. A 37% increase on an average Saturday.
- The library increased the limit on check-outs to 30 items. This change is in efforts to encourage patrons to check out more items and increase circulation.

LIBRARY BOARD LIAISON REPORTS:

- LR-1** Vice President Carlson: Monrovia Read Across Monrovia is scheduled on October 6, Thursday. The spring Read Across event will be held on March 2, 2017.
- LR-2** Boardmember Harvis: No Report.
- LR-3** President Dr. Morgan: The Community Coordinating Council meeting hosted two guest speakers from Raw Inspiration, the Friday Night Fair consultant to talk about the new management and improvements on the Friday Night Fair.
- LR-4** Boardmember Wall: Literacy Fundraiser is set for February 26, 2017. The Foundation voted to award the library \$28,000 for the Maker Space programs and Literacy programs.
- LR-5** Board Member Walters: No Report.

NEXT MEETING: The next regular Library Board meeting will be held on Thursday, October 27, 2016 at 7:00 p.m. at the Monrovia Community Center, Monroe Room.

ADJOURNMENT: The regular meeting of the Library Board was adjourned at 8:25 P.M.