

MONROVIA CITY COUNCIL AGENDA  
City Council Chambers  
415 South Ivy Avenue, Monrovia, California 91016

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Welcome to the Monrovia City Council Meeting  
Tuesday, May 17, 2022, 7:30 P.M.

**UPDATED INFORMATION FOR IN-PERSON MEETING**



75<sup>th</sup> CITY COUNCIL

Tom Adams  
Mayor

Gloria Crudgington  
Mayor Pro Tem

Alexander C. Blackburn  
Councilmember

Becky A. Shevlin  
Councilmember

Larry J. Spicer  
Councilmember

Alice D. Atkins  
City Clerk  
Acting City Treasurer

Dylan Feik  
City Manager

Craig A. Steele  
City Attorney

Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

**CORONAVIRUS DISEASE (COVID-19) ADVISORY:** Wearing masks indoors is strongly recommended, as well as full vaccination or a recent negative test.

**MEETINGS:** Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California, and posted online.

Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings as follows:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at [www.foothillsmmedia.org/monrovia](http://www.foothillsmmedia.org/monrovia)

**PUBLIC COMMENT WILL BE ACCEPTED BY THE FOLLOWING MEANS:**

**IN PERSON:** where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record.

**BY EMAIL:** Public comment will be accepted by email to [cityclerk@ci.monrovia.ca.us](mailto:cityclerk@ci.monrovia.ca.us) before 3:00 p.m. on the day of the meeting. Public comment will not be read aloud; however, the full text will be provided to all members of the City Council and made available on the City's website prior to the meeting. Public input related to Public Hearings will be accepted by email to [cityclerk@ci.monrovia.ca.us](mailto:cityclerk@ci.monrovia.ca.us) prior to the close of the Public Hearing.

**BY ZOOM OR BY PHONE - Meeting ID 826 0476 2691:** To provide comments from your computer, laptop, or smartphone, join at <https://zoom.us/join>, or call 1-669-900-9128.

**NOTE:** Due to technology limitations with live broadcasting, Zoom participation will include audio only. You may simultaneously view the meeting through KGEM as described above. Please mute other devices when it is your turn to speak.

To comment during the public comment portions of the agenda, click the Participants "raise hand" icon or press \*9 on your phone at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes.

**MATTERS NOT ON THE AGENDA** should be presented within a three to five minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

**MATTERS ON THE AGENDA:** If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

**PUBLIC HEARINGS AND APPEALS** are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

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In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING  
of the 75<sup>th</sup>  
MONROVIA CITY COUNCIL  
City Council Chambers  
415 South Ivy Avenue  
Tuesday, May 17, 2022  
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Pro Tem Gloria Crudgington

IN HONOR OF Juniper Moon Navarro, Born April 20, 2022, to Parents Ian & Natalie Navarro and Grandparents Bob (Park Naturalist) & Lisa Navarro

INVOCATION

PLEDGE OF ALLEGIANCE Mayor Pro Tem Gloria Crudgington

ROLL CALL Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, and Mayor Pro Tem Gloria Crudgington. Mayor Tom Adams is excused.

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

PR-1 Introduction of Newly Hired and Promoted Employees  
Staff Reference: Lauren Vasquez, Assistant City Manager

PR-2 [Recognition of 2021-2022 Student Liaison Angelina Hamilton](#)

PR-3 [Proclaiming June 2022 as "LGBTQ+ Pride Month"](#)

PR-4 [Proclaiming June 19, 2022, as "Juneteenth National Freedom Day"](#)

PR-5 [Proclaiming June 2022 as "Older Americans Month" and Recognizing Barbara Gholar as Older American of the Year](#)  
Staff Reference: Rebecca Sandoval, Recreation Manager

PR-6 [Proclaiming May 15-21, 2022, as "Public Works Week"](#)  
Staff Reference: Alex Tachiki, Public Works Deputy Director

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Angelina Hamilton

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

CC-1 [Unadopted Minutes of the April 25, 2022, Special Meeting and the May 3, 2022, Special and Regular Meetings of the Monrovia City Council](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Adopt the Minutes of the April 25, 2022, Special Meeting and the May 3, 2022, Special and Regular Meetings

- CC-2 [Payroll No. 10 in the Net Amount of \\$694,929.04, and Warrant Registers dated May 5 and May 12, 2022, in the Total Amounts of \\$74,915.50, and \\$1,030,366.76, Respectively](#)  
Staff Reference: Buffy Bullis, Administrative Services Director  
Recommendation: Approve Payroll No. 10 in the net amount of \$694,929.04, and Warrant Registers dated May 5 and May 12, 2022, in the total amounts of \$74,915.50, and \$1,030,366.76, respectively
- CC-3 [Purchase of Replenishment Water from the Main San Gabriel Basin Watermaster in an Amount Not to Exceed \\$371,705.18](#)  
Staff Reference: Christopher Castruita, Senior Management Analyst  
Recommendation: Approve the purchase of replenishment water from Main San Gabriel Basin Watermaster in the amount of \$371,705.18, and to authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-4 [Agreement with Geo-Monitor, Inc., dba Clinical Laboratory of San Bernardino for Water Quality Analysis and Reporting Services in an Amount Not to Exceed \\$89,600.00 for the Period Ending June 30, 2024](#)  
Staff Reference: Christopher Castruita, Senior Management Analyst  
Recommendation: Approve an agreement with Geo-Monitor, Inc., dba Clinical Laboratory of San Bernardino for Water Quality Analysis and Reporting Services for the period ending June 30, 2024, in an amount not to exceed \$89,600.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-5 [Solicitation of Bids for the 2022 Sewer System CCTV Project, Project # S-506](#)  
Staff Reference: Christopher Castruita, Senior Management Analyst  
Recommendation: Authorize staff to solicit bids for the 2022 Sewer System CCTV Project, Project # S-506
- CC-6 [Agreement with Tri County Pump Company for Rehabilitation of the May Avenue Reservoir Booster Pump No. 3-3 in an Amount not to Exceed \\$63,943.21; Authorize a Contingency Amount not to Exceed \\$16,000.00](#)  
Staff Reference: Christopher Castruita, Senior Management Analyst  
Recommendation: Approve an agreement with Tri County Pump Company for the rehabilitation of Booster 4-1 in an amount not to exceed \$63,943.21, with a contingency amount authorized not to exceed \$16,000.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-7 [Amendment Agreement with Columbia Telecommunications Corporation, dba CTC Technology and Energy for Access to the CENIC High Speed Broadband Network](#)  
Staff Reference: Carey Vance, Library Manager  
Recommendation: Approve the agreement with Columbia Telecommunications Corporation, dba CTC Technology and Energy for access to the CENIC High Speed Broadband Network and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-8 [Acceptance of Work, Notice of Completion, and Release of Retention Funds to E.C. Construction Company for the Huntington Drive Entry Monument Project, Project #C-3102](#)  
Staff Reference: Alex Tachiki, Public Works Deputy Director  
Recommendation: Accept the work of E.C. Construction Company for the Huntington Drive Entry Monument Project, authorize the City Clerk to file the Notice of Completion, and direct staff to release funds in accordance with the contract provisions
- CC-9 [Cooperative Agreements with the Upper San Gabriel Valley Municipal Water District \(USGVMWD\) Related to Drought Outreach Program and Water Bottle Fill Station Project](#)  
Staff Reference: Alex Tachiki, Public Works Deputy Director  
Recommendation: Approve the Cooperative Agreements with the Upper San Gabriel Valley Municipal Water District (USGVMWD) in the amount of \$6,650.00 for the Drought Marketing Program and Water Fill Station Project, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

- CC-10 [Award of Contract for Publication of Legal Advertisements to Beacon Media, Inc., for the period ending June 30, 2023](#)  
Staff Reference: Alice Atkins, City Clerk  
Recommendation: Award a contract to Beacon Media, Inc., for the period ending June 30, 2023, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-11 [Information Systems Agreements with Tyler Technologies, Motorola Solutions, Emerson Process Management, Konica Minolta, and Protel Communications for Fiscal Year 2022-2023](#)  
Staff Reference: Angela Cho, Senior Management Analyst  
Recommendation: Approve the annual agreements with Tyler Technologies, Motorola Solutions, Emerson Process Management, Konica Minolta, and Protel Communications in the total annual amount for Fiscal Year 2021-2022, and authorize the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney
- CC-12 [Consultant Services Agreement with Granicus, LLC, for Ongoing Annual Website Hosting and Maintenance for the Period Ending June 30, 2027](#)  
Staff Reference: Angela Cho, Senior Management Analyst  
Recommendation: Approve the Consultant Services Agreement with Granicus, LLC, for ongoing annual website hosting and maintenance for the period ending June 30, 2027, and authorize the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney
- CC-13 [Amendment No. 2 to the Agreement with Merrimac Petroleum Inc., dba Merrimac Energy Group dated January 19, 2021, for Bulk Fuel Purchase for the Period Ending December 31, 2022](#)  
Staff Reference: Christopher Castruita, Senior Management Analyst  
Recommendation: Approve Amendment No. 2 to the agreement with Merrimac Petroleum Inc., dba Merrimac Energy Group dated January 19, 2021, for the period ending December 31, 2022, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-14 [Fiscal Year 2022-2023 Citywide Lighting and Landscaping Maintenance District; Approval of Engineer's Report and Notice of Intention of Public Hearing on June 21, 2022, Resolution Nos. 2022-26 and 2022-27](#)  
Staff Reference: Rae Bowman, Administrative Services Deputy Director  
Recommendation: Adopt Resolution Nos. 2022-26 and 2022-27
- CC-15 [Fiscal Year 2022-2023 Park Maintenance District; Preparation and Approval of Engineer's Report and Notice of Intention of Public Hearing on June 21, 2022, Resolution Nos. 2022-28 and 2022-29](#)  
Staff Reference: Rae Bowman, Administrative Services Deputy Director  
Recommendation: Adopt Resolution Nos. 2022-28 and 2022-29

#### PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis, or follow instructions for remote participation included on the cover sheet of this agenda. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS – None

REPORTS OF CITY MANAGER AND STAFF

RCM-1 [City Council Directives Update](#)

Staff Reference: Dylan Feik, City Manager

- RCM-2 2022 Monrovia Days Recap  
Staff Reference: Rebecca Sandoval, Recreation Manager

#### REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Tom Adams - Excused
- RCC-2 Mayor Pro Tem Gloria Crudgington
- RCC-3 Councilmember Alexander C. Blackburn
- RCC-4 Councilmember Becky A. Shevlin
- (a) Southern California Association of Governments Regional Conference & General Assembly, May 4-6, 2022; Palm Desert, California
- (b) [San Gabriel Valley Council of Government Governing Board Consideration of: Residential Zoning Law AB 2011 \(Wicks\) \(Oppose\); Community Assistance, Recovery, and Empowerment \(CARE\) Court Legislation SB 1338 \(Support in Concept\); 988 Implementation Act of 2022 H.R 7116 \(Support\); HELP \(“Homeless Equity for Left Behind Populations”\) Act SB 914 \(Rubio\) \(Support\)](#)
- RCC-5 Councilmember Larry J. Spicer

#### ADMINISTRATIVE REPORTS

- AR-1 [Amendment No. 1 to the Consultant Services Agreement with Mountainside Communion – A Church of the Nazarene dated November 20, 2018, Related to the Monrovia Community Garden Program for the Period Ending June 30, 2025, in an Amount not to Exceed \\$24,000.00 Annually](#)  
Staff Reference: Tina Cherry, Community Services Director  
Recommendation: Approve Amendment No. 1 to the Consultant Services Agreement with Mountainside Communion – A Church of the Nazarene dated November 20, 2018, for the ongoing management of the Monrovia Community Garden Program for the Period Ending June 30, 2025, in an amount not to exceed \$24,000.00 annually, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- AR-2 [Discussion of Senate Bill 1383 Requirements and Necessary Amendments to the Exclusive Franchise Agreement for Solid Waste and Recycling Services](#)  
Staff Reference: Alex Tachiki, Public Works Deputy Director  
Recommendation: Authorize the City Manager to negotiate with Athens Services based on the direction given by City Council

#### PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

#### ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

#### SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, June 21, 2022, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California. NOTE: The Regular Meeting scheduled for June 7, 2022 has been cancelled.

#### ADJOURNMENT

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 13th day of May, 2022.

\_\_\_\_\_  
Alice D. Atkins, MMC, City Clerk