

**MINUTES OF THE REGULAR MEETING OF THE
MONROVIA OLD TOWN ADVISORY BOARD
TUESDAY, SEPTEMBER 21, 2021**

**Pursuant to the Governor's Executive Order N-29-20,
Board members and Staff participate via teleconference.**

In accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, members of the public were encouraged to participate in the meeting remotely. Public comment was accepted by email to Tina Cherry prior to 8:30 a.m. on the day of the meeting.

CONVENE: Chair Miller convened the Regular Meeting of the Monrovia Old Town Advisory Board on Tuesday, September 21, 2021, at 9:32 a.m. via teleconference. In attendance, participating via video conference, were Mayor Pro Tem Gloria Crudgington; Community Services Director Tina Cherry; Recreation Manager Rebecca Sandoval; Senior Management Analyst Heather Gibson; Recreation Supervisor Tiffany Peterson; Recreation Coordinator Ashley Gonzalez; and Administrative Assistant Adriana Marin.

ROLL CALL: In attendance were Boardmembers Diane Balsamo, Ricardo Jurado, Alex Reyes, Shawn Spencer, Daniel Wahl, Vice Chair Gina Ammon and Chair Kristin Miller.

PRESENTATIONS: None

CONSENT CALENDAR: It was moved by Boardmember Jurado, seconded by Boardmember Reyes to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following Agenda item:

CC-1 Unadopted Minutes of the August 17, 2021 Regular Meeting

PUBLIC INPUT: None

ADMINISTRATIVE REPORTS:

AR-1 Trick or Treat and Halloween Bash Event Overview and Street Closure Request – Recreation Manager Rebecca Sandoval presented the agenda report on the street closure request.

It was moved by Boardmember Jurado, seconded by Boardmember Reyes to approve the street closure request for the 2021 Old Town Trick-or-Treat and Halloween Bash event on October 31. The motion carried unanimously.

AR-2 Evaluation of Enhance Outdoor Dining in the 400 block of Myrtle Avenue – Community Services Director Tina Cherry provided an update on the program. The outdoor dining in the 400 block of Myrtle Avenue will continue through the end of December 2021.

REPORTS FROM STAFF:

1. Rebecca Sandoval, Recreation Manager

- a. 2021 Wine Walk Committee Update – The event will be held on Saturday, October 9, in Old Town. The event will include security, wine stops, photo booth, and music

performers in Old Town. The event tickets are available for sale online and in person. Ms. Sandoval thanked the event sponsors. Also announced the Merchant Meeting will be held on Wednesday, October 6 at 6 p.m., Library Community Room.

- b. Update on Green Wayfinding Signs – Staff is working with the vendor and signs will be updated in the next two weeks.

2. Tina Cherry, Community Services Director

- a. Evaluation of the Street Rods Forever and Soap Box Derby Event – Ms. Cherry thanked all those that contributed to the event. Staff is gathering feedback and will provide to the event planners.
- b. Street Fair Oversight Committee Meeting Update – Ms. Cherry provided an overview of the discussion held at the August 20 meeting.

MONROVIA CHAMBER OF COMMERCE REPORT

1. Sari Canales, Executive Director

- a. Ms. Canales provided updates on upcoming Chamber events.
 - i. 2021 Career Expo & Job Fair – Wednesday, September 8
 - ii. Beer Wine & Music Festival – Saturday, September 25
 - iii. Small Business Saturday – November 27

REPORTS FROM BOARDMEMBERS:

- a. Chair Miller – Commented on the Soap Box Derby event.
- b. Vice Chair Ammon – Commented on participation for the Wine Walk event.
- c. Boardmember Balsamo – Commented on the Soap Box Derby event.
- d. Boardmember Jurado – No report.
- e. Boardmember Reyes – Commented on Soap Box Derby and outdoor dining program.
- f. Boardmember Spencer – No report.
- g. Boardmember Wahl – Commented on music in Old Town.

NEXT SCHEDULED MEETING: The next Regular Meeting of the Monrovia Old Town Advisory Board is scheduled for Tuesday, October 19, 2021, 9:30 a.m., Monrovia, California.

ADJOURNMENT: Chair Miller adjourned the meeting at 10:14 a.m.