

**MINUTES OF THE  
MONROVIA COMMUNITY SERVICES COMMISSION  
Tuesday, March 9, 2021**

**Pursuant to the Governor's Executive Order N-29-20,  
Commissioners and Staff participated via teleconference.**

In accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, members of the public were encouraged to participate in the meeting remotely. Public comment was accepted by email to Community Services Director Tina Cherry prior to 5:00 p.m. on the day of the meeting.

**CONVENE:** Chair Villegas convened the Regular Meeting of the Community Services Commission on Tuesday, March 9, 2021 at 7:04 p.m., via teleconference, Monrovia, California. Staff in attendance were Community Services Director Tina Cherry; Recreation Manager Rebecca Sandoval; Senior Management Analyst Heather Gibson; and Administrative Assistant Adriana Marin.

**ROLL CALL:** In attendance were Commissioners Belden, Iler (A/E), Leos, Matthews, Mills, Vice-Chair Bank, and Chair Villegas. All members participated via video conference pursuant to the Governor's Executive Order N-29-20.

**PLEDGE OF ALLEGIANCE:** Commissioner Matthews led the Flag Salute

**PUBLIC INPUT:** None

**YOUTH COMMISSION:** Kayla Griffiths, an eleventh grade student at Monrovia High School provided an update on current and upcoming activities.

**PRESENTATION(S):**

**PR-1** Introduction of Newly Hired Recreation Specialists and Park Naturalists – Recreation Manager Rebecca Sandoval introduced newly hired Recreation Specialists Melissa Castellon and Daniel Gonzalez and Park Naturalists Julian Marengo, Mark Tydell, and Holly Galluzzo.

**CONSENT CALENDAR:** It was moved by Commissioner Matthews, seconded by Commissioner Mills to approve the consent calendar. There were no objections and the motion was approved.

The consent calendar consisted of the following items:

- CC-1** Unadopted Minutes of the February 9, 2021 Regular Meeting
- CC-2** Unadopted Minutes of the February 18, 2021 Special Meeting
- CC-3** Canyon Park and Hillside Wilderness Preserve Patrol Update for February 2021

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None

**ADMINISTRATIVE REPORTS:** None

**SUB-COMMITTEE REPORTS**

**SCR-1 Update on the Lucinda Garcia Park Improvement Project** - Community Services Director Tina Cherry provided an update. The RFP was issued on February 26 and to date we have received nine bids. The RFP deadline is Thursday, March 25. The Sub-Committee will review proposals the week of March 29.

**REPORTS FROM STAFF:**

Rebecca Sandoval, Recreation Manager

- a. Provided an overview of the Spring programs that included Youth Sports Fitness Camp, Hippy Hoppity Spring Photo-Op, Spring Fitness Challenge Family Adventure from Home, Spring Stop & Hop Drive thru EGG-stravaganza, Earth Day, Arbor Day 2021, and a 10K Virtual Family Fun Walk/Run during the week of May 3.
- b. Provided an update on the Year End Report 2020 and Accomplishments for the Community Services Department Recreation Division.
- c. The CPRS State Conference will be held on March 22-26, 2021 and will include a keynote speaker, educational sessions, and network opportunities for staff.
- d. The Canyon Park volunteers received the 2020 California Park & Recreation Society (CPRS) Service Award of Excellence Champion of the Community.

Tina Cherry, Community Services Director

- a. Provided an update on Canyon Park Restoration. The U.S. Forest will remain closed through April 2022. Three focus areas for the reopen include trail restoration, removal of hazardous trees, and trail signage. Staff is working on weed abatement, Kiosk repairs, painting railings, installation of drinking fountains and Nature Center exhibits.
- b. Provided a brief overview of the Ad Hoc Committee on Equity and Inclusion presentation. The presentation video will be available online on February 11. The next step is the Committee will submit the report to Council.
- c. Provided an overview of the Study Session and the 2021 Goals for the Commission and staff.

**COMMISSION LIAISON REPORTS:**

- a. Chair Villegas – The Mental Health Consortium meeting included a discussion on mental health issues and assistance for parents during the pandemic, and a presentation on stressors.
- b. Vice Chair Bank - Community Media of the Foothills (KGEM) – Report included a reminder that the Monrovia Today is online. KGEM is starting a new show on Old Town Monrovia highlighting activities. The Canyon Park volunteers provided updates at their monthly meeting.
- c. Commissioner Belden – The Foundation name and articles of incorporation were approved by the State. The Committee is working on projects and programs for next year.
- d. Commissioner Iler – (A/E)
- e. Commissioner Leos – No report.
- f. Commissioner Matthews – Art in Public Places – The staff changes to the monument signs on Huntington Drive were approved. Staff is working on identifying areas. The Monrovia Coordinating Council meeting focused on self care techniques and mental health resources for the community. Healing Connections put together a four-week calendar of events.
- g. Commissioner Mills – No report.

**NEXT SCHEDULED MEETING:** The next regular meeting of the Community Services Commission is scheduled for Tuesday, April 13, 2021 at 7:00 p.m., Monrovia, California.

**ADJOURNMENT:** The regular meeting of the Community Services Commission was adjourned at 8:43 p.m.