

**MINUTES OF THE
MONROVIA COMMUNITY SERVICES COMMISSION
TUESDAY, JULY 13, 2021**

**Pursuant to the Governor's Executive Order N-29-20,
Commissioners and Staff participated via teleconference.**

In accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, members of the public were encouraged to participate in the meeting remotely. Public comment was accepted by email to Community Services Director Tina Cherry prior to 5:00 p.m. on the day of the meeting.

CONVENE: Chair Bank convened the Regular Meeting of the Community Services Commission on Tuesday, July 13, 2021 at 7:01 p.m., via teleconference, Monrovia, California. Staff in attendance were Councilmember Larry J. Spicer; Community Services Director Tina Cherry; Recreation Manager Rebecca Sandoval; Senior Management Analyst Heather Gibson; Recreation Supervisor Heather Sayers; Recreation Supervisor Tiffany Peterson; Hillside Wilderness Preserve Supervisor Eugene Suk; and Administrative Assistant Adriana Marin.

PLEDGE OF ALLEGIANCE: Commissioner Leos led the Flag Salute

ROLL CALL: In attendance were Commissioners Belden, Leos, Mills, Shepard, Villegas (A/E), Vice Chair Iler, and Chair Bank. All members participated via video conference pursuant to the Governor's Executive Order N-29-20.

PUBLIC INPUT: Maritza Crisantos, Day One Community Engagement Team, presented on the Tobacco Control and Prevention Program.

YOUTH COMMISSION: No report.

PRESENTATION(S):

PR-1 SWEARING IN OF NEWLY APPOINTED/REAPPOINTED COMMISSIONER(S)

Alice D. Atkins, City Clerk, swore in the following:
Appoint Blane Shepard for a three (3) year term through 2024

CONSENT CALENDAR: It was moved by Commissioner Iler, seconded by Commissioner Leos to approve the consent calendar. Commissioners Shepard and Mills abstained from the vote on CC-1. There were no objections and the motion was approved.

The consent calendar consisted of the following items:

- CC-1** Unadopted Minutes of the June 8, 2021 Regular Meeting
- CC-2** Canyon Park and Hillside Wilderness Preserve Patrol Update for June 2021

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

ADMINISTRATIVE REPORTS:

CC-1

AR-1 2020-2021 Options For Learning Annual Report

Recreation Manager Rebecca Sandoval presented the 2020-2021 Options for Learning Annual Report.

It was moved by Commissioner Mills, seconded by Commissioner Belden to receive and file, AR-1 2020-2021 Options for Learning Annual Report. There were no objections and the motion was approved.

AR-2 Recreation Marketing and Outreach Discussion

Community Services Director Tina Cherry provided an overview of the discussion on marketing and outreach, current ad and marketing strategies, in person promotions and observations. Also discussed data collecting through RecPro. The survey questionnaire to collect demographics on RecPro will launch in the Fall. Discussion followed on advocacy, marketing outreach, and data collecting.

AR-3 Designate one Community Services Commissioner to serve on the Art in Public Places Committee

It was moved by Chair Bank, seconded by Commissioner Mills to review Liaison assignment once a year. There were no objections and the motion was approved.

It was moved by Commissioner Shepard, seconded by Vice Chair Iler to appoint Commissioners Belden as Liaison to the Art in Public Places Committee. There were no objections and the motion was approved.

It was moved by Commissioner Leos, seconded by Commissioner Mills to appoint Commissioner Shepard as an alternate to the Art in Public Places Committee. There were no objections and the motion was approved.

SUB-COMMITTEE REPORTS – None

REPORTS FROM STAFF:

Rebecca Sandoval, Recreation Manager

- a. Provided a recap of the 4th of July event at Library Park. The event included a Home Decorating Contest and fireworks show. Ms. Sandoval provided photos of the event.
- b. Thanked Commissioners Mills and Belden for coming out to the concerts and invited the Commission for the Welcome at the Summer Concerts.
- c. Announced the video on the Cochineal bug harvest from the Nopales Cactus at Lucinda Garcia Park will be released this week.
- d. Provided an update on post pandemic re-opening of program and activities. Programs that returned to in person included Sunshine and contract classes. The senior program returns in August.

Tina Cherry, Community Services Director

- a. The K-Rail Painting Program will be held on Saturday, July 24. Also provided a list of the participating groups. Commissioner Leos volunteered as lead for the Commission on this project.

- b. Provided an update on Plants and Pals: Monrovia Pollinator Education Program. Ms. Cherry provided a sample of the signage with the QR codes. The signage and content for website will be finalized in the next two weeks.
- c. Provided an update on the Canyon Park restoration. The replacement of the guard rail and fence at Canyon Park will be completed by the end of July or early August. Ms. Cherry shared photos of the restoration work. Staff and Monrovia Fire continue to remove damage trees. Also discussed work pending including nature center exhibit improvements, tree management, trail head sign replacement and reopening plan.
- d. Provided an update on the Lucinda Garcia Park Renovation project. RHA Landscape Architects will be providing two playground designs for consideration and will be presented to the Commission for consideration. Also discussed pros and cons related to the permeable surface options for the walkway.

COMMISSION LIAISON REPORTS:

- a. Commissioner Villegas – (A/E)
- b. Chair Bank – Announced that the MAFA Artist Alley will include student art from the Clifton Arts Academy. Troop 66 is excited to meet in person and returning to the Monrovia Community Center. Also announced Centre Stage is selling tickets for Seussical The Musical performance.
- c. Commissioner Belden – The MAFA Artist Alley will be held on July 26.
- d. Commissioner Iler – The Board of Education has selected Dr. Ryan Smith as the District's new Superintendent.
- e. Commissioner Leos – The Monrovia Parks, Wilderness, and Recreation Foundation will host a virtual auction on July 18-23. The Monrovia Community Garden will host a pop up on July 14
- f. Commissioner Shepard – No report.
- g. Commissioner Mills – The 15th Annual Map celebration will be held on Saturday, July 31, at Julian Fisher Park.

NEXT SCHEDULED MEETING: The next regular meeting of the Community Services Commission is scheduled for Tuesday, August 10, 2021 at 7:00 p.m., Monrovia, California.

ADJOURNMENT: The regular meeting of the Community Services Commission was adjourned at 9:21 p.m.