

**MINUTES OF THE  
MONROVIA COMMUNITY SERVICES COMMISSION  
TUESDAY, AUGUST 10, 2021**

**Pursuant to the Governor's Executive Order N-29-20,  
Commissioners and Staff participated via teleconference.**

In accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, members of the public were encouraged to participate in the meeting remotely. Public comment was accepted by email to Community Services Director Tina Cherry prior to 5:00 p.m. on the day of the meeting.

**CONVENE:** Chair Bank convened the Regular Meeting of the Community Services Commission on Tuesday, August 10, 2021 at 7:02 p.m., via teleconference, Monrovia, California. Staff in attendance were Community Services Director Tina Cherry; Recreation Manager Rebecca Sandoval; Senior Management Analyst Heather Gibson; and Administrative Assistant Adriana Marin.

**PLEDGE OF ALLEGIANCE:** Commissioner Shepard led the Flag Salute

**ROLL CALL:** In attendance were Commissioners Belden (A/E), Leos, Mills, Shepard, Villegas, Vice Chair Iler, and Chair Bank. All members participated via video conference pursuant to the Governor's Executive Order N-29-20.

**PUBLIC INPUT:** None

**YOUTH COMMISSION:** No report.

**PRESENTATION(S):**

**PR-1 Overview of the Environmental Justice Element for the City's General Plan – Item Tabled**

**CONSENT CALENDAR:** It was moved by Vice Chair Iler, seconded by Commissioner Shepard to approve the consent calendar. There were no objections and the motion was approved.

The consent calendar consisted of the following items:

**CC-1** Unadopted Minutes of the July 13, 2021 Regular Meeting

**CC-2** Canyon Park and Hillside Wilderness Preserve Patrol Update for July 2021

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None

**ADMINISTRATIVE REPORTS:**

**AR-1 Update on the Lucinda Garcia Park**

Community Services Director Tina Cherry provided an overview on the Lucinda Garcia Park improvement project. Also discussed the selection process of Landscape Structures as the playground manufacturer. The subcommittee will meet to discuss recommendations for the park

design. Ms. Cherry also shared slides of playground equipment options and provided a project timeline.

## **AR-2 Continuation of the Recreation Marketing and Outreach Discussion**

Community Services Director Tina Cherry provided a recap on the discussion on marketing and outreach. Staff will collect demographic information, analyze data, and report back to the Commission. Ms. Cherry discussed strategies on collecting information.

### **REPORTS FROM STAFF:**

#### **Rebecca Sandoval, Recreation Manager**

- a. Provided a recap of the K-Rail program held on Saturday, July 24. Staff invited community groups to participate in the recovery and reopening of Canyon Park. Ms. Sandoval shared photos of the paint designs and thanked the Commission and all the groups that participated.
- b. YES Intern Program - Provided a recap of the YES Intern Summer Program and shared program highlights.

#### **Tina Cherry, Community Services Director**

- a. Provided an update on the Canyon Park restoration and provided a timeline for reopening Canyon Park. Staff is working on parking, reservation system training, signage, and content for the Kiosk. Canyon Park will open by reservation only. Ms. Cherry also provided a timeline for the reopen.

### **COMMISSION LIAISON REPORTS:**

- a. Commissioner Villegas – No report.
- b. Chair Bank – Participated in the Canyon Park Volunteers picnic and thanked staff. Also announced upcoming events.
- c. Commissioner Belden – (A/E)
- d. Commissioner Iler – Announced start date for schools and change in school schedule.
- e. Commissioner Leos – The Monrovia Parks, Wilderness, and Recreation Foundation virtual auction was a success. Announced upcoming events for the Monrovia Community Garden.
- f. Commissioner Shepard – No report.
- g. Commissioner Mills – The 15<sup>th</sup> Anniversary MAP Block Party celebration was held on July 31. The virtual MAP-edu will be held on August 21. Also announced start dates for the MAP Leadership Academy.

**NEXT SCHEDULED MEETING:** The next regular meeting of the Community Services Commission is scheduled for Tuesday, September 14, 2021 at 7:00 p.m., Monrovia, California.

**ADJOURNMENT:** The regular meeting of the Community Services Commission was adjourned at 8:58 p.m.