

**MINUTES OF THE REGULAR MEETING  
OF THE  
MONROVIA LIBRARY BOARD  
HELD THURSDAY, FEBRUARY 23, 2017**

**CONVENE:** President Dr. Morgan convened the regular meeting of the Monrovia Library Board on Thursday, February 23, 2017 at 7:00 p.m., in the Monrovia Public Library Community Room, 119 West Palm Avenue, Monrovia, California. Staff in attendance: Public Services Director Tina Cherry, Library Manager Carey Vance, Adult Services Supervisor Rebecca Elder, Youth Services Supervisor Elizabeth Schneider, Management Analyst Julie Gallardo, and Administrative Assistant Miga Wang.

**PLEDGE OF ALLEGIANCE:** Boardmember Walters led the Flag Salute.

**ROLL CALL:** In attendance: Boardmembers Walters, Wall, Harvis, Vice President Carlson, President Dr. Morgan.

**PRESENTATIONS:**

**CONSENT CALENDAR:** It was moved by Boardmember Wall and seconded by Boardmember Walters accept the consent calendar consisting of CC-1 and CC-2. There were no objections, and the motion was unanimously approved.

**CC-1** Unadopted Minutes of the January 26, 2017 Regular Meeting

**CC-2** Adult and Youth Services Program Report for February 2017

**TEEN ADVISORY BOARD (TAB):** Madison Barr, 7<sup>th</sup> grade at Clifton Middle School and Frances Jimenez, 11<sup>th</sup> grade, at St. Lucy's High School provided updates on current and upcoming TAB events.

**PUBLIC INPUT:** None

**AR-1 Library Strategic Plan Update:** Carey Vance, Library Manager provide the Library Board with the Strategic Plan's progress and SMART Goals draft:

Goal 1. Enhance Opportunities to access the library with Services Hours/ Southern Monrovia/Mobile Services, particularly the hour of operation.

Goal 2. Enhance Partnerships with Community Relationship/ Underserved Populations/ MUSD/Social Services and Mental Health.

Goal 3. Enhance Image with Public Relations and Marketing/Facility Maintenance/Engage Stakeholders.

Goal 4. Enhance Technology with Internet and Wi-Fi Services/ Access to Technology Devices/ Policy for circulating devices/ Charging Stations Services.

Goal 5. Enhance experiences with creating and reviewing Programming/Space Planning/Café Experience/ Collection Development includes digital collection and digital magazines.

Goal 6. Enhance Staff Development with Engagement in Strategic Plan Process/Celebrate Successes/ Professional Development Plan.

**CC-1**

**After the discussion**, Boardmember Wall suggested on the Goal 6 Enhance Staff Development Plan“ should move to the top before “It was moved by Boardmember Harvis and seconded by Boardmember Wall to receive and file **AR-1 Library Strategic Plan Update**. There were no objections, and the motion was unanimously approved.

#### **REPORTS FROM STAFF:**

**RFS-1** Tina Cherry, Public Services Director – Expressed appreciation and acknowledged Boardmember Janet Wall for her hard work on the Library Literacy Fundraiser Event.

**RFS-2** Carey Vance, Library Manager

Introduction of 2017 Summer Reading Program theme – *Reading by Design*, is inspired by the creativity of authors, artists, builders, vendors, architects, everyone make our world more interesting, livable, accessible and a beautiful place. Staff will launch new software, *Beanstack* for the Summer Reading Program.

We are working on the CENIC program grant for broadband initiative. We submitted the grant on January 31. Contract to be signed by the Council on March 7.

Library Staff is participating in the Monrovia Reads Across Monrovia on March 2.

**RFS-3** Alan Sanvictores, Monrovia Police Department Captain

Provide informational presentation on Monrovia’s Response to Homelessness

#### **LIBRARY BOARD LIAISON REPORTS:**

**LR-1** Vice President Carlson: Monrovia Reads “So All May Read” fundraiser event RSVP’s are due on February 24.

**LR-2** Boardmember Harvis: No report

**LR-3** President Dr. Morgan: No Report

**LR-4** Boardmember Wall: Fundraising for the Literacy event is going well. Currently close to \$20,000 in sponsorships.

**LR-5** Board Member Walters: Next Friends of Monrovia Library meeting will be held on Monday, April 3.

**NEXT MEETING:** The next regular Library Board meeting will be held on Thursday, March 23, 2017 at 7:00 p.m. at the Monrovia Community Center, Monroe Room.

**ADJOURNMENT:** The regular meeting of the Library Board was adjourned at 8:39 p.m.

**CC-1**