

# MONROVIA CITY COUNCIL AGENDA

City Council Chambers

415 South Ivy Avenue, Monrovia, California 91016

## Welcome to the Monrovia City Council Meeting

Tuesday, July 19, 2022, 7:30 P.M.



76<sup>th</sup> CITY COUNCIL

Becky A. Shevlin  
Mayor

Gloria Crudgington  
Mayor Pro Tem

Dr. Tamala Kelly  
Councilmember

Larry J. Spicer  
Councilmember

Vacant  
Councilmember

Vacant  
City Treasurer

Alice D. Atkins  
City Clerk

Dylan Feik  
City Manager

Craig A. Steele  
City Attorney

Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

**CORONAVIRUS DISEASE (COVID-19) ADVISORY:** Wearing masks indoors is strongly recommended, as well as full vaccination or a recent negative test.

**MEETINGS:** Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California, and posted online.

Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings as follows:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at [www.foothillsmmedia.org/monrovia](http://www.foothillsmmedia.org/monrovia)

**PUBLIC COMMENT WILL BE ACCEPTED BY THE FOLLOWING MEANS:**

**IN PERSON:** where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record.

**BY EMAIL:** Public comment will be accepted by email to [cityclerk@ci.monrovia.ca.us](mailto:cityclerk@ci.monrovia.ca.us) before 3:00 p.m. on the day of the meeting. Public comment will not be read aloud; however, the full text will be provided to all members of the City Council and made available on the City's website prior to the meeting. Public input related to Public Hearings will be accepted by email to [cityclerk@ci.monrovia.ca.us](mailto:cityclerk@ci.monrovia.ca.us) prior to the close of the Public Hearing.

**BY ZOOM OR BY PHONE - Meeting ID 826 0476 2691:** To provide comments from your computer, laptop, or smartphone, join at <https://zoom.us/join>, or call 1-669-900-9128.

**NOTE:** Due to technology limitations with live broadcasting, Zoom participation will include audio only. You may simultaneously view the meeting through KGEM as described above. Please mute other devices when it is your turn to speak.

To comment during the public comment portions of the agenda, click the Participants "raise hand" icon or press \*9 on your phone at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes.

**MATTERS NOT ON THE AGENDA** should be presented within a three to five (3-5) minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. By State law, the City Council may not discuss or vote on items not on the agenda.

**MATTERS ON THE AGENDA:** If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

**PUBLIC HEARINGS AND APPEALS** are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.





REGULAR MEETING  
of the 76<sup>th</sup>  
MONROVIA CITY COUNCIL  
City Council Chambers  
415 South Ivy Avenue  
Tuesday, July 19, 2022  
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Becky A. Shevlin  
INVOCATION Pastor Michelle Wright  
PLEDGE OF ALLEGIANCE Councilmember Dr. Tamala Kelly  
ROLL CALL Councilmembers Dr. Tamala Kelly, Larry J. Spicer, Mayor Pro Tem Gloria Crudgington, and Mayor Becky A. Shevlin

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

- PR-1 Recognition of Outgoing Monrovia Historic Preservation Commissioner Sergio Jimenez, Monrovia Library Boardmembers Kim Walters and Betty Thomas, and Monrovia Old Town Advisory Boardmember Alex Reyes
- PR-2 Introduction of Newly Hired Employees  
Staff Reference: Lauren Vasquez, Assistant City Manager
- PR-3 Proclaiming July 2022 as “Plastic Free Month”
- PR-4 Proclaiming July 2022 as “Parks Make Life Better Month”
- PR-5 Pasadena Humane Pet of the Month

STUDENT GOVERNMENT REPRESENTATIVE REPORT – To resume in September

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the June 21 and July 5, 2022, Special and Regular Meetings of the Monrovia City Council](#)  
Staff Reference: Alice Atkins, City Clerk  
Recommendation: Adopt the Minutes of the June 21 and July 5, 2022, Special and Regular Meetings of the Monrovia City Council
- CC-2 [Payroll Nos. 13 and 14 in the Net Amounts of \\$799,609.92 and \\$738,041.95, Respectively, and Warrant Registers dated June 23, June 29, July 7 and July 14, 2022, in the Total Amounts of \\$625,247.01, \\$924,747.05, \\$596,814.71, and \\$533,547.23, Respectively](#)  
Staff Reference: Buffy Bullis, Administrative Services Director  
Recommendation: Approve Payroll Nos. 13 and 14 in the net amounts of \$799,609.92 and \$738,041.95, respectively, and Warrant Registers dated June 23, June 29, July 7 and July 14, 2022, in the total amounts of \$625,247.01, \$924,747.05, \$596,814.71, and \$533,547.23, respectively

- CC-3 [Certificate of Authorized Officials for Signing Official Documents; Resolution No. 2022-41](#)  
Staff Reference: Alice Atkins, City Clerk  
Recommendation: Adopt Resolution No. 2022-41
- CC-4 [Cancellation of the August 16, 2022, Regular City Council Meeting](#)  
Staff Reference: Alice Atkins, City Clerk  
Recommendation: Cancel the regular City Council meeting of August 16, 2022
- CC-5 [Purchase of One \(1\) 2022 Indian Chieftain Traffic Enforcement Motorcycle from Indian Motorcycles of Orange County in the Amount of \\$26,063.15, and Purchase and Installation of Equipment for Patrol Use from West Coast Lights & Sirens, Inc., in the Amount of \\$10,953.43](#)  
Staff Reference: Rob Wilken, Police Captain  
Recommendation: Authorize the purchase of one (1) American made 2022 Indian Chieftain Motorcycle from Indian Motorcycles of Orange County in the amount of \$26,063.15, and the installation of emergency equipment from West Coast Lights & Sirens, Inc., in the amount of \$10,953.43
- CC-6 [Improvement and Maintenance Agreement between the City and Amigos de los Rios Related to the Emerald Necklace Monrovia Unified School District Natural Infrastructure Project at Plymouth Elementary School](#)  
Staff Reference: Alex Tachiki, Public Works Deputy Director  
Recommendation: Approve the Improvement and Maintenance Agreement between the City and Amigos de los Rios Related to the Emerald Necklace Monrovia Unified School District Natural Infrastructure Project at Plymouth Elementary School, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

#### PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. Comments should be presented within a three to five (3-5) minute time frame. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis, or follow instructions for remote participation included on the cover sheet of this agenda. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

#### PUBLIC HEARINGS/MEETINGS

- PH-1 [Amendment to Title 17 of the Monrovia Municipal Code to Reduce the Minimum Required Dwelling Unit Sizes for Attached and Detached Dwelling Units in the Multiple-Family Residential Zones; Introduction and First Reading of Ordinance No. 2022-06](#)  
Staff Reference: John Mayer, Senior Planner  
Recommendation: Introduce, waive further reading, and read by title only Ordinance No. 2022 06

#### REPORTS OF CITY MANAGER AND STAFF

- RCM-1 [City Council Directives Update](#)  
Staff Reference: Dylan Feik, City Manager

#### REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Becky A. Shevlin  
RCC-2 Mayor Pro Tem Gloria Crudgington  
RCC-3 Councilmember Dr. Tamala Kelly  
RCC-4 Councilmember Larry J. Spicer

**ADMINISTRATIVE REPORTS****AR-1 [Discussion and Possible Decisions to Fill the Vacancies in Office of Member of the City Council \(Partial Term\) and Office of Elected City Treasurer Pursuant to Government Code Section 36512](#)**

Staff Reference: Craig Steele, City Attorney

Recommendation: Give direction to staff

**AR-2 [Amendment to Title 2, Chapter 2.88 of the Monrovia Municipal Code Related to Unclaimed Property and Storage of Personal Property in Public Areas; Introduction and First Reading of Ordinance No. 2022-07](#)**

Staff Reference: Heath Harvey, Police Captain

Recommendation: Introduce, read by title only, and waive further reading of Ordinance No. 2022-07

**PUBLIC INPUT, CONTINUED, IF NEEDED**

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED**

At this time items pulled from the Consent Calendar above, if any, will be considered.

**SCHEDULED MEETINGS**

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, August 2, 2022, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

**ADJOURNMENT**

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 14th day of July, 2022.

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Alice D. Atkins, MMC, City Clerk