



Due to the COVID-19 pandemic, the meeting format of the Development Review Committee has been temporarily modified to protect the residents, property owners, applicants, staff, and appointed officials. This change is in accordance with the “Safer at Home” Order, Executive Order N-29-20, and guidance from the California Department of Public Health on gatherings. To further reduce the spread of COVID-19, all DRC review and determination authority was temporarily delegated to the Community Development Director pursuant to City Council Urgency Ordinance (Ordinance No. 2020-06U).

Members of the public were encouraged to participate in the meeting by emailing public comments to planning@ci.monrovia.ca.us before or during the meeting, and was read by the planning staff during public comment. Any lengthy public comments were summarized in the interest of time.

All parties that provided public comment on any items were notified of the decision and the appeal process.

CONVENE: Chair Jimenez convened the Regular Meeting of the Monrovia Development Review Committee on Wednesday, May 5, 2021, at 4:00 p.m. electronically via video conference. In attendance were Senior Planner John Mayer, Associate Planner Teresa Santilena, Assistant Planner Austin Arnold, Planning Technician Vincent Gillespie, and Planning Technician Brenda Quezada.

ROLL CALL: Community Development Director Craig Jimenez was in attendance.

PUBLIC INPUT: None.

PUBLIC HEARINGS: None.

ADMINISTRATIVE REVIEW:

AR-1 DR2021-0007, Design Review; 303 Highland Place, Yvonne Lau, Applicant

Planning Technician Vincent Gillespie presented the staff report and answered questions of the Community Development Director.

Community Development Director asked if public comments were received and discussed the comments that were sent before the meeting. Written comments were received from:

1. Carol and Tom Daley, in favor of the project.
2. Stephanie Meyer, in favor of the project and with concerns regarding privacy and visibility impacts from the second-story along with concerns about the 15-day public noticing process feeling rushed.

Following discussion, Community Development Director Jimenez approved DR2021-0007 with Conditions.

Community Development Director Jimenez stated for the record that the actions of the Development Review Committee may be appealed to the Planning Commission if filed in writing within ten days.

AR-2 MAJD2021-0008, Major Determination; 517 South Myrtle Avenue, Unit 201, Max Lee, Applicant

Associate Planner Teresa Santilena presented the staff report and answered questions of the Community Development Director.

Community Development Director asked if public comments were received. No written comments were received pertaining to the item.

Following discussion, Community Development Director Jimenez approved MAJD2021-0008 with Conditions.

Community Development Director Jimenez stated for the record that the actions of the Development Review Committee may be appealed to the Planning Commission if filed in writing within ten days.

AR-3 MAJD2021-0009, Major Determination; 808 East Huntington Drive, Unit A, Michael Chiranian, Applicant

Planning Technician Vincent Gillespie presented the staff report and answered questions of the Community Development Director.

Community Development Director asked if public comments were received. No written comments were received pertaining to the item.

Following discussion, Community Development Director Jimenez approved MAJD2021-0009 with revised Conditions to allow overnight parking limited to the three parking spaces allocated to the business.

Community Development Director Jimenez stated for the record that the actions of the Development Review Committee may be appealed to the Planning Commission if filed in writing within ten days.

AR-4 MISC2021-0010, Miscellaneous Review; 1121 ½ Orange Avenue, Fred Gonzalez, Applicant

Planning Technician Brenda Quezada presented the staff report and answered questions of the Community Development Director.

Community Development Director asked if public comments were received. No written comments were received pertaining to the item.

Following discussion, Community Development Director Jimenez Approved MISC2021-0010 as presented.

Community Development Director Jimenez stated for the record that the actions of the Development Review Committee may be appealed to the Planning Commission if filed in writing within ten days.

REPORTS FROM STAFF: None

ADJOURNMENT: Community Development Director Jimenez adjourned the meeting at 4:33 p.m.

APPROVED:

ATTEST:

Craig Jimenez, AICP, Chair
Monrovia Development Review Committee

Sheri Bermejo, Secretary
Monrovia Development Review Committee