



Due to the COVID-19 pandemic, the meeting format of the Development Review Committee has been temporarily modified to protect the residents, property owners, applicants, staff, and appointed officials. This change is in accordance with the “Safer at Home” Order, Executive Order N-29-20, and guidance from the California Department of Public Health on gatherings. To further reduce the spread of COVID-19, all DRC review and determination authority was temporarily delegated to the Community Development Director pursuant to City Council Urgency Ordinance (Ordinance No. 2020-06U).

Members of the public were encouraged to participate in the meeting by emailing public comments to planning@ci.monrovia.ca.us before or during the meeting, and was read by the planning staff during public comment. Any lengthy public comments were summarized in the interest of time.

All parties that provided public comment on any items were notified of the decision and the appeal process.

CONVENE: Chair Jimenez convened the Regular Meeting of the Monrovia Development Review Committee on Wednesday, August 18, 2021, at 4:00 p.m. electronically via video conference. In attendance were Senior Planner John Mayer, Associate Planner Teresa Santilena, Planning Technician Vincent Gillespie, and Planning Technician Brenda Quezada.

ROLL CALL: Community Development Director Craig Jimenez was in attendance.

PUBLIC INPUT: None.

PUBLIC HEARINGS:

**PH-1 MIND2021-0001
ME2021-0011
DR2021-0013 Minor Determination, Minor Exception, and Design Review;
1024 Briarcliff Road, Mark Houston, Applicant**

Senior Planner John Mayer presented the staff report and answered questions of the Community Development Director.

Community Development Director Jimenez opened the public hearing and asked if public comments were received. No written comments were received pertaining to the item.

The Public Hearing was closed.

Following discussion Community Development Director Jimenez approved MIND2021-0001, ME2021-0011, and DR2021-0013 with Conditions.

ADMINISTRATIVE REPORTS:

AR-1 DR2021-0015 Design Review; 303 West Huntington Drive, Sammy Salem, Applicant

Senior Planner John Mayer presented the staff report and answered questions of the Community Development Director.

Community Development Director Jimenez asked if public comments were received. No written comments were received pertaining to the item.

Following discussion Community Development Director Jimenez approved DR2021-0015 as presented.

AR-2 MISC2021-0020 Miscellaneous Review; 1701 Alamitas Avenue, Lawrence Chao, Applicant

Senior Planner John Mayer presented the staff report and answered questions of the Community Development Director.

Community Development Director Jimenez asked if public comments were received. No written comments were received pertaining to the item.

Following discussion Community Development Director Jimenez approved MISC2021-0020 as presented.

AR-3 SIGN2021-0017 Sign Review; 660 West Huntington Drive, Carlos Avilla, Applicant

Associate Planner Teresa Santilena presented the staff report and answered questions of the Community Development Director.

Community Development Director Jimenez asked if public comments were received. No written comments were received pertaining to the item.

Following discussion Community Development Director Jimenez approved SIGN2021-0017 as presented.

REPORTS FROM STAFF: None

Community Development Director Jimenez stated for the record that the decisions of the Development Review Committee may be appealed to the Planning Commission if filed in writing within ten days.

ADJOURNMENT: Community Development Director Jimenez adjourned the meeting at 4:21 p.m.

APPROVED:

ATTEST:

Craig Jimenez, AICP, Chair
Monrovia Development Review Committee

Sheri Bermejo, Secretary
Monrovia Development Review Committee