



Due to the COVID-19 pandemic, the meeting format of the Development Review Committee has been temporarily modified to protect the residents, property owners, applicants, staff, and appointed officials. This change is in accordance with the “Safer at Home” Order, Executive Order N-29-20, and guidance from the California Department of Public Health on gatherings. To further reduce the spread of COVID-19, all DRC review and determination authority was temporarily delegated to the Community Development Director pursuant to City Council Urgency Ordinance (Ordinance No. 2020-06U).

Members of the public were encouraged to participate in the meeting by emailing public comments to planning@ci.monrovia.ca.us before or during the meeting, and was read by the planning staff during public comment. Any lengthy public comments were summarized in the interest of time.

All parties that provided public comment on any items were notified of the decision and the appeal process.

CONVENE: Chair Jimenez convened the Regular Meeting of the Monrovia Development Review Committee on Wednesday, October 20, 2021, 4:00 p.m. at Monrovia City Hall. In attendance were Planning Division Manager Sheri Bermejo, Senior Planner John Mayer, Associate Planner Teresa Santilena, Assistant Planner Austin Arnold, Planning Technician Vincent Gillespie, and Planning Technician Brenda Quezada.

ROLL CALL: Community Development Director Craig Jimenez was in attendance.

PUBLIC INPUT: None.

PUBLIC HEARINGS:

**PH-1 DR2021-0019
ME2021-0016
ME2021-0017 Design Review and Minor Exception; 442 Sierra Vista Avenue,
Carolyn Collins, Applicant**

Assistant Planner Austin Arnold presented the staff report and answered questions of the Community Development Director.

Community Development Director Jimenez opened the public hearing and asked if public comments were received. No written comments were received pertaining to the item.

Following discussion Community Development Director Jimenez approved Design Review DR2021-0019 and Minor Exceptions ME2021-0016 and ME2021-0017 with conditions.

PH-2 ME2021-0018 Minor Exception; 318 West Evergreen Avenue, Wendy Balvaneda, Applicant

Planning Technician Vincent Gillespie presented the staff report and answered questions of the Community Development Director.

Community Development Director Jimenez opened the public hearing and asked if public comments were received. No written comments were received pertaining to the item.

Following discussion Community Development Director Jimenez approved Minor Exception ME2021-0018 with conditions.

**PH-3 ME2021-0019
ME2021-0020
ME2021-0021 Minor Exception; 119 Norumbega Drive, Jeff Wood, Applicant**

Planning Technician Vincent Gillespie presented the staff report and answered questions of the Community Development Director.

Community Development Director Jimenez opened the public hearing and asked if public comments were received. No written comments were received pertaining to the item.

Following discussion Community Development Director Jimenez approved Minor Exceptions ME2021-0019, ME2021-0020, and ME2021-0021 with conditions.

PH-4 MCUP2021-0002 Minor Conditional Use Permit; 202 South Myrtle Avenue, Aaron Glean-Sealey, Applicant

Planning Technician Vincent Gillespie presented the staff report and answered questions of the Community Development Director.

Community Development Director Jimenez opened the public hearing and asked if public comments were received. No written comments were received pertaining to the item.

Following discussion Community Development Director Jimenez approved Minor Conditional Use Permit MCUP2021-0002 with conditions.

ADMINISTRATIVE REPORTS:

AR-1 DR2021-0022 Design Review; 714 West Colorado Boulevard, Mike Margerum, Applicant

Associate Planner Teresa Santilena presented the staff report and answered questions of the Community Development Director.

Community Development Director Jimenez asked if public comments were received. No written comments were received pertaining to the item.

Following discussion Community Development Director Jimenez approved Design Review DR2021-0022 with conditions.

AR-2 MAJD2021-0022 Major Determination; 221 West Maple Avenue, Jen Havens for Two Dogs Pet Service, Applicant

Planning Technician Brenda Quezada presented the staff report and answered questions of the Community Development Director.

Community Development Director Jimenez asked if public comments were received. No written comments were received pertaining to the item.

Following discussion Community Development Director Jimenez approved Major Determination MAJD with conditions.

Community Development Director Jimenez stated for the record that the decisions of the Development Review Committee may be appealed to the Planning Commission if filed in writing within ten days.

REPORTS FROM STAFF: None

ADJOURNMENT: Community Development Director Jimenez adjourned the meeting at 5:05 p.m.

APPROVED:

ATTEST:

Craig Jimenez, AICP, Chair
Monrovia Development Review Committee

Sheri Bermejo, Secretary
Monrovia Development Review Committee