



Due to the COVID-19 pandemic, the meeting format of the Development Review Committee has been temporarily modified to protect the residents, property owners, applicants, staff, and appointed officials. This change is in accordance with the "Safer at Home" Order, Executive Order N-29-20, and guidance from the California Department of Public Health on gatherings. To further reduce the spread of COVID-19, all DRC review and determination authority was temporarily delegated to the Community Development Director pursuant to City Council Urgency Ordinance (Ordinance No. 2020-06U).

Members of the public were encouraged to participate in the meeting by emailing public comments to planning@ci.monrovia.ca.us before or during the meeting, and was read by the planning staff during public comment. Any lengthy public comments were summarized in the interest of time.

All parties that provided public comment on any items were notified of the decision and the appeal process.

CONVENE: Chair Jimenez convened the Special Meeting of the Monrovia Development Review Committee on Wednesday, November 22, 2021, at 4:00 p.m. electronically via video conference. In attendance were Planning Division Manager Sheri Bermejo, Associate Planner Teresa Santilena, Assistant Planner Austin Arnold, Planning Technician Vincent Gillespie, and Planning Technician Brenda Quezada.

ROLL CALL: Community Development Director Craig Jimenez was in attendance.

PUBLIC INPUT: None.

PUBLIC HEARINGS:

PH-1 ME2021-0026

DR2021-0031 Minor Exception and Design; 414-416 West Lime Avenue, Nabil Maalouf, Applicant

Planning Technician Vincent Gillespie presented the staff report and answered questions of the Community Development Director.

Community Development Director Jimenez opened the public hearing and asked if public comments were received. No written comments were received pertaining to the item.

Following discussion Community Development Director Jimenez approved Minor Exception ME2021-0026 and Design Review DR2021-0031 with conditions.

**PH-2 ME2021-0029
DR2021-0025 Minor Exception and Design Review; 828 West Olive Avenue,
Brent Williams, Applicant**

Assistant Planner Austin Arnold presented the staff report and answered questions of the Community Development Director.

Community Development Director Jimenez opened the public hearing and asked if public comments were received. No written comments were received pertaining to the item.

Following discussion Community Development Director Jimenez approved Minor Exception ME2021-0029 and Design Review DR2021-0025 with conditions.

ADMINISTRATIVE REPORTS:

**AR-1 MAJD2021-0025 Major Determination; 429 Wildrose Avenue, Michael
Chiranian, Applicant**

Associate Planner Teresa Santilena presented the staff report and answered questions of the Community Development Director.

Community Development Director Jimenez asked if public comments were received. No written comments were received pertaining to the item.

Following discussion Community Development Director Jimenez approved Design Review DR2021-0022 with conditions.

**AR-2 SIGN2021-0031 Sign Review; 806 East Huntington Drive, Michael
Chiranian, Applicant**

Planning Technician Vincent Gillespie presented the staff report and answered questions of the Community Development Director.

Community Development Director Jimenez asked if public comments were received. No written comments were received pertaining to the item.

Following discussion Community Development Director Jimenez approved Sign Review SIGN2021 as presented.

**AR-3 SIGN2021-0032 Sign Review; 621 West Huntington Drive, Yazmine
Lopez, Applicant**

Planning Technician Vincent Gillespie presented the staff report and answered questions of the Community Development Director.

Community Development Director Jimenez asked if public comments were received. No written comments were received pertaining to the item.

Following discussion Community Development Director Jimenez approved Sign Review SIGN2021-0032 as presented.

REPORTS FROM STAFF: None

Community Development Director Jimenez stated for the record that the decisions of the Development Review Committee may be appealed to the Planning Commission if filed in writing within ten days.

ADJOURNMENT: Community Development Director Jimenez adjourned the meeting at 5:05 p.m.

APPROVED:

ATTEST:

Craig Jimenez, AICP, Chair
Monrovia Development Review Committee

Sheri Bermejo, Secretary
Monrovia Development Review Committee