



As a precaution to protect staff, our constituents, and elected officials, in accordance with Government Code Section 54953(e) and guidance from the California and Department of Public Health, Los Angeles County Health Department, and Occupational Safety and Health Administration, the City Council has made the determination that there will NOT be a physical meeting location and all public participation will be electronic.

Members of the public were encouraged to participate in the meeting by emailing public comments to planning@ci.monrovia.ca.us before or during the meeting, and was read by the planning staff during public comment. Any lengthy public comments were summarized in the interest of time.

All parties that provided public comment on any items were notified of the decision and the appeal process.

CONVENE: Chair Jimenez convened the Regular Meeting of the Monrovia Development Review Committee on Wednesday, December 1, 2021, at 4:00 p.m. electronically via video conference. In attendance were Senior Planner John Mayer, Associate Planner Teresa Santilena, Assistant Planner Austin Arnold, Planning Technician Vincent Gillespie, and Planning Technician Brenda Quezada.

ROLL CALL: Community Development Director Craig Jimenez was in attendance.

PUBLIC INPUT: None.

PUBLIC HEARINGS: None.

ADMINISTRATIVE REPORTS:

AR-1 AR2021-0015 Administrative Review; 204 West Foothill Boulevard, Brian Whelan for Foothill Gym, Applicant

Associate Planner Teresa Santilena presented the staff report and answered questions of the Community Development Director regarding the unpermitted installed trash enclosure at the south-west corner of the property.

Community Development Director Jimenez asked if public comments were received. Comments from two residents were received pertaining to the item;

- 1) Paul Bockhorst, President of the Home Owners Association (HOA) submitted a letter stating that noise pollution and light pollution continue to be a problem.
- 2) Resident of Linwood Court Townhomes submitted an anonymous letter stating that light and noise from cars is disturbing and suggested that the gym open at 7:00 a.m. on the weekends.

Following discussion Community Development Director Jimenez approved Administrative Review AR2021-0015 and directed staff to:

- 1) **Open a code enforcement case to address the unpermitted trash enclosure.**
- 2) **Conduct a follow-up 90-day review in March 2022.**

AR-2 SIGN2021-0033; 303 East Foothill Boulevard, B & H Signs, Applicant

Assistant Planner Austin Arnold presented the staff report and answered questions of the Community Development Director.

Community Development Director Jimenez asked if public comments were received. No written comments were received pertaining to the item.

Following discussion Community Development Director Jimenez approved Sign Review SIGN2021-0033 as presented.

REPORTS FROM STAFF: None

Community Development Director Jimenez stated for the record that the decisions of the Development Review Committee may be appealed to the Planning Commission if filed in writing within ten days.

ADJOURNMENT: Community Development Director Jimenez adjourned the meeting at 4:20 p.m.

APPROVED:

ATTEST:

Craig Jimenez, AICP, Chair
Monrovia Development Review Committee

Sheri Bermejo, Secretary
Monrovia Development Review Committee