



As a precaution to protect staff, our constituents, and elected officials, in accordance with Government Code Section 54953(e) and guidance from the California and Department of Public Health, Los Angeles County Health Department, and Occupational Safety and Health Administration, the City Council has made the determination that there will NOT be a physical meeting location and all public participation will be electronic.

Members of the public were encouraged to participate in the meeting by emailing public comments to [planning@ci.monrovia.ca.us](mailto:planning@ci.monrovia.ca.us) before or during the meeting, and was read by the planning staff during public comment. Any lengthy public comments were summarized in the interest of time.

All parties that provided public comment on any items were notified of the decision and the appeal process.

**CONVENE:** Chair Jimenez convened the Regular Meeting of the Monrovia Development Review Committee on Wednesday, December 15, 2021, at 4:00 p.m. electronically via video conference. In attendance were Planning Division Manager Sheri Bermejo, Senior Planner John Mayer, Associate Planner Teresa Santilena, Assistant Planner Austin Arnold, Planning Technician Vincent Gillespie, and Planning Technician Brenda Quezada.

**ROLL CALL:** Community Development Director Craig Jimenez was in attendance.

**PUBLIC INPUT:** None.

**PUBLIC HEARINGS:**

**PH-1 ME2021-0027 Minor Exception; 215 West Scenic Drive, Nathan Simmons, Applicant**

Associate Planner Teresa Santilena presented the staff report and answered questions of the Community Development Director.

Community Development Director Jimenez asked if public comments were received. No written comments were received pertaining to the item.

**Following discussion Community Development Director Jimenez approved Minor Exception ME2021-0027 with conditions.**

**ADMINISTRATIVE REPORTS:**

**AR-1 DR2021-0032 Design Review; 602 East Lemon Avenue, Nathan Sewell, Applicant**

Planning Technician Vincent Gillespie presented the staff report and answered questions of the Community Development Director.

Community Development Director Jimenez asked if public comments were received. The following individual submitted a written comment before the public hearing;

1. Isaac Ramos, Monrovia resident, wrote in favor of the project.

**Following discussion Community Development Director Jimenez approved Design Review DR2021-0032 with conditions.**

**REPORTS FROM STAFF:**

Planning staff provided an overview on the 2022 Development Review Committee Regular Meeting schedule.

Community Development Director Jimenez stated for the record that the decisions of the Development Review Committee may be appealed to the Planning Commission if filed in writing within ten days.

**ADJOURNMENT:** Community Development Director Jimenez adjourned the meeting at 4:17 p.m.

APPROVED:

ATTEST:

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Craig Jimenez, AICP, Chair  
Monrovia Development Review Committee

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Sheri Bermejo, Secretary  
Monrovia Development Review Committee