



In accordance with Executive Order N-29-20 and guidance from the California Department of Public Health on gatherings, members of the public were encouraged to participate in the meeting remotely by viewing on the KGEM channel through their local cable provider or online at www.foothillsmedia.org.

Members of the public were encouraged to participate in the meeting by emailing public comments to planning@ci.monrovia.ca.us before or during the meeting. Comments received prior to 6:00 p.m. were posted on the City's website and distributed to the Commission. Comments received after 6:00 p.m. were read by the planning staff during the public hearing. Any lengthy public comments were summarized in the interest of time. All parties that provided public comment on any items were notified of the decision and the appeal process.

CONVENE: Chair Austin convened the Regular Meeting of the Monrovia Planning Commission on Wednesday, October 13, 2021, at 7:30 p.m. electronically via video conference. In attendance were City Manager Dylan Feik, Community Development Director Craig Jimenez, Planning Division Manager Sheri Bermejo, Senior Planner Barbara Lynch, and Planning Technician Vincent Gillespie. Assistant City Attorney Carol Lynch, Assistant City Attorney Chelsea Straus, and Assistant City Attorney Amy Greyson participated via video conference.

PLEDGE OF ALLEGIANCE: Commissioner Shieff led the pledge of allegiance.

ROLL CALL: In attendance were Commissioners Darrell Brooke, Cheryl Rose, Gary Schaeffler, Aaron Stehura, Michael Vachani, Vice-Chair Bill Shieff, and Chair Scott Austin. All members participated via video conference pursuant to the Governor's Executive Order N-29-20.

APPROVAL OF MINUTES: It was moved by Commissioner Shieff, seconded by Commissioner Brooke to approve the minutes of the September 15, 2021 meeting. The motion carried with a 6-0 vote with Commissioner Rose abstaining.

PUBLIC INPUT: None.

Due to the length of time anticipated for PH-1, Community Development Director Craig Jimenez requested that the Commission re-order the Agenda to present the Measure K Update first. The Commission concurred.

COMMUNITY DEVELOPMENT DIRECTOR REPORT: City Manager Dylan Feik provided a brief presentation of the Measure K Update.

PUBLIC HEARINGS:

**PH-1 Ordinance No. 2021-09 (Planning Commission Resolution No. 2021-0004)
Ordinance No. 2021-10 (Planning Commission Resolution No. 2021-0005)
City of Monrovia, Applicant**

Planning Division Manager Sheri Bermejo and Assistant City Attorney Amy Greyson presented the staff report and answered questions of the Planning Commission regarding the current state of wireless services in Monrovia, and the entitlement process for multiple application submittals.

Staff requested the Planning Commission approve the resolutions with the following changes made to the ordinances:

- Ordinance No. 2021-10 Section 17.46.070(A) be amended to include the following sentence at the end:

“With regard to an eligible facilities request, in the event that any applicable federal or state law or regulation conflicts with any requirement of this Section, the applicable federal or state law or regulation shall take precedence”

- Ordinance No. 2021-10 Section 17.46.080(A)(1)(b) to be deleted.

Chair Austin opened the public hearing.

The following individuals submitted public written comments before the public hearing, after the Planning Commission Agenda was posted:

1. Mackenzie & Albritton LLP on behalf of Verizon Wireless, wrote to request revisions to the draft ordinances.
2. Brian Yamaguchi, Monrovia resident, wrote in with concerns regarding wireless service in the hillside area.
3. Porterwright on behalf of AT&T, wrote to request revisions to the draft ordinances.

Public Input:

1. Janelle Hartley, representative of Verizon Wireless, spoke with concerns regarding colocation on poles in the right of way, requirements for underground equipment, and the need to provide coverage maps for new applications.

Chair Austin closed the public hearing.

The Planning Commission discussed various aspects of the application and asked additional questions of staff.

Following discussion, it was moved by Commissioner Schaeffler, seconded by Commissioner Vachani, to approve PCR2021-0004 and PCR2021-0005 with the amended text, recommending approval of Ordinance No. 2021-09 and Ordinance No. 2021-10 to the City Council. The motion carried with a 7-0 vote.

COMMUNITY DEVELOPMENT DIRECTOR REPORT: Community Development Director Jimenez requested that the meeting be closed in memory of Eric Faith, former Mayor, Councilmember, and Planning Commissioner.

REPORTS/ANNOUNCEMENTS FROM COMMISSIONERS: None.

ADJOURNMENT: Chair Austin adjourned the meeting at 8:47 p.m.

APPROVED:

ATTEST:

Scott Austin, Chair
Monrovia Planning Commission

Craig Jimenez, AICP, Secretary
Monrovia Planning Commission