

CITY OF MONROVIA SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2022-2023

Department	#	Service Description	2022-23 Cost	2021-22 Fees	2022-23 Proposed Fees	Cost Recovery %	% Change	Comments
ADMINISTRATION								
		<u>City Manager's Office</u>						
	1	Business Improvement District Maintenance: (Annual Fees)						(Maximum charge not to exceed \$1,500/year)
		Prof & Medical services w/o Taxable Sales-Fronting Myrtle	120.47	103.00	108.00	90%	5%	
		Prof & Medical services w/o Taxable Sales-All Others	60.24	51.50	54.00	90%	5%	
		Banks, Financial Institutions, & Utility Companies	246.97	206.00	216.00	87%	5%	
		Automotive Repair Shops & Gas Stations	30.12	25.00 minimum	25.00 minimum	83%	0%	\$.50 per \$1,000 gross sales
		Other Retail Business-Located in "Foothill Park Plaza"	30.12	25.00 minimum	25.00 minimum	83%	0%	\$1.00 per \$1,000 gross sales
		Other Retail Business-Not Located in "Foothill Park Plaza"	30.12	25.00 minimum	25.00 minimum	83%	0%	\$1.50 per \$1,000 gross sales
		Residential, Manufacturing, & Wholesaling						N/A, Business type not allowed in district
	2	Film Permit Review:						
		Filming Liaison-Bus Improvement District (per hour)	36.02	30.90	32.45	69%	5%	Fully burdened hourly rate
	3	Open Video System:						
		Franchise Applications / Renewal Fee	Varies	Actual Cost	Actual Cost	100%	0%	Actual Fees Paid to Attorneys and Consultants
		Filing Fee-Open Video System Operations	Varies	Actual Cost	Actual Cost	100%	0%	Actual Fees Paid to Attorneys and Consultants
		<u>Finance</u>						
	4	Returned Payment Fee	36.14	25.00	25.00	69%	0%	\$25 first offense/\$35 subsequent offense (Set by California Civil Code 1719)
		<u>City Clerk</u>						
	5	Records Research Service:						
		First 15 Minutes per month	Varies	0.00	0.00	100%	0%	No charge- 15 minutes per month
		Over 15 Minutes per month	Varies	11.00	11.00	100%	0%	Per ¼ hour, over 15 minutes (only if it's 5yrs+ and in archives).
	6	Document Retrieval & Reproductions:						Standard Computer Printing Fee for all Departments
		Copies - Standard Black, per 8 ½"x11" / 8½"x14" page	0.30	0.25	0.25	83%	0%	Per copy, as of 5th page (first 4 pages are free) by law. Standard Computer Printing Fee for all Departments
		Copies - Color, per 8 ½"x11" / 8½"x14" page	0.60	0.50	0.50	83%	0%	Per copy, as of 5th page (first 4 pages are free) by law. Standard Computer Printing Fee for all Departments
		Copies - Large Format/Plans, per page	5.57	5.15	5.41	97%	5%	
		CD or DVD	1.05	1.00	1.05	100%	5%	
		USB Flash Drive (16 GB)	2.89	2.75	2.89	100%	5%	
	7	Retrieval Fee (FPPC Forms/Statements 5 or more years old)	N/A	5.00	5.00	N/A	0%	By law, maximum fee allowed is \$5
	8	Agenda/Minute Subscription Service: (Annual)						
		CC Agenda Only	467.44	44.00	46.00	10%	5%	
		CC Agenda Summary	303.59	83.00	87.00	29%	5%	
		CC Adopted Minutes	303.59	65.00	68.00	22%	5%	
		Agenda & Agenda Summary	587.91	127.00	133.00	23%	5%	
		Agenda, Agenda Summary, & Adopted Minutes	721.63	194.00	203.00	28%	5%	
		Documents reserved for Pick-up	397.56	111.00	116.00	29%	5%	
		Electronic Distributions	87.95	0.00	0.00	0%	0%	No fee for service electronically
	9	Document Certification	17.20	5.00	5.00	29%	0%	

CITY OF MONROVIA SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2022-2023

Department	#	Service Description	2022-23 Cost	2021-22 Fees	2022-23 Proposed Fees	Cost Recovery %	% Change	Comments
ADMINISTRATION								
	10	General Election Candidate Handbook	139.75	42.00	44.00	31%	5%	Charged only to non-candidates
	11	Candidate Filing Fee	N/A	25.00	25.00	N/A	0%	Fee Set by California Elections Code
	12	Document Notarization	16.22	15.00	15.00	92%	0%	By law, maximum fee allowed is \$15
	13	Duplication of Commercial Building Plans and Certified Mail with Return Receipt	68.69	51.00	53.00	77%	5%	\$50 fee, plus actual cost of certified mail and return receipt.
		<u>Human Resources</u>						
	14	Fingerprinting Rolling Fee	28.19	25.00	26.00	92%	5%	
COMMUNITY DEVELOPMENT DEPARTMENT								
		<u>BUILDNG DIVISION</u>						
	1	Minor Permits - Tier 1						
		<u>Building</u> : Drywall repair. Roof repairs (less than 120 sq. ft.), Misc.	98.58	90.00	94.00	95%	5%	
		<u>Mechanical</u> : Wall furnace. HVAC Ductless Mini-split Systems. Window/Wall A/C unit, Misc.	98.58	90.00	94.00	95%	5%	
		<u>Electrical</u> : Light Outlets/Receptacles/Switches (per unit), Fixtures (per unit). Generators/Motors up to 150kw/75hp. Appliance Circuits (per unit). Electric Vehicle Charging Station (Level 1 and 2), Miscellaneous.	98.58	90.00	94.00	95%	5%	
		<u>Plumbing</u> : Gas pipe installation/modification, Water Heater Replacement, Water Service (new or replacement). Backflow/vaccum breaker. Lawn sprinkler system. Codensate line. Roof drains. Residential Sewer Replacement.	98.58	90.00	94.00	95%	5%	
	2	Minor Permits - Tier 2						
		<u>Building</u> : Residential Garage re-roof only. Repair/renovation/alteration of existing pool/spa (Re-plaster with no gunite removal). Residential bathroom remodel (no movement of walls, interior work only). Residential kitchen remodel (no movement of walls, interior work only). Residential seismic retrofits (per LADBS Standard Plan). Siding replacement (less than 10% of any wall larger than 100 sq ft). Window retrofits like for like (base fee plus \$20 per/window). Residential Solar PV System (Per toolkit).	185.84	175.00	183.00	98%	5%	
		<u>Mechanical</u> : Residential HVAC Changeout.	185.84	175.00	183.00	98%	5%	
		<u>Electrical</u> : Electrical Service Replacement (Same amp). Residential Service Upgrade (200 amps or less). Temporary Power (per project). Battery Storage Systems.	185.84	175.00	183.00	98%	5%	
		<u>Plumbing</u> : Commercial/mixed-use sewer replacement.	185.84	175.00	183.00	98%	5%	
	3	Minor Permits - Tier 3						
		<u>Building</u> : Accessory structures (i.e. storage sheds, uncovered decks, gazebos <500 sq.ft.). Single family residential re-roof. Antennas. Commercial signs (w/electrical). Awnings. Commercial Solar PV System.	273.21	260.00	273.00	100%	5%	
		<u>Mechanical</u> : Commercial rooftop HVAC replacement (<400 lbs).	273.21	260.00	273.00	100%	5%	
		<u>Electrical</u> : Residential Service 400 amp or greater. Electric Vehicle Charging Station (Level 3 and up)	273.21	260.00	273.00	100%	5%	

CITY OF MONROVIA SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2022-2023

Department	#	Service Description	2022-23 Cost	2021-22 Fees	2022-23 Proposed Fees	Cost Recovery %	% Change	Comments
COMMUNITY DEVELOPMENT DEPARTMENT								
	4	Moderate Permits - Tier 1						
		<u>Building</u> : Single story covered porches, decks, patios <500 sq.ft., Commercial reroof (non-structural), New spa/hot tub. Retaining walls within City Standard Plan (not located on hillside).	409.10	385.00	404.00	99%	5%	
		<u>Mechanical</u> : Commercial rooftop HVAC replacment (>400 lbs). Type 1 & 2 hoods (replacement).	409.10	385.00	404.00	99%	5%	
	5	Moderate Permits - Tier 2						
		<u>Building</u> : New residential pools not located on a hillside. Sunroom/screened-rooms <500 sq.ft.	823.08	780.00	819.00	100%	5%	
	6	Moderate Permits - Tier 3						
		<u>Building</u> : Accessory Dwelling Unit (ADU) Conversion only.	1008.40	927.00	973.00	96%	5%	
	7	Major Mechanical, Electrical & Plumbing (MEP) Permits	154.98	\$150.00 per unit or \$0.11 per square foot, whichever is greater	\$150.00 per unit or \$0.11 per square foot, whichever is greater	N/A	0%	
	8	Major Building Permits/Plan Revision Checking:						
		Based on Valuation:						
		\$1 - \$500	Varies	38.99	40.94	100%	5%	\$40.94 - Base Fee for first \$500
		\$501 - \$2,000	Varies	39.00 - 124.21	40.95-130.42	100%	5%	\$40.95, plus \$5.96 for each add'l \$100, or fraction thereof
		\$2,001 - \$25,000	Varies	124.22 - 559.76	130.43-587.75	100%	5%	\$130.43, plus \$19.89 for each add'l \$1,000, or fraction thereof
		\$25,001 - \$50,000	Varies	559.77 - 928.75	587.76-975.19	100%	5%	\$587.76, plus \$15.50 for each add'l \$1,000, or fraction thereof
		\$50,001 - \$100,000	Varies	928.76 - 1,430.03	975.20-1,501.53	100%	5%	\$975.20, plus \$10.53 for each add'l \$1,000, or fraction thereof
		\$100,001 - \$500,000	Varies	1,430.04 - 4,549.08	1,501.54-4,776.53	100%	5%	\$1,501.54, plus \$8.19 for each add'l \$1,000, or fraction thereof
		\$500,001 - \$1,000,000	Varies	4,549.09 - 8,308.64	4,776.54-8,724.07	100%	5%	\$4,776.54, plus \$7.90 for each add'l \$1,000, or fraction thereof
		\$1,000,001 - Up	Varies	8,308.65 - 33,929.37	8,724.08-35,625.84	100%	5%	\$8,724.08 plus \$6.73 for each add'l \$1,000, or fraction thereof
	9	Special Housing Inspections	301.91	263.00	276.00	91%	5%	
	10	Building Plan Check:						
		Regular Plan Reviews - Building Permits	Varies	100% of bldg permit fee	100% of bldg permit fee	100%	0%	
		Regular Plan Reviews - All Other Permits	Varies	50% of bldg permit fee	50% of bldg permit fee	100%	0%	
		Fast Track	Varies	150% of bldg permit fee	150% of bldg permit fee	100%	0%	
		Miscellaneous Plan Review	222.98	211.00	221.00	99%	5%	
		Alternative Materials or Methods of Construction Request	254.12	211.00	221.00	87%	5%	
	11	Miscellaneous Building Inspection and Fees:						
		Re-Inspection fees	144.94	135.00	141.00	97%	5%	
		Inspection Outside of Business Hours	493.64	470.00	493.00	100%	5%	Fee structure revised from an hourly fee to a flat rate fee
		Inspections where no fee is specified (per hour)	Varies	144.00	151.00	100%	5%	
		Add'l Plan Review due to changes-Staff (per hour)	Varies	121.00	127.00	100%	5%	After 3 rechecks
		Add'l Plan Review due to changes (contracted out)	Varies	Actual Cost	Actual Cost	100%	0%	After 3 rechecks, done by consultant
		Processing of request to duplicate official copy of plans	47.96	45.00	47.00	98%	5%	

CITY OF MONROVIA SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2022-2023

Department	#	Service Description	2022-23 Cost	2021-22 Fees	2022-23 Proposed Fees	Cost Recovery %	% Change	Comments
COMMUNITY DEVELOPMENT DEPARTMENT								
		Scanning of plans & calculations:						
		Plans, per sheet calculations	4.82	4.00	4.00	83%	0%	
		8½" x 11" or 8½" x 14", per sheet	1.81	1.60	1.68	92%	5%	
		Scanning of permits and letters	10.84	9.73	10.22	94%	5%	
	12	Building Inspection	Varies	Actual Cost	Actual Cost	100%	0%	Cost reflects an average for this cost center
		<u>Other Miscellaneous Permit Fees</u>						
	13	Permit Renewal	57.41	51.00	53.00	92%	5%	
	14	Plan Review/Permit Extention	28.70	25.00	26.00	91%	5%	
	15	Work Without Permit - TBD	144.94	138.00	144.00	99%	5%	Penalty related fee. Title 15 MMC.
	16	Duplicate Permit Card	28.70	25.00	26.00	91%	5%	
	17	Miscellaneous Permits (For work otherwise not specified)	137.33	130.00	136.00	99%	5%	
		<u>Certificate of Occupancy Fees</u>						
	18	Temporary Certificate of Occupancy (1st time)	493.56	470.00	493.00	100%	5%	
	19	Temporary Certificate of Occupancy (1st Extension)	987.12	940.00	987.00	100%	5%	
	20	Temporary Certificate of Occupancy (Second Extension)	987.12	940.00	987.00	100%	5%	
	21	Duplicate Copy of Certificate of Occupancy	28.70	27.00	28.00	98%	5%	
	22	Technology Cost Recovery Fee	Varies	7.00	7.00	100%	0%	
		State Seismic Fee (SMIP) - Category 1		Varies	Varies	N/A	0%	Pass through fees based on rates and calculations set by State of California Department of Conservation.
		State Seismic Fee (SMIP) - Category 2		Varies	Varies	N/A	0%	Pass through fees based on rates and calculations set by State of California Department of Conservation.
		State Building Standards Special Revolving Fund Fee		Varies	Varies	N/A	0%	Pass through fees based on rates and calculations set by California Building Standards Commission.
		<u>PLANNING DIVISION</u>						
	23	Neighborhood Compatibility Design Review						
		Level 1: SFR Addition - rear, single story	194.77	0.00	0.00	0%	0%	
		Level 2: SFR Addition - front, single story	497.44	103.00	108.00	22%	5%	
		Level 3: SFR New - single story	1,092.10	750.00	787.00	72%	5%	
		Level 4: SFR Addition - single story to 2-story	1,904.34	1,300.00	1,365.00	72%	5%	
		Level 5: SFR Addition - 2-story to 2-story	1,470.01	1,050.00	1,102.00	75%	5%	
		Level 6: SFR New - 2-story	1,904.34	1,500.00	1,575.00	83%	5%	
		Level 7: Multifamily not subject to CUP	2,005.61	1,700.00	1,785.00	89%	5%	

CITY OF MONROVIA SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2022-2023

Department	#	Service Description	2022-23 Cost	2021-22 Fees	2022-23 Proposed Fees	Cost Recovery %	% Change	Comments
COMMUNITY DEVELOPMENT DEPARTMENT								
	24	Development Review Committee (DRC) Fees						
		DRC Advisory Review (recommendation to PC)	918.11	500.00	525.00	57%	5%	
		DRC Design Review (decision)	1,506.73	1,200.00	1,300.00	86%	8%	
		DRC Sign Review - Face Change	171.39	66.00	69.00	40%	5%	
		DRC Sign Review - New	213.28	113.00	118.00	55%	5%	
		DRC Sign Review - Master Sign	614.64	400.00	420.00	68%	5%	
		DRC - Major Determination (non single family residential)	630.47	450.00	472.00	75%	5%	
		DRC - Minor Determination (single family residential)	348.71	135.00	141.00	40%	5%	
		DRC - Miscellaneous Review	254.27	130.00	136.00	53%	5%	
		Minor Conditional Use Permit Review (DRC)	1,215.05	700.00	735.00	60%	5%	Amendment 50% of fee
		Minor Exception (DRC)	734.64	515.00	540.00	74%	5%	
		Minor Exception (DRC) - Fences and Walls	364.08	257.00	270.00	74%	5%	50% of Minor Exception Fee
		Oak Tree Permit	215.85	50.00	52.00	24%	5%	Fee waived if arborist report submitted
	25	Planning Commission						
		Conditional Use Permit (CUP) Review - New Construction	3,824.51	3,200.00	3,360.00	88%	5%	Plus \$0.05 per SF over 50,000 SF (non-residential), plus \$178 per unit (residential) when no subdivision map requested. Amendment 50% of fee
		Conditional Use Permit (CUP) Review - Use only	2,188.51	1,600.00	1,680.00	77%	5%	Amendment 50% of fee
		Hillside Development Permit Review	9,121.79	3,000.00	3,150.00	35%	5%	
		Variance Review	2,167.93	1,950.00	2,047.00	94%	5%	
	26	Subdivision						
		Tentative Parcel / Vesting Parcel Map Review	3,236.68	1,905.00	2,000.00	62%	5%	Plus \$178 per unit; amendemnt 50% of fee (base + per unit)
		Tentative Tract / Vesting Tract Map Review	4,253.31	2,317.00	2,432.00	57%	5%	Plus \$178 per unit; amendemnt 50% of fee (base + per unit)
		Lot Line Adjustment (DRC)	1,018.31	900.00	945.00	93%	5%	
	27	General Plan/Specific Plan						
		General Plan/Zoning Amendment	6,196.10	5,600.00	5,880.00	95%	5%	Map amendments only - 50% of base fee
		Specific Plan	7,742.26	7,000.00	7,350.00	95%	5%	Amendment, 50% of original fee
	28	Wireless Facility (WF)						
		WF - Minor CUP	5,410.53	5,150.00	5,407.00	100%	5%	
		WF - Major CUP	9,012.04	8,579.00	9,007.00	100%	5%	
		WF -Exception	2,298.12	2,183.00	2,292.00	100%	5%	
		Administrative Review	1,694.85	1,611.00	1,691.00	100%	5%	

CITY OF MONROVIA SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2022-2023

Department	#	Service Description	2022-23 Cost	2021-22 Fees	2022-23 Proposed Fees	Cost Recovery %	% Change	Comments
COMMUNITY DEVELOPMENT DEPARTMENT								
	29	CEQA/Environmental						
		Notice of Exemption (NOE)	39.32	36.00	37.00	94%	5%	Existing fee that was never charged for until FY 19-20.
		Negative/Mitigated Negative Declaration (by City)	Varies	Actual Cost	Actual Cost	100%	0%	Actual cost, fully burdened rate; \$5,000 deposit
		Negative/Mitigated Negative Declaration (by Applicant)	7,554.56	5,000.00	7,550.00	100%	51%	
		Environmental Review by applicant (ND/MND/EIR)	Varies	Consultant cost + 15%	Consultant cost + 15%	100%	N/A	Cost + 15%. Finance Sends Invoice (Third Party Billing)
		Mitigation Monitoring	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate
		Technical Review (3rd party)	Varies	Consultant cost + 15%	Consultant cost + 15%	100%	N/A	Cost + 15%. Finance Sends Invoice (Third Party Billing)
	30	Appeals/Miscellaneous Planning Fees						
		Appeal of Development Review Committee (DRC) Decision	2,296.23	154.00	161.00	7%	5%	Plus public hearing fee
		Appeal of Planning Commission / Historic Preservation Commission Decision	1,532.31	154.00	161.00	11%	5%	Plus public hearing fee
		Time Extension Review (non-HP)	605.85	425.00	446.00	74%	5%	
	31	Administrative						
		Temporary Banner Review	14.97	8.00	8.00	53%	0%	
		Change of Address - Non Single Family	313.35	257.00	269.00	86%	5%	
		Change of Address - Single Family	156.68	128.00	134.00	86%	5%	50% of Change of Address - Non-Single Family Fee
		Conditions, Covenants, and Restrictions (CCR) Review	411.35	391.00	410.00	100%	5%	
		Covenant Preparation - Residential Unit	278.52	128.00	200.00	72%	56%	
		Covenant Preparation - Non-residential Unit	720.66	400.00	420.00	58%	5%	
		Landscape Plan Check	414.76	386.00	405.00	98%	5%	
		Preapplication review	4,048.78	1,100.00	1,155.00	29%	5%	Fee will be credited toward entitlement fees
		Plan Check of Building Plans	15% of permit fee	15% of permit fee	15% of permit fee	100%	0%	15% of permit fee for all building permits
		Window/Awning Sign Permit	14.97	12.00	12.00	80%	0%	
		Zoning Research Letter - Standard	102.96	66.00	69.00	67%	5%	
		Zoning Research Letter - Non-Standard	265.79	175.00	183.00	69%	5%	
		Reasonable Accommodation	519.16	250.00	262.00	50%	5%	
		Administrative Determinations	588.49	250.00	262.00	45%	5%	
	32	Historic Preservation						
		Historic Preservation - Cert. Appropriateness	816.58	270.00	283.00	35%	5%	
		Historic Preservation - Historic Landmark Designation	1,707.68	530.00	556.00	33%	5%	Plus publication fee
		Historic Preservation - Historic District Designation	15,078.24	106 + 175 per home	111 + 183 per home	N/A	5%	\$111 fee, plus # of homes in district x \$183
		Historic Preservation - HCD Design Review	1,427.76	900.00	945.00	66%	5%	Non-structural - 50% of base fee
		Historic Preservation - Historic Assessment Exemption	1,081.49	257.00	269.00	25%	5%	
		Historic Preservation - Historic Assessment Review	569.45	25.00	26.00	5%	5%	
		Historic Preservation - Mills Act Contract	1,325.46	900.00	945.00	71%	5%	
		Historic Preservation - Mills Act Contract Time Extension	313.21	252.00	264.00	84%	5%	
		Historic Preservation - Miscellaneous Review	659.74	106.00	111.00	17%	5%	

CITY OF MONROVIA SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2022-2023

Department	#	Service Description	2022-23 Cost	2021-22 Fees	2022-23 Proposed Fees	Cost Recovery %	% Change	Comments
COMMUNITY DEVELOPMENT DEPARTMENT								
	33	Noticing						
		Publication Fee	205.57	180.00	189.00	92%	5%	Based on average cost provided by City Clerk
		Property Owner List Preparation	153.50	145.00	152.00	99%	5%	
		Development Sign	Actual Cost	Actual Cost	Actual Cost	100%	0%	
	34	Surcharge						
		Technology Cost Recovery Fee	Varies	7.00	7.00	100%	0%	
		Historic Preservation Surcharge	6.63	3.00	3.00	45%	0%	
		General Plan Maintenance	Varies	15% of bldg & plan check fees	15% of bldg & plan check fees	100%	0%	15% of Building Plan Check Fee and 15% of Building Permit Fee
	35	Mining						
		Surface Mining Permit	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate
		Surface Mining Reclamation Plan	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate
		Surface Mining Financial Assurances	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate
		Surface Mining Interim Mgmt Plan	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate
	36	Small Cell Wireless Collocation Facilities						
		Application for 1-5 installations	929.66		500.00	54%		N/A New Fee in FY22/23. Safe Harbor Fee established by FCC "2018 Ruling and Order"
		Application for each additional installation	385.43		100.00	26%		N/A New Fee in FY22/23. Safe Harbor Fee established by FCC "2018 Ruling and Order"
		New Pole for SWF	1,008.30		1,000.00	99%		N/A New Fee in FY22/23. Safe Harbor Fee established by FCC "2018 Ruling and Order"
		SWF Annual Row Access Fee	435.00		270.00	62%		N/A New Fee in FY22/23. Safe Harbor Fee established by FCC "2018 Ruling and Order"
	37	Cumulative Entitlement Collection Fee	Varies		Actual Cost	100%	0%	100% Main Request (highest fee), 50% Additional Requests. Fee applicable only to Subdivisions (Tentative Parcel and Tract Maps), Major Conditional Use Permits, Hillside Development, Major Variances, and Specific Plans.
	38	Entitlement Amendment Fee	Varies		50% of Full Entitlement Fee	100%	0%	Amendment Fee applies to Subdivisions (Tentative Parcel and Tract Maps), Major Conditional Use Permits, Major Variances, Hillside Development Permits, and Specific Plans.
	39	Preliminary Application (SB 330)	1,005.10		1,000.00	99%		N/A New Fee in FY22/23.
		<u>BUSINESS LICENSE</u>						
	40	Business License Processing						
		New Business and Home Occupation Application	55.64	30.00	30.00	54%	0%	
		Renewal and Moved Business Application	34.42	15.00	15.00	44%	0%	
		Cannabis Business Application	171.06	162.00	170.00	99%	5%	
	41	Business License Fees (Tax)						
		Regular Business License (in town)	192.97	169.00	177.00	92%	5%	Plus \$15 for each employee
		Home Occupation Licenses	163.45	84.00	88.00	54%	5%	
		Hotels/Motels (based on per room)	55.91	27.00	28.00	50%	5%	
		Delivery Truck Businessess (based on # of trucks)	82.03	59.00	61.00	74%	5%	

CITY OF MONROVIA SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2022-2023

Department	#	Service Description	2022-23 Cost	2021-22 Fees	2022-23 Proposed Fees	Cost Recovery %	% Change	Comments
COMMUNITY DEVELOPMENT DEPARTMENT								
		Regular Business License (out of town owner)	182.69	169.00	177.00	97%	5%	Plus \$15 for each employee
		3 Month License	136.94	99.00	103.00	75%	5%	Plus \$8 for each employee
		Single Job License	75.07	54.00	56.00	75%	5%	Plus \$5 for each employee
		Residential Rental Property Owner (\$ per unit)	60.82	32.00	33.00	54%	5%	Plus initial app. Fee of \$30, \$15 each year after.
		Commercial Rental Property Owner	192.96	179.00	187.00	97%	5%	Plus initial app. Fee of \$30, \$15 each year after.
	42	Garage Sale Permit	29.36	5.00	5.00	17%	0%	
	43	Surcharges						
		State Mandated Disability Access and Education Revolving Fund	N/A	1.00	1.00	N/A	0%	State Mandated (Senate Bill 1186)
		Technology Cost Recovery Fee (TRAKIT)	Varies	5.00	5.00	100%	0%	
COMMUNITY DEVELOPMENT DEPARTMENT								
	44	Printing and Copies						
		Per Page Printing (no chg for 3 or less)	0.28	0.25	0.25	90%	0%	Standard Computer Printing Fee for all Departments
		Per Page Printing - Color (no chg for 3 or less)	0.56	0.50	0.50	90%	0%	Standard Computer Printing Fee for all Departments
		Zoning Map Printing	5.41	5.00	5.00	92%	0%	
	45	Dwelling Unit Tax (\$125/bedroom)	-	\$125 per bedroom	\$125 per bedroom		0%	Set by Resolution No 7940
FIRE DEPARTMENT								
	1	Fire and Life Safety System Plan Check/Inspection	\$278 + \$18.90 per device	\$265 + \$18.00 per device	\$265 + \$18.50 per device	100%	0%	Flat rate which includes fully burdened hourly rate for review and inspection plus \$18.50 per device (sprinkler heads, smoke detectors, etc.)
	2	Plan Check and Inspection Fees:						
		Single Family Residential Site	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate
		Multi-Dwelling Site Field Review (½ hour min)	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate
		Commercial/Industrial Site Field Review (½ hour min)	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate
		Inspections outside of Normal Business Hours (3 hr min)	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate
		Inspections where no fee is specified (½ hour min)	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate
		Add'l Plan Review/Insp required by changes/additions	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate and/or consultant hourly rate
		Additional Plan Review/Inspection Revisions	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate and/or consultant hourly rate
		Outside Consultant Plan Review Fee	Varies	Actual Cost	Actual Cost	100%	0%	Consultant Fee
		Division Consultation Fees-not otherwise stated (½ hr min)	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate
		Reinspections after 2nd inspections	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate
		Commercial Building & Site Plan Check	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate
		Commercial building construction & inspection	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate, 154% deposit required
		Optical scanning of plans and calculations	Varies	Actual Cost	Actual Cost	100%	0%	
		Failure to Obtain Fire Permit	584.82	556.00	583.00	100%	5%	Plus fully burdened rate

CITY OF MONROVIA SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2022-2023

Department	#	Service Description	2022-23 Cost	2021-22 Fees	2022-23 Proposed Fees	Cost Recovery %	% Change	Comments
FIRE DEPARTMENT								
	3	Annual Fire Permit (includes engine company inspection)						
		Places of Assembly (50-300)	192.99	183.00	192.00	99%	5%	
		Places of Assembly (301-1000)	290.07	275.00	288.00	99%	5%	
		Places of Assembly (1000+)	385.98	366.00	384.00	99%	5%	
		Aersol	192.99	183.00	192.00	99%	5%	
		Aviation Facilities	289.49	273.00	286.00	99%	5%	
		Aboveground Storage Tanks	385.98	366.00	384.00	99%	5%	
		Battery System	192.99	183.00	192.00	99%	5%	
		Cellulose Nitrate Film	192.99	183.00	192.00	99%	5%	
		Combustible Fibers	192.99	183.00	192.00	99%	5%	
		Misc. Combustible Storage	385.98	366.00	384.00	99%	5%	
		Compressed Gases	385.98	366.00	384.00	99%	5%	
		Cryogenic Fluids	385.98	366.00	384.00	99%	5%	
		Combustible Dust Producing Operations	385.98	366.00	384.00	99%	5%	
		Cutting & Welding	385.98	366.00	384.00	99%	5%	
		Covered & Open Mall Buildings	578.97	550.00	577.00	100%	5%	
		Dry Cleaning	385.98	366.00	384.00	99%	5%	
		Explosives	385.98	366.00	384.00	99%	5%	
		Open Flames & Candles	192.99	183.00	192.00	99%	5%	
		Flammable/Combustible Liquids	385.98	366.00	384.00	99%	5%	
		Fats, Oils, Grease (FOG)	385.98	366.00	384.00	99%	5%	
		Fruit & Crop Ripening	385.98	366.00	384.00	99%	5%	
		Hazardous Materials	578.97	550.00	577.00	100%	5%	
		Hot Works (included in cutting & welding)	385.98	366.00	384.00	99%	5%	
		High Piled Storage	578.97	550.00	577.00	100%	5%	
		Industrial Ovens	385.98	366.00	384.00	99%	5%	
		LP Gas	192.99	183.00	192.00	99%	5%	
		Liquid or Gas Fueled Vehicles / Equip in Assembly	192.99	183.00	192.00	99%	5%	
		Lumbar Yard and Woodworking Plants	385.98	366.00	384.00	99%	5%	
		Magnesium	289.49	273.00	286.00	99%	5%	
		Open Burning	192.99	183.00	192.00	99%	5%	
		Organic Coatings	385.98	366.00	384.00	99%	5%	
		Pyrotechnic Special Effects Material	771.96	734.00	770.00	100%	5%	
		Pyroxylin Plastics	385.98	366.00	384.00	99%	5%	
		Refrigeration Equipment	385.98	366.00	384.00	99%	5%	
		Rooftop Heliports	192.99	183.00	192.00	99%	5%	
		Spraying and Dipping	385.98	366.00	384.00	99%	5%	
		Storage of Scrap Tires, Byproducts & Rebuilding Plant	385.98	366.00	384.00	99%	5%	
		Temporary Membrane Structure	192.99	183.00	192.00	99%	5%	
		Waste Handling	385.98	366.00	384.00	99%	5%	
		Wood Products	385.98	366.00	384.00	99%	5%	

CITY OF MONROVIA SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2022-2023

Department	#	Service Description	2022-23 Cost	2021-22 Fees	2022-23 Proposed Fees	Cost Recovery %	% Change	Comments
FIRE DEPARTMENT								
	4	Special Activity Permits						
		Christmas Tree Lot	90.23	85.00	89.00	99%	5%	1 hour fully burdened rate
		Parade Floats	192.99	183.00	192.00	99%	5%	
		Vehicle Display	192.99	183.00	192.00	99%	5%	
		Model Rockets	192.99	183.00	192.00	99%	5%	
		Exhibits & Trade Shows	385.98	366.00	384.00	99%	5%	
		Carnivals & Fairs	385.98	366.00	384.00	99%	5%	
		Failure to Obtain Required Permit	584.82	556.00	583.00	100%	5%	Plus fully burdened rate
	5	Fire False Alarm Response:						
		1st and 2nd Response in a 12-Month Period	477.21	0.00	0.00	0%	0%	No Charge (notice to repair system)
		3rd and subsequent response in 12-month period	477.21	432.00	475.00	100%	10%	Fully burdened hourly rate plus dispatch cost
		Fire Alarm Company Dispatching Error	409.61	370.00	388.00	95%	5%	Plus contractor dispatching fee
	6	Regulate as Participating Agency (LACO CUPA program)						
		Hazardous Materials Handlers:						
		Liquid < 1 gallon/ Solid < 1 lbs / Gas < 1 cu.ft.	Exempt	Exempt	Exempt	0%	0%	No Charge
		Liquid 1-54 / Solid 1-499 / Gas 1-199	264.34	238.00	249.00	94%	5%	
		Liquid 55-550 / Solid 500-2000 / Gas 200-2000	479.55	434.00	455.00	95%	5%	
		Liquid 501-2000 /Solid 2001-15000 /Gas 2001-5000	747.40	677.00	710.00	95%	5%	
		Liquid 2001-2500 /Solid 15001-25000 /Gas 5001-10000	1,226.95	1,112.00	1,167.00	95%	5%	
		Service Stations	802.37	727.00	763.00	95%	5%	
	7	Cal ARP Program, Risk Management Prevention	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate plus 100% Consultant Fee
	8	Cal ARP Facility Permit & Annual Inspection Fee *	708.38	674.00	707.00	100%	5%	Required by LA County Fire Department of Hazardous Materials Division
	9	Hazardous Materials Clean-up/Response	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate plus cost of equipment/staff for remediation
	10	Spilled Load Clean-Up	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate plus cost of equipment/staff for remediation
	11	Illegal Burn Response:						
		1st Response in 5 Years	99.99	0.00	0.00	0%	0%	No Charge
		2nd Response in 5 Years	99.99	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate
	12	Fire Incident Report Copy:						
		Response Reports	24.09	21.00	22.00	91%	5%	
		Other Copies (per page)	0.30	0.25	0.25	82%	0%	Standard Computer Printing Fee for all Departments
		Original Document Preparation (first 15 minutes, per month)	12.05	0.00	0.00	0%	0%	No charge for the first 15 minutes per month
		Original Document Preparation (over 15 minutes, per month)	12.05	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate, in 15 minute increments
	13	Engine Company Inspection: (Annual Fee)						
		Commercial Units:						
		Building square footage < 500 sq feet	250.77	237.00	248.00	99%	5%	
		Building square footage > 501 feet and < 4,000 sq feet	283.76	269.00	282.00	99%	5%	
		Building square footage > 4,000 feet and < 10,000 sq feet	382.75	363.00	381.00	100%	5%	
		Building square footage > 10,000 feet and < 50,000 sq feet	481.74	458.00	480.00	100%	5%	
		Building square footage > 50,000 sq feet	580.73	552.00	579.00	100%	5%	

CITY OF MONROVIA SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2022-2023

Department	#	Service Description	2022-23 Cost	2021-22 Fees	2022-23 Proposed Fees	Cost Recovery %	% Change	Comments	
FIRE DEPARTMENT									
	14	Rental Units - Based on No. of Units:							
		Unit Range from 3-4	230.98	219.00	229.00	99%	5%	Per California Fire Code, based on fully burdened hourly rate	
		Unit Range from 5-10	250.77	237.00	248.00	99%	5%		
		Unit Range from 11-20	283.76	269.00	282.00	99%	5%		
		Unit Range from 21-30	382.75	363.00	381.00	100%	5%		
		Unit Range from 31-50	481.74	458.00	480.00	100%	5%		
		Unit Range from 50 +	580.73	552.00	579.00	100%	5%		
		First Re-Inspection							
		Building square footage < 10,000 sq feet	385.98	0.00	0.00	0%	0%		No charge for first re-inspection
		Building square footage > 10,000 sq feet	771.96	0.00	0.00	0%	0%		No charge for first re-inspection
		Second Re-Inspection							Second Re-Inspection-3rd trip to business + all subsequent re-inspections
		Building square footage < 10,000 sq feet	Varies	126.00	132.00	100%	5%		Fully burdened hourly rate.
		Building square footage > 10,000 sq feet	Varies	254.00	266.00	100%	5%		Fully burdened hourly rate
		Fire Prevention Inspection (Non-Engine Company) (Annual Fee)							
	Commercial Units:								
	Building square footage < 500 sq feet	77.20	73.00	76.00	98%	5%			
	Building square footage > 500 feet and < 4,000 sq feet	128.66	121.00	127.00	99%	5%			
	Building square footage > 4,000 feet and < 10,000 sq feet	283.05	268.00	281.00	99%	5%			
	Building square footage > 10,000 feet and < 50,000 sq feet	562.60	535.00	561.00	100%	5%			
	Building square footage > 50,000 sq feet	Varies	Actual Cost	Actual Cost	100%	0%			
	Rental Units - Based on No. of Units:								
	Unit Range from 3-4	44.56	42.00	44.00	99%	5%	Based on fully burdened rate for 0.5 hour		
	Unit Range from 5-10	77.20	73.00	76.00	98%	5%			
	Unit Range from 11-20	128.66	121.00	127.00	99%	5%			
	Unit Range from 21-30	283.05	268.00	281.00	99%	5%			
	Unit Range from 31-50	562.60	535.00	561.00	100%	5%			
	Unit Range from 50 +	Varies	Actual Cost	Actual Cost	100%	0%			
	First Re-Inspection								
	Building square footage < 10,000 sq feet	227.69	0.00	0.00	0%	0%	No charge for first re-inspection		
	Building square footage > 10,000 sq feet	505.99	0.00	0.00	0%	0%	No charge for first re-inspection		
15	Water/Flood Pumping, Covering And Clean-Up:								
Emergency/Hazardous Situation	296.36	0.00	0.00	0%	0%	No charge			
Non-Emerg. Flood Incident-1st Response in 12 mo period	296.36	0.00	0.00	0%	0%	No charge			
Non-Emerg. Flood Incident-All Subsequent Responses	296.36	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate			
Non-Emerg. Roof Leak Incident-1st Response in 12 mos.	296.36	0.00	0.00	0%	0%	No charge			
Non-Emerg. Roof Leak Incident-All Subsequent Responses	296.36	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate			
Flooding/Leaking Incident caused by Natural Disaster	296.36	0.00	0.00	0%	0%	No charge			
Add'l Non-Emergency Minor Incident	Varies	Actual Cost	Actual Cost	100%	0%				
Add'l Non-Emergency Minor Incident (over ½ hour)	296.36	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate			

CITY OF MONROVIA

SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2022-2023

Department	#	Service Description	2022-23 Cost	2021-22 Fees	2022-23 Proposed Fees	Cost Recovery %	% Change	Comments
FIRE DEPARTMENT								
	16	Emergency Medical/Fire Protection Service: (Monthly Fees)*						* Administrative Correction for FY22/23
		Single Family Dwelling	7.61	3.16	3.16	42%	0%	
		Multiple Family Dwelling	7.61	3.16	3.16	42%	0%	For 1st unit, plus \$2.08 for each add'l unit
		Trailer Parks	7.47	3.10	3.10	42%	0%	For 1st space, plus \$2.31 for each add'l space
		Lifeline	3.81	1.58	1.58	42%	0%	
		Commercial	19.11	7.93	7.93	42%	0%	
		Governmental/Public Facilities	19.11	7.93	7.93	42%	0%	
		Industrial	70.62	29.31	29.31	42%	0%	
		Cemetery	19.11	7.93	7.93	42%	0%	
		Agricultural	N/A	0.00	0.00	N/A	0%	
	17	Civil Fire Incident	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate, plus materials
	18	Hydrant System Flow Testing:						Fee paid by group/agency requesting the test
		Checking consultant's test	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate, plus materials
		Witness of contractor's test	98.79	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate, plus materials
		Conduct flow test	216.85	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate, plus materials
	19	Underground Tank Installation/Removal Inspection (2 hr minimum)	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate, plus materials
	20	Special Events, Tests, & Inspections/ Fire Protection Stand-by:						
		Candles/Open Flames in an Assembly (charged daily)	24.09	21.00	22.00	91%	5%	
		Circus or Carnivals (Fire staff required-2hr min)	179.84	169.00	177.00	98%	5%	Fully burdened hourly rate beyond 2 hour minimum
		Tent, for public assembly use (charged daily)	89.12	84.00	88.00	99%	5%	Fee covers 1 hour of inspection of 1-4 tents or approx. 600 sq ft. Fully burdened rate beyond 1 hour.
		Tent, for commercial use (one time charge)	89.12	84.00	88.00	99%	5%	Fee covers 1 hour of inspection of 1-4 tents or approx. 600 sq ft. Fully burdened rate beyond 1 hour.
		Air Supported Structures (charged daily)	89.12	84.00	88.00	99%	5%	Inspection generally occurs alongside a tent inspection. Same rate to apply.
		Approved Fireworks Show (charged daily)	1,311.95	428.00	449.00	34%	5%	
		Blasting Operations (charged daily)	100.26	94.00	98.00	98%	5%	
		Filming:						
		Each inspection during regular business hours	98.79	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate
		Each inspection outside of regular business hours	98.79	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate (3 hour minimum)
		Cancellation of Inspection (failure to notify Fire Dept.)	N/A	95.00	99.00	N/A	5%	
		Other Temporary Special Use Fire Permit	Varies	32+Actual Cost	33+Actual Cost	100%	5%	Fully burdened hourly rate (3 hr minimum)
		Failure to obtain a required permit	Varies	Double Fee	Double Fee	100%	0%	
		Fire Protection System installation/modification inspection	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate-minimum charge-½ hr
		Low cost sprinkler systems-residential attached garage	100.26	94.00	98.00	98%	5%	Fee paid by group/agency requesting the test.
		Fire alarm inspections - Initial request	100.26	94.00	98.00	98%	5%	Fee paid by group/agency requesting the test.
		Fire alarm inspections - Follow-Up request	100.26	94.00	98.00	98%	5%	Fee paid by group/agency requesting the test.

CITY OF MONROVIA
SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2022-2023

Department	#	Service Description	2022-23 Cost	2021-22 Fees	2022-23 Proposed Fees	Cost Recovery %	% Change	Comments
FIRE DEPARTMENT								
		Special After-Hours Occupancy:						
		Annual inspection - occupancy load under 50	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate
		Semi-Annual inspection - occupancy load over 50	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate
		Consultation for civil cases	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate, plus duplication cost
	21	Brush Abatement:						Rate shall be the same as inspector reinspect fee after second reinspect
		Second Re-Inspect (Engine or Fire Inspector)	133.76	105.00	110.00	82%	5%	Blended Fire Engine and Fire Inspector
		Brush clearance by City or City contractor	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate, plus cost of equipment/staff for remediation
		Admin Fee for City administered abatement	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate plus legal fees
		Failure to abate - Re-Inspection Fee	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate
	22	State-Mandated Fire Inspections:						Required for businesses to be licensed by regulatory agencies.
		High Rise (8 hour minimum)	3,087.86	2,800.00	2,940.00	95%	5%	Fully burdened hourly rate
		Day Care (1/2 hr minimum)	192.99	174.00	182.00	94%	5%	Fully burdened hourly rate
		Hospital (5 hr minimum)	1,929.91	1,749.00	1,836.00	95%	5%	Fully burdened hourly rate
		Convalescent (3 hr minimum)	1,102.81	1,049.00	1,101.00	100%	5%	Fully burdened hourly rate
		Other Licensed Care (1 hr minimum)	367.60	349.00	366.00	100%	5%	Fully burdened hourly rate
		Schools	376.34	358.00	375.00	100%	5%	Fully burdened hourly rate
	23	Structure Fire Response	1,862.07	1,773.00	1,861.00	100%	5%	
		Malicious/Negligent Fee	0.00	Actual Cost	Actual Cost	100%	0%	Malicious/Negligent fee for actual response costs per MMC 15.20.335 and MMC 15.20.300
	24	Fire Service Impact Fee						
		Residential Construction with Fire Sprinklers	Varies	0.90	0.90	100%	0%	Cost per square foot
		Residential Construction without Fire Sprinklers	Varies	2.00	2.10	100%	5%	Cost per square foot
		Commercial Construction with Fire Sprinklers	Varies	0.90	0.90	100%	0%	Cost per square foot
		Commercial Construction without Fire Sprinklers	Varies	2.00	2.10	100%	5%	Cost per square foot
		Industrial Construction with Fire Sprinklers	Varies	0.90	0.90	100%	0%	Cost per square foot
		Industrial Construction without Fire Sprinklers	Varies	2.00	2.10	100%	5%	Cost per square foot
	25	First Responder Fee	Varies	318.00	333.00	100%	5%	
	26	AB-38 Defensible Space Inspections and Compliance Report Fee	60.75		60.00	99%	N/A	New Fee in FY22/23
27	Fire - Technology Cost Recovery Fee	Varies		7.00	100%	N/A	New Fee in FY22/23	
POLICE DEPARTMENT								
	1	Fortune Telling Permit - New	952.94	900.00	945.00	99%	5%	
	2	Fortune Telling Permit - Renewal	422.86	400.00	420.00	99%	5%	
	3	Massage Establishment License	885.59	842.00	884.00	100%	5%	
	4	Massage Practitioner Application	575.86	540.00	567.00	98%	5%	

CITY OF MONROVIA
SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2022-2023

Department	#	Service Description	2022-23 Cost	2021-22 Fees	2022-23 Proposed Fees	Cost Recovery %	% Change	Comments
POLICE DEPARTMENT								
	5	Special Business Regulation Permit:						
		New or Renewed Permit	36.14	34.00	35.00	97%	5%	
		ABC Transfers	470.08	447.00	469.00	100%	5%	
	6	Film Permit:						
		Overtime for Police and/or Fire Dept	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened overtime rate
	7	Noise Disturbance Response Call-Back:						
		First Response within 24 Hours	98.45	0.00	0.00	0%	0%	Warning Issued (per Municipal Code)
		Second Response within 24 Hours	98.45	0.00	0.00	0%	0%	Warning Issued (per Municipal Code)
		Third Response within 24 Hours	196.90	155.00, plus Actual Cost	162.00, plus Actual Cost	82%	5%	\$162.00 fee plus actual costs of 3rd response. The \$162.00 fee is to recoup costs for 1st & 2nd response. No subsequent response after 3rd attempt since PD shuts down party.
	8	Parking Permits:						
		Annual Parking Permit	50.63	45.00	47.00	93%	5%	Plus \$8 computer fee.
		30 Day Temp Parking Permit	30.38	30.00	31.00	102%	5%	Plus \$8 computer fee.
		1 Day Temp Parking Permit	30.38	5.00	5.00	16%	0%	
		Recreational Vehicle Parking Permit Fee	82.77	5.00	5.00	6%	0%	
	9	Police Special Services	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate
	10	Police False Alarm Response:						
		First 3 Calls in a 12-Month Period	196.90	0.00	0.00	0%	0%	Warning Issued (per Municipal Code Section 9.47.050)
		4th Call in a 12-Month Period	262.53	230.00	240.00	91%	5%	
		5th Call in a 12-Month Period	328.16	310.00	325.00	99%	5%	
		6th Call in a 12-Month Period	787.59	425.00	445.00	57%	5%	Penalty/fine related fee
	11	Impounded/Abandoned/Abated Vehicle Release:	148.54	133.00	139.00	94%	5%	Veh. Code Sec. 22850.5(a). No charge for crime victims. Plus \$8 computer fee.
	12	Veh. Impound Storage Fee (Suspended or No License)	173.74	164.00	172.00	99%	5%	Per Vehicle Code Section 22850.5(a). Plus \$8 computer fee.
	13	Records Check/Clearance Letter	44.45	40.00	42.00	94%	5%	Plus \$8 computer fee.
	14	Taxi Service Establishment License	792.71	700.00	735.00	93%	5%	Per Monrovia Municipal Code 5.20.020
	15	Taxi Service Driver License	456.59	405.00	425.00	93%	5%	Per Monrovia Municipal Code 5.20.021
	16	Police Crime Verification Letter	28.00	25.00	28.00	100%	12%	
	17	Police Photo Reproduction (on CD or thumb drive)	79.99	45.00	47.00	59%	5%	Per Government Code Section 53150. Plus \$8 computer fee. Cost of media storage device (thumb drive)
	18	Video/Audio Tape Reproduction	119.98	85.00	89.00	74%	5%	Plus \$8 computer fee.
		911 Recording Reproduction	97.43	90.00	94.00	96%	5%	
		Computer Records Search	72.14	68.00	71.00	98%	5%	
	19	Microfilm Reproduction	60.29	20.00	30.00	50%	50%	Plus \$8 computer fee.
	20	Vehicle Equipment Correction Inspection (Fix-it Ticket)						
		Resident Fee	98.78	25.00	26.00	26%	5%	
		Non-Resident Fee	98.78	35.00	36.00	36%	5%	

CITY OF MONROVIA SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2022-2023

Department	#	Service Description	2022-23 Cost	2021-22 Fees	2022-23 Proposed Fees	Cost Recovery %	% Change	Comments
POLICE DEPARTMENT								
	21	Vehicle / Traffic Accident Investigation Report Reproduction:						
		1st Copy of Traffic Report (Non-Injury or Injury)	66.01	40.00	42.00	64%	5%	
		Subsequent Copy of Traffic Report (Non-Injury or Injury)	0.25 per page	25.00 Flat Fee Per Report	26.00 Flat Fee Per Report	N/A	5%	\$26 flat fee for subsequent copies of collision reports
	22	DUI Accident Response Investigation	Varies	Actual Cost+Booking	Actual Cost+Booking	100%	0%	Fully burdened hrly rate, plus County Booking Fee
	23	Booking Fee (Criminal Justice Admin Fee)	145.46	103.00	108.00	74%	5%	
	24	Weapon Release	39.16	35.00	36.00	92%	5%	
	25	DUI Arrest/Impound and Report	685.73	653.00	685.00	100%	5%	Per Vehicle Code Section 22850.5. Plus \$8 computer fee.
	26	Animal Control:						
		Annual License for Dogs - Sterilized	23.39	20.00	21.00	90%	5%	
		Annual License for Dogs - Non-Sterilized	84.92	61.00	64.00	75%	5%	
		Annual License for Cats - Sterilized	17.06	5.00	5.00	29%	0%	
		Annual License for Cats - Non-Sterilized	17.06	10.00	10.00	59%	0%	
		Penalty-If not licensed within annual license period		50% of license fee	50% of license fee	100%	0%	
	27	Impounds - Dogs & Cats (In Any 12 Month Period)						
		1st Impound - Licensed Dog or Cat	250.63	30.00	31.00	12%	5%	Additional State Fee may be applied by Pasadena Humane Society for the impounds of non-sterilized animals.
		1st Impound - Unlicensed Dog or Cat	250.63	30.00	31.00	12%	5%	Additional State Fee may be applied by Pasadena Humane Society for the impounds of non-sterilized animals.
		2nd Impound - Licensed/Unlicensed Dog or Cat	250.63	51.00	53.00	21%	5%	Increase to reflect Pasadena Humane Society (PHS) cost increases. Additional State Fee may be applied by PHS for the impounds of non-sterilized animals.
		3rd Impound - Licensed/Unlicensed Dog or Cat	250.63	82.00	86.00	34%	5%	Increase to reflect Pasadena Humane Society (PHS) cost increases. Additional State Fee may be applied by PHS for the impounds of non-sterilized animals.
		4th or More Impound - Licensed/Unlicensed Dog or Cat	250.63	144.00	151.00	60%	5%	Increase to reflect Pasadena Humane Society (PHS) cost increases. Additional State Fee may be applied by PHS for the impounds of non-sterilized animals.
	28	Impounds - Other Animals (small/medium):						
		1st Impound (In Any 12 Month Period)	250.63	37.00	38.00	15%	5%	
		2nd Impound	250.63	52.00	54.00	22%	5%	
		3rd Impound	250.63	79.00	82.00	33%	5%	
		4th or More Impound	250.63	79.00	82.00	33%	5%	
	29	Impounds - Other Animals (large):						
		1st Impound (In Any 12 Month Period)	304.67	52.00	54.00	18%	5%	
		2nd Impound	304.67	79.00	82.00	27%	5%	
		3rd Impound	304.67	106.00	111.00	36%	5%	
		4th or More Impound	304.67	106.00	111.00	36%	5%	
	30	Impounds - Other Animals (large livestock):						
		1st Impound (In Any 12 Month Period)	676.71	530.00	556.00	82%	5%	
		2nd Impound	676.71	530.00	556.00	82%	5%	
		3rd Impound	676.71	530.00	556.00	82%	5%	
		4th or More Impound	676.71	530.00	556.00	82%	5%	

**CITY OF MONROVIA
SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2022-2023**

Department	#	Service Description	2022-23 Cost	2021-22 Fees	2022-23 Proposed Fees	Cost Recovery %	% Change	Comments
POLICE DEPARTMENT								
	31	Kennel Fee (per day)	81.91	10.00	10.00	12%	0%	
	32	Dead Animal Pick Up:						
		Licensed Cat or Dog	250.63	0.00	0.00	0%	0%	
		Non-Licensed Animal	250.63	25.00	26.00	10%	5%	
		Large Dog (over 70 lbs)	270.87	52.00	54.00	20%	5%	
		Other Small & Medium Animals	250.63	25.00	26.00	10%	5%	
		Large Animals (Not Including Livestock)	304.67	52.00	54.00	18%	5%	
		Livestock	595.25	212.00	222.00	37%	5%	
	33	Tranquilization Fee	391.20	158.00	165.00	42%	5%	
	34	Vaccination Fees						
		6-1	42.48	10.00	10.00	24%	0%	
		Bordatella	40.14	8.00	8.00	20%	0%	
		FVRCP	40.14	8.00	8.00	20%	0%	
	35	Adoption Fees:						
		Cats	407.27	89.00	93.00	23%	5%	\$75 will be refunded after proof of spay or neuter (cats & dogs)
		Dogs	407.27	106.00	111.00	27%	5%	
	36	Civil Subpoena Production Of Records:						
		Standard Reproduction (Up to 8½"x 14" Inches)	0.60	0.10	0.10	17%	0%	Per Calif. Evidence Code Section 1563 (b)(1)
		Reproduction from Microfilm	0.60	0.20	0.20	33%	0%	Per Calif. Evidence Code Section 1563 (b)(1)
		Reproduction of Oversized Documents	Varies	Actual Cost	Actual Cost	100%	0%	\$25.2 per hour clerical, plus misc cost incurred
		Reproductions requiring Special Processing	Varies	Actual Cost	Actual Cost	100%	0%	\$25.2 per hour clerical, plus misc cost incurred
		Reproduction for Attorney or Atty Representative	Varies	15.00	15.00	100%	0%	Per Calif. Evidence Code Section 1563 (b)(6)
	37	Firearms Dealer Permit	566.22	530.00	556.00	98%	5%	
		FINES:						
	38	Parking Enforcement	70.73	60.00	60.00	85%	0%	Per Monrovia Municipal Code Section 10.16
	39	Parking Enforcement - Fire Lane	144.72	206.00	216.00	149%	5%	Penalty/fine related fee
	40	Parking Enforcement - Bus Zone	144.72	180.00	189.00	131%	5%	Penalty/fine related fee
	41	Parking Enforcement (City Streets)- Vehicles over 10,000 lbs	N/A	103.00	108.00	N/A	5%	
	42	Parking Enforcement (Truck Routes)- Vehicles over 10,000 lbs	N/A	103.00	108.00	N/A	5%	
	43	General Municipal Ordinance Enforcement:						
		Misdemeanors	Varies	1,000.00	1,000.00	100%	0%	Per Monrovia Municipal Code, Section 1.16.010
		Infraction - 1st	Varies	100.00	100.00	100%	0%	Per Monrovia Municipal Code, Section 1.16.020
		Infraction - 2nd within a year	Varies	200.00	200.00	100%	0%	Per Monrovia Municipal Code, Section 1.16.020
		Infraction - 3rd and subsequent within a year	Varies	500.00	500.00	100%	0%	Per Monrovia Municipal Code, Section 1.16.020
		Admin fine - 1st	Varies	100.00	100.00	100%	0%	Per Monrovia Municipal Code, Section 1.17.060
		Admin fine - 2nd within a year	Varies	200.00	200.00	100%	0%	Per Monrovia Municipal Code, Section 1.17.060
		Admin fine - 3rd and subsequent within a year	Varies	300.00	300.00	100%	0%	Per Monrovia Municipal Code, Section 1.17.060
		Penalty - if not paid on time	Varies	50% of the fine	50% of the fine	100%	0%	Per Monrovia Municipal Code, Section 1.17.060
	44	AB 503 Indigent Parking Citation Processing Fee	11.14	5.00	5.00	45%	0%	

CITY OF MONROVIA SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2022-2023

Department	#	Service Description	2022-23 Cost	2021-22 Fees	2022-23 Proposed Fees	Cost Recovery %	% Change	Comments
PUBLIC WORKS DEPARTMENT - ENGINEERING								
	1	Grading Plan Check - Residential	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	0%	
	2	Grading Plan Check - Commercial < 2 Acres	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	0%	
	3	Grading Plan Check - Commercial >= 2 Acres	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	0%	
	4	Grading Inspection - Residential	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	0%	
	5	Grading Inspection - Commercial < 2 Acres	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	0%	
	6	Grading Inspection - Commercial >= 2 Acres	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	0%	
	7	Public Improvement Plan Check - Residential	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	0%	
	8	Public Improvement Plan Check - Commercial < 2 Acres	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	0%	
	9	Public Improvement Plan Check - Commercial >= 2 Acres	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	0%	
	10	Public Improvement Inspection - Residential	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	0%	
	11	Public Improvement Inspection - Commercial < 2 Acres	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	0%	
	12	Public Improvement Inspection - Commercial >= 2 Acres	Varies	3% Est. Const Cost	3% Est. Const Cost	100%	0%	
	13	Street Vacation Processing	Varies	Actual Cost plus 15%	Actual Cost plus 15%	100%	0%	15% administrative cost
	14	Final Maps (Parcel Map and Tract Map)	Varies	Actual Cost plus 15%	Actual Cost plus 15%	100%	0%	15% administrative cost. Deposit Required = \$1500
	15	Lot Line Adjustment	Varies	Actual Cost plus 15%	Actual Cost plus 15%	100%	0%	15% administrative cost. Deposit Required = \$1000
	16	Technical Services Fee	Varies	Actual Cost plus 15%	Actual Cost plus 15%	100%	0%	Cover the cost of outside technical services utilized in the process of reviewing on-site and off-site development plans. The fee includes the actual costs incurred by outside consultants plus 15% to cover costs to coordinate/manage consultants.
	17	Public Works Construction Permits:						
		Driveway Inspection Fee	421.31	400.00	420.00	100%	5%	Each additional inspection charge \$72 per hour plus the Administrative Processing Fee of \$71.77.
		Sidewalk Inspection Fee (per 300 sq. ft.)	460.71	437.00	458.00	99%	5%	Plus \$0.25 per square foot (over 300). Each additional inspection charge \$72 per hour plus the Administrative Processing Fee of \$71.77.
		Street Excavation Inspection Fee (per 50 sq. ft.)	539.51	512.00	537.00	100%	5%	Plus \$2.00 per square foot (over 50). Each additional inspection charge \$72 per hour plus the Administrative Processing Fee of \$71.77.
		Sewer Wye Inspection Fee	331.61	315.00	330.00	100%	5%	Each additional inspection charge \$72 per hour plus the Administrative Processing Fee of \$71.77.
		Curb and Gutter Inspection Fee (per 50 linear ft.)	460.71	437.00	458.00	99%	5%	Plus \$1.50 per square foot (over 50). Each additional inspection charge \$72 per hour plus the Administrative Processing Fee of \$71.77.
		Curb Drain Inspection Fee	303.11	288.00	302.00	100%	5%	Each additional inspection charged \$72 per hour plus the Administrative Processing Fee of Seventy-one dollars and Seventy-Seven cents (\$71.77).
	18	Administrative Processing Fee	77.62	73.00	76.00	98%	5%	Cost of additional construction permit inspections. Fee assessed on a per inspection basis for each additional inspection beyond that provided in the initial construction permit.
	19	Slurry Seal Reconstruction (per sq. ft.)	Varies	Actual Cost	Actual Cost	100%	0%	
	20	Encroachment Permit	292.22	278.00	291.00	100%	5%	
	21	Encroachment Permit Extension	141.85	135.00	141.00	99%	5%	Extends Encroachment Permit for 30 days.
	22	Encroachment Permit (Annual)	391.15	0.00	0.00	0%	0%	Renewal date every July 1st
	23	Encroachment in Residential Zone	Plus \$18 per day for each day (over 14 days). Charges shall not exceed \$270.	Plus \$18 per day for each day (over 14 days). Charges shall not exceed \$270.	Plus \$18 per day for each day (over 14 days). Charges shall not exceed \$270.	100%	0%	
	24	Wide, Overweight, Overlong Load Review						
		Single Trip	19.28	16.00	16.00	83%	0%	Fee set by Caltrans
		Annual Permit	107.22	96.00	100.00	93%	5%	

CITY OF MONROVIA

SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2022-2023

Department	#	Service Description	2022-23 Cost	2021-22 Fees	2022-23 Proposed Fees	Cost Recovery %	% Change	Comments
PUBLIC WORKS DEPARTMENT - ENGINEERING								
	25	Storm Drainage Maintenance: (Monthly Fees) *						Need Voter Approval to Update Fees * <i>Administrative Correction for FY22/23</i>
		Residential	2.18	1.68	1.68	77%	0%	
		Multiple Dwellings	2.18	1.68	1.68	77%	0%	For 1st unit, plus \$1.25 for each add'l unit
		Trailer Park	3.30	2.55	2.55	77%	0%	For 1st space, plus \$1.92 for each add'l space
		Lifeline	2.18	1.51	1.51	69%	0%	
		Cemetery/Horticultural Facilities	3.51	2.70	2.70	77%	0%	
		Public Facilities	13.90	10.70	10.70	77%	0%	
		Motels, Hotels, Commercial, Churches, Church Schools	3.51	2.70	2.70	77%	0%	For 1st unit, plus \$2.02 for each add'l unit
		Industrial	4.05	3.13	3.13	77%	0%	
	26	Park & Street Tree Maintenance (LLMD)	Varies	Assessment	Assessment	N/A	0%	Need Voter Approval - Confimed by annual Public Hearing
	27	Median & Parkway Maintenance (LLMD)	Varies	Assessment	Assessment	N/A	0%	Need Voter Approval - Confimed by annual Public Hearing
	28	Street Lighting Maintenance (LLMD)	Varies	Assessment	Assessment	N/A	0%	Need Voter Approval - Confimed by annual Public Hearing
	29	Gold Hills Landscape Assessment (LLMD)	Varies	Assessment	Assessment	N/A	0%	Need Voter Approval - Confimed by annual Public Hearing
	30	Park Maintenance Assessment (PMD)	Varies	Assessment	Assessment	N/A	0%	Need Voter Approval - Confimed by annual Public Hearing
	31	Damage To City Property Repair	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate, plus materials
	32	Street Sweeping: (Monthly Fees)*						* <i>Administrative Correction for FY22/23</i>
		Residential	1.90	1.30	1.30	69%	0%	
		Commercial, Cemeteries, and Public Facilities	3.46	2.37	2.37	68%	0%	For 1st unit, plus \$1.42 for each add'l unit
		Multiple Dwellings	1.90	1.30	1.30	69%	0%	For 1st unit, plus \$0.84 for each add'l unit
		Trailer Park	1.90	1.30	1.30	69%	0%	For 1st space, plus \$0.84 for each add'l space
		Industrial	2.57	1.75	1.75	68%	0%	For 1st unit, plus \$1.16 for each add'l unit
		Lifeline	1.95	1.17	1.17	60%	0%	
	33	Building Departmental Review Process	292.85	278.00	291.00	99%	5%	The fee includes 0.5 hr for utility research, 2 hr for plan check, 0.5 hr for site visit & 0.5 hr for letter to Bldg. Dept.
	34	Encroachment License - Ground Monitoring Well	2,593.00	0.00	0.00	0%	0%	Fee includes two inspections per month
	35	Encroachment License	819.94	0.00	0.00	0%	0%	
	36	Engineering - Technology Cost Recovery Fee	Varies	7.00	7.00	100%	0%	Previously named "Computer Cost Recovery Fee"
PUBLIC WORKS DEPT - UTILITY & ENTERPRISE SERVICES								
	37	Water Service (For the Monthly Stand by Charge and Consumption Charge, please refer to Ordinance No. 2018-01)						
	38	Fire Hydrant Rental Charges	5.53	5.00	5.00	90%	0%	
	39	Private Fire Protection (non-metered) Service (per diam inch)	16.60	15.00	15.00	90%	0%	
	40	New Water Service Installation:						
		Materials and Labor	Varies	Actual Cost	Actual Cost	100%	0%	Fully burdened hourly rate, plus materials

CITY OF MONROVIA SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2022-2023

Department	#	Service Description	2022-23 Cost	2021-22 Fees	2022-23 Proposed Fees	Cost Recovery %	% Change	Comments
PUBLIC WORKS DEPT - UTILITY & ENTERPRISE SERVICES								
	41	Water Delinquent Turn Off & Service Reconnection*:						*Administrative Correction for FY22/23
		During Normal Business Hours	81.92	45.00	45.00	55%	0%	
		After Business Hours	Varies	150.00	150.00	100%	0%	2 hour minimum staff time charge.
		Damages-Tampering with City Property	Varies	Actual Cost + \$150	Actual Cost + \$150	100%	0%	Actual Cost, plus <u>\$150</u> penalty
	42	New Account Activation Fee *	54.08	25.00	25.00	46%	0%	
	43	Temp. Meter Rental Service/Water used thru Fire Hydrant*						*Administrative Correction for FY22/23
		Deposit	N/A	750.00	750.00	N/A	0%	
		Monthly Charge	93.96	84.35	84.35	90%	0%	
		Usage Charge (per 100 cubic ft.)	2.49	2.37	2.44	98%	3%	Voter Approved Fee Update
	44	Backflow Utility Fees	N/A	5.00	5.00	N/A	0%	Fee for utility customers with backflow devices requiring inspection.
	45	Sewer Service Monthly Fees: (Located within City Limits)						
		Residential	9.66	9.66	9.66	100%	0%	*
		Multiple Dwellings	9.66	9.66	9.66	100%	0%	*
		Multiple Dwelling Units - Add'l Monthly Charge (per unit)	5.42	5.42	5.42	100%	0%	Fee for each additional Multi-Family Dwelling Unit *
		Trailer Park	9.66	9.66	9.66	100%	0%	*
		Trailer Park - Add'l Monthly Charge (per unit)	5.42	5.42	5.42	100%	0%	Fee for each additional Trailer Park Dwelling Unit *
		Lifeline	3.62	3.62	3.62	100%	0%	
		Cemetery/Horticultural Facilities	9.66	9.66	9.66	100%	0%	*
		Governmental/Public Facilities	156.10	156.10	156.10	100%	0%	*
		Motels, Hotels, Comm'l, Ind'l, Churches, Church Schools	21.03	21.03	21.03	100%	0%	Fee for first 1,000 cubic ft. *
		Motels, Hotels, Comm'l, Ind'l, Churches, Church Schools (without water service)	21.03	21.03	21.03	100%	0%	Fee for first 1,000 cubic ft. *
		Sewer Over 1,000 cubic feet - Commercial, Industrial	0.23	0.23	0.23	100%	0%	Fee for each additional 100 cubic ft. that is over the first 1,000 cubic ft *
		* Sewer Rates are effective 1/1/2021. The Annual Sewer Rate Adjustment is authorized by Ord. 2015-10 (increases based on ENR March 2018 CCI Index: +2.7%, pursuant to Ordinance).						
	46	Waste Impact Fee (AB939 Fee)						
		Residential (Single Family & Multi-Family)	4.57	2.94	3.18	70%	8%	AB 939 Fee; Annual CPI increase approved via Resolution 2008-67 (based on April 2022 CPI of 8.1% - US City Average Urban Wage Earners CPI Index for Los Angeles-Long Beach-Anaheim)
		Lifeline	4.70	0.45	0.45	10%	0%	
		Construction and Demolition Plan Review Fee	Varies	62.00	65.00	100%	5%	Fully burdened hourly rate
		Electrical/Plumbing/Mechanical Review (per permit)	14.92	13.00	13.00	87%	0%	<u>\$13</u> + job valuation divided by 1000, times 45% Calculated as Job valuation divided by 1,000, times 45%, plus <u>\$13</u> , (up to a maximum of \$500).
	47	Commercial/Industrial Solid Waste Collection Program:						
		Diversion of 50% or more (charged per ton)	19.03	10.00	10.00	53%	0%	Per Ordinance
		Diversion of less than 50% (charged per ton)	19.03	15.00	15.00	79%	0%	Per Ordinance
	48	Environmental Cleanup Fee *	N/A	Actual Cost	Actual Cost	100%	0%	Actual cost calculated per project

**CITY OF MONROVIA
SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2022-2023**

Department	#	Service Description	2022-23 Cost	2021-22 Fees	2022-23 Proposed Fees	Cost Recovery %	% Change	Comments
COMMUNITY SERVICES - LIBRARY								
	1	Overdue Library Book/Periodicals/Materials:						
		Overdue Fee	3.61	0.15	0.16	4%	5%	Per day, with a maximum of \$5.00
		Collection Agency Fee	12.05	10.00	10.00	83%	0%	
	2	Replacement of Lost/Damaged Library Items	Varies	Actual Cost + 6.00	Actual Cost	100%	0%	
	3	Library Devices:						
		Overdue fee	5.57	5.00	5.00	90%	0%	Daily fee, with a maximum of \$25.00
		Replacement of lost/damaged items	Varies	Actual cost + 6.00	Actual Cost	100%	0%	
	4	Damaged Book Cover:						
		Plastic Cover	6.02	5.00	5.00	83%	0%	
	5	Replacement of Lost/Damaged Audio/Video Item:						
		Case for Audio, CD, DVD, and Video	6.02	5.00	5.00	83%	0%	
		Audio, CD, DVD and Video	Varies	Actual Cost + 6.00	Actual Cost	100%	0%	
	6	Replacement of Barcode	6.02	1.00	1.00	17%	0%	
	7	First Replacement of Lost Library Card	6.02	0.00	0.00	0%	0%	First replacement of Library Card is waived
	8	Second and Subsequent Replacement of Lost Library Card	6.02	2.00	2.00	33%	0%	First replacement is waived; fee will be charged for every replacement thereafter.
	9	Library Microfilm/Computer Printing:						
		Computer Printing	0.27	0.25	0.25	92%	0%	Standard Computer Printing Fee for all Departments
	10	Interlibrary Loan Service	18.71	5.00	5.00	27%	0%	
	11	DVDs:						
		Overdue Fee (per day)	N/A	0.15	0.15	N/A	0%	
		Maximum Fine	N/A	5.00	5.00	N/A	0%	
		DVD on hold	N/A	0.00	0.00	N/A	0%	
	12	Music CDs:						
		Overdue Fee (per day)	N/A	0.15	0.16	N/A	5%	
		Maximum Fine	N/A	5.00	5.00	N/A	0%	
	13	Library Computer Supplies Charge:						
		Flash Drive	8.19	7.00	7.00	85%	0%	
		Youth Headphones	4.46	4.00	4.00	90%	0%	
		Ear Buds	2.23	2.00	2.00	90%	0%	Purchasing at a discounted price
	14	Library Book Basket						Checkout book basket for ease with transporting library materials.
		Daily Overdue Fee for Library Book Baskets	9.48	1.00	1.00	11%	0%	Daily Overdue Fee when returned late after 3 week check out period.
		Replacement Fee for Library Book Baskets	25.96	24.00	25.00	96%	5%	Replacement cost for book baskets when not returned to Library.

CITY OF MONROVIA
SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2022-23
COMMUNITY SERVICES DEPARTMENT

#	Rental Type Code	Category	FY 2021-22 CURRENT RATES			FY 2022-23 PROPOSED RATES		
			Non-Resident Rate	Resident / Monrovia Org. Rate	Resident % Savings	Non-Resident Rate	Resident / Monrovia Org. Rate	Resident % Savings
PARK - RECREATION PARK								
1	Park - Recreation	Youth / Adult Program Field Rental - Hourly Rate	\$ 36.00	\$ 18.00	-50%	\$ 37.00	\$ 18.50	-50%
2	Park - Recreation	Youth / Adult Program Field Rental - 3-Hour Block	\$ 72.00	\$ 36.00	-50%	\$ 75.00	\$ 37.50	-50%
3	Park - Recreation	Youth / Adult Program Field Rental - 6-Hour Block	\$ 144.00	\$ 72.00	-50%	\$ 151.00	\$ 75.50	-50%
4	Park - Recreation	Youth / Adult Program Field Rental - 12-Hour Block	\$ 288.00	\$ 144.00	-50%	\$ 302.00	\$ 151.00	-50%
5	Park - Recreation	Youth / Adult Program Field Rental w/ Lights - Hourly Rate	\$ 51.00	\$ 25.50	-50%	\$ 53.00	\$ 26.50	-50%
6	Park - Recreation	Youth / Adult Program Field Rental w/ Lights - 3-Hour Block	\$ 103.00	\$ 51.50	-50%	\$ 108.00	\$ 54.00	-50%
7	Park - Recreation	Youth / Adult Program Field Rental w/ Lights - 6-Hour Block	\$ 206.00	\$ 103.00	-50%	\$ 216.00	\$ 108.00	-50%
8	Park - Recreation	Youth / Adult Program Field Rental w/ Lights - 12-Hour Block	\$ 412.00	\$ 206.00	-50%	\$ 432.00	\$ 216.00	-50%
9	Park - Recreation	Court Rental (Multi-Use / Sand / Tennis) - Hourly Rate	\$ 36.00	\$ 18.00	-50%	\$ 37.00	\$ 18.50	-50%
10	Park - Recreation	Court Rental (Multi-Use / Sand / Tennis) - 3-Hour Block	\$ 72.00	\$ 36.00	-50%	\$ 75.00	\$ 37.50	-50%
11	Park - Recreation	Court Rental (Multi-Use / Sand / Tennis) - 6-Hour Block	\$ 144.00	\$ 72.00	-50%	\$ 151.00	\$ 75.50	-50%
12	Park - Recreation	Court Rental (Multi-Use / Sand / Tennis) - 12-Hour Block	\$ 288.00	\$ 144.00	-50%	\$ 302.00	\$ 151.00	-50%
13	Park - Recreation	Court Rental (Multi-Use / Sand / Tennis) w/ Lights - Hourly Rate	\$ 51.00	\$ 25.50	-50%	\$ 53.00	\$ 26.50	-50%
14	Park - Recreation	Court Rental (Multi-Use / Sand / Tennis) w/ Lights - 3-Hour Block	\$ 103.00	\$ 51.50	-50%	\$ 108.00	\$ 54.00	-50%
15	Park - Recreation	Court Rental (Multi-Use / Sand / Tennis) w/ Lights - 6-Hour Block	\$ 206.00	\$ 103.00	-50%	\$ 216.00	\$ 108.00	-50%
16	Park - Recreation	Court Rental (Multi-Use / Sand / Tennis) w/ Lights - 12-Hour Block	\$ 412.00	\$ 206.00	-50%	\$ 432.00	\$ 216.00	-50%
17	Park - Recreation	Gazebo Rental - Hourly	\$ 25.00	\$ 12.50	-50%	\$ 26.00	\$ 13.00	-50%
18	Park - Recreation	Gazebo Rental - 3-Hour Block	\$ 51.00	\$ 25.50	-50%	\$ 53.00	\$ 26.50	-50%
19	Park - Recreation	Gazebo Rental - 6-Hour Block	\$ 103.00	\$ 51.50	-50%	\$ 108.00	\$ 54.00	-50%
20	Park - Recreation	Gazebo Rental - 12-Hour Block	\$ 206.00	\$ 103.00	-50%	\$ 216.00	\$ 108.00	-50%
21	Park - Recreation	Security Deposit	\$ 103.00	\$ 103.00	0%	\$ 108.00	\$ 108.00	0%
PARK - JULIAN FISHER PARK								
22	Park - JFP	Court Rental (Multi-Use / Sand / Tennis) - Hourly Rate	\$ 36.00	\$ 18.00	-50%	\$ 37.00	\$ 18.50	-50%
23	Park - JFP	Court Rental (Multi-Use / Sand / Tennis) - 3-Hour Block	\$ 72.00	\$ 36.00	-50%	\$ 75.00	\$ 37.50	-50%
24	Park - JFP	Court Rental (Multi-Use / Sand / Tennis) - 6-Hour Block	\$ 144.00	\$ 72.00	-50%	\$ 151.00	\$ 75.50	-50%
25	Park - JFP	Court Rental (Multi-Use / Sand / Tennis) - 12-Hour Block	\$ 288.00	\$ 144.00	-50%	\$ 302.00	\$ 151.00	-50%
26	Park - JFP	Court Rental (Multi-Use / Sand / Tennis) w/ Lights - Hourly Rate	\$ 51.00	\$ 25.50	-50%	\$ 53.00	\$ 26.50	-50%
27	Park - JFP	Court Rental (Multi-Use / Sand / Tennis) w/ Lights - 3-Hour Block	\$ 103.00	\$ 51.50	-50%	\$ 108.00	\$ 54.00	-50%
28	Park - JFP	Court Rental (Multi-Use / Sand / Tennis) w/ Lights - 6-Hour Block	\$ 206.00	\$ 103.00	-50%	\$ 216.00	\$ 108.00	-50%
29	Park - JFP	Court Rental (Multi-Use / Sand / Tennis) w/ Lights - 12-Hour Block	\$ 412.00	\$ 206.00	-50%	\$ 432.00	\$ 216.00	-50%
30	Park - JFP	Gazebo Rental - Hourly	\$ 26.00	\$ 13.00	-50%	\$ 27.00	\$ 13.50	-50%
31	Park - JFP	Gazebo Rental - 3-Hour Block	\$ 51.00	\$ 25.50	-50%	\$ 53.00	\$ 26.50	-50%
32	Park - JFP	Gazebo Rental - 6-Hour Block	\$ 103.00	\$ 51.50	-50%	\$ 108.00	\$ 54.00	-50%
33	Park - JFP	Gazebo Rental - 12-Hour Block	\$ 206.00	\$ 103.00	-50%	\$ 216.00	\$ 108.00	-50%
34	Park - JFP	Park Rental - Hourly (Excluding Recreation, Library, & Canyon Parks)	\$ 257.00	\$ 128.50	-50%	\$ 269.00	\$ 134.50	-50%
35	Park - JFP	Security Deposit	\$ 103.00	\$ 103.00	0%	\$ 108.00	\$ 108.00	0%

CITY OF MONROVIA
SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2022-23
COMMUNITY SERVICES DEPARTMENT

#	Rental Type Code	Category	FY 2021-22 CURRENT RATES			FY 2022-23 PROPOSED RATES			
			Non-Resident Rate	Resident / Monrovia Org. Rate	Resident % Savings	Non-Resident Rate	Resident / Monrovia Org. Rate	Resident % Savings	
PARK - LIBRARY PARK									
36	Park - Library	Band Shell Rental - Hourly	\$ 26.00	\$ 13.00	-50%	\$ 27.00	\$ 13.50	-50%	
37	Park - Library	Band Shell Rental - 3-Hour Block	\$ 51.00	\$ 25.50	-50%	\$ 53.00	\$ 26.50	-50%	
38	Park - Library	Band Shell Rental - 6-Hour Block	\$ 103.00	\$ 51.50	-50%	\$ 108.00	\$ 54.00	-50%	
39	Park - Library	Band Shell Rental - 12-Hour Block	\$ 206.00	\$ 103.00	-50%	\$ 216.00	\$ 108.00	-50%	
40	Park - Library	Band Shell Rental w/ Lights - Hourly	\$ 77.00	\$ 38.50	-50%	\$ 80.00	\$ 40.00	-50%	
41	Park - Library	Band Shell Rental w/ Lights - 3-Hour Block	\$ 154.00	\$ 77.00	-50%	\$ 161.00	\$ 80.50	-50%	
42	Park - Library	Band Shell Rental w/ Lights - 6-Hour Block	\$ 309.00	\$ 154.50	-50%	\$ 324.00	\$ 162.00	-50%	
43	Park - Library	Band Shell Rental w/ Lights - 12-Hour Block	\$ 618.00	\$ 309.00	-50%	\$ 648.00	\$ 324.00	-50%	
44	Park - Library	Park Rental - Populate the Park Program - Hourly Rate	\$ -	\$ -	0%	\$ -	\$ -	0%	
45	Park - Library	Security Deposit	\$ 103.00	\$ 103.00	0%	\$ 108.00	\$ 108.00	0%	
PARK - STATION SQUARE PARK									
46	Park - SS	Band Shell Rental - Hourly	\$ 26.00	\$ 13.00	-50%	\$ 27.00	\$ 13.50	-50%	
47	Park - SS	Band Shell Rental - 3-Hour Block	\$ 51.00	\$ 25.50	-50%	\$ 53.00	\$ 26.50	-50%	
48	Park - SS	Band Shell Rental - 6-Hour Block	\$ 103.00	\$ 51.50	-50%	\$ 108.00	\$ 54.00	-50%	
49	Park - SS	Band Shell Rental - 12-Hour Block	\$ 206.00	\$ 103.00	-50%	\$ 216.00	\$ 108.00	-50%	
50	Park - SS	Band Shell Rental w/ Lights - Hourly	\$ 77.00	\$ 38.50	-50%	\$ 80.00	\$ 40.00	-50%	
51	Park - SS	Band Shell Rental w/ Lights - 3-Hour Block	\$ 154.00	\$ 77.00	-50%	\$ 161.00	\$ 80.50	-50%	
52	Park - SS	Band Shell Rental w/ Lights - 6-Hour Block	\$ 309.00	\$ 154.50	-50%	\$ 324.00	\$ 162.00	-50%	
53	Park - SS	Band Shell Rental w/ Lights - 12-Hour Block	\$ 618.00	\$ 309.00	-50%	\$ 648.00	\$ 324.00	-50%	
54	Park - SS	Park Rental - Hourly (Excluding Recreation, Library, & Canyon Parks)	\$ 257.00	\$ 128.50	-50%	\$ 269.00	\$ 134.50	-50%	
55	Park - SS	Security Deposit	\$ 103.00	\$ 103.00	0%	\$ 108.00	\$ 108.00	0%	
PARK - ROTARY PARK									
56	Park - Rotary	Park Rental - Hourly (Excluding Recreation, Library, & Canyon Parks)	\$ 257.00	\$ 128.50	-50%	\$ 269.00	\$ 134.50	-50%	
57	Park - Rotary	Security Deposit	\$ 103.00	\$ 103.00	0%	\$ 108.00	\$ 108.00	0%	
PARK - KIWANIS PARK AT GRAND AVENUE									
58	Park - Kiwanis	Park Rental - Hourly (Excluding Recreation, Library, & Canyon Parks)	\$ 257.00	\$ 128.50	-50%	\$ 269.00	\$ 134.50	-50%	
59	Park - Kiwanis	Security Deposit	\$ 103.00	\$ 103.00	0%	\$ 108.00	\$ 108.00	0%	
PARK - LUCINDA GARCIA PARK									
60	Park - LGP	Park Rental - Hourly (Excluding Recreation, Library, & Canyon Parks)	\$ 257.00	\$ 128.50	-50%	\$ 269.00	\$ 134.50	-50%	
61	Park - LGP	Security Deposit	\$ 103.00	\$ 103.00	0%	\$ 108.00	\$ 108.00	0%	
FACILITY - CANYON PARK (Cabin & Fireman's Flat)									
62	Facility - Canyon Park	Canyon Park Cabin Rental - Hourly	\$ 41.00	\$ 41.00	0%	\$ 43.00	\$ 43.00	0%	
63	Facility - Canyon Park	Canyon Park Cabin Rental - 3-Hour Block	\$ 82.00	\$ 82.00	0%	\$ 86.00	\$ 86.00	0%	
64	Facility - Canyon Park	Canyon Park Cabin Rental - 6-Hour Block	\$ 164.00	\$ 164.00	0%	\$ 172.00	\$ 172.00	0%	
65	Facility - Canyon Park	Canyon Park Cabin Rental - 12-Hour Block	\$ 329.00	\$ 329.00	0%	\$ 345.00	\$ 345.00	0%	
66	Facility - Canyon Park	Canyon Park Cabin Rental - All Day + Overnight Fee	\$ 515.00	\$ 515.00	0%	\$ 540.00	\$ 540.00	0%	
67	Facility - Canyon Park	Canyon Park Fireman's Flat Rental - Per 10'x10' Space Per Day	\$ 51.00	\$ 51.00	0%	\$ 53.00	\$ 53.00	0%	
68	Facility - Canyon Park	Canyon Park Fireman's Flat Rental - Entire Camp Site Per Day	\$ 515.00	\$ 515.00	0%	\$ 540.00	\$ 540.00	0%	
69	Facility - Canyon Park	Security Deposit	\$ 103.00	\$ 103.00	0%	\$ 108.00	\$ 108.00	0%	

CITY OF MONROVIA
SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2022-23
COMMUNITY SERVICES DEPARTMENT

#	Rental Type Code	Category	FY 2021-22 CURRENT RATES			FY 2022-23 PROPOSED RATES		
			Non-Resident Rate	Resident / Monrovia Org. Rate	Resident % Savings	Non-Resident Rate	Resident / Monrovia Org. Rate	Resident % Savings
FACILITY - LIBRARY (Community Room & Heritage Room)								
70	Facility - Library	Room Rental - Hourly (Excluding Kay Dalton, East / West Rooms, and Library Community Room)	\$ 51.00	\$ 25.50	-50%	\$ 53.00	\$ 26.50	-50%
71	Facility - Library	Room Rental - 3-Hour Block (Excluding Kay Dalton, East / West Rooms, and Library Community Room)	\$ 103.00	\$ 51.50	-50%	\$ 108.00	\$ 54.00	-50%
72	Facility - Library	Room Rental - 6-Hour Block (Excluding Kay Dalton, East / West Rooms, and Library Community Room)	\$ 206.00	\$ 103.00	-50%	\$ 216.00	\$ 108.00	-50%
73	Facility - Library	Room Rental - 12-Hour Block (Excluding Kay Dalton, East / West Rooms, and Library Community Room)	\$ 412.00	\$ 206.00	-50%	\$ 432.00	\$ 216.00	-50%
74	Facility - Library	Library Community Room Rental - Hourly Rate	\$ 77.00	\$ 38.50	-50%	\$ 80.00	\$ 40.00	-50%
75	Facility - Library	Library Community Room Rental - 3-Hour Block	\$ 154.00	\$ 77.00	-50%	\$ 161.00	\$ 80.50	-50%
76	Facility - Library	Library Community Room Rental - 6-Hour Block	\$ 309.00	\$ 154.50	-50%	\$ 324.00	\$ 162.00	-50%
77	Facility - Library	Library Community Room Rental - 12-Hour Block	\$ 618.00	\$ 309.00	-50%	\$ 648.00	\$ 324.00	-50%
78	Facility - Library	Security Deposit	\$ 103.00	\$ 103.00	0%	\$ 108.00	\$ 108.00	0%
FACILITY - HISTORIC MUSEUM (Full Facility)								
79	Facility - Museum	Historic Museum Rental - Hourly	\$ 206.00	\$ 103.00	-50%	\$ 216.00	\$ 108.00	-50%
80	Facility - Museum	Historic Museum Rental - 3-Hour Block	\$ 412.00	\$ 206.00	-50%	\$ 432.00	\$ 216.00	-50%
81	Facility - Museum	Historic Museum Rental - 6-Hour Block	\$ 824.00	\$ 412.00	-50%	\$ 865.00	\$ 432.50	-50%
82	Facility - Museum	Historic Museum Rental - 12-Hour Block	\$ 1,648.00	\$ 824.00	-50%	\$ 1,730.00	\$ 865.00	-50%
83	Facility - Museum	Historic Museum Wedding Rental	\$ 1,545.00	\$ 772.50	-50%	\$ 1,622.00	\$ 811.00	-50%
84	Facility - Museum	Security Deposit	\$ 540.00	\$ 540.00	0%	\$ 567.00	\$ 567.00	0%
FACILITY - MARY WILCOX YOUTH CENTER (Conference Room, Gymnasium, Full Facility)								
85	Facility - MWC	Mary Wilcox Full Facility Rental - Hourly Rate	\$ 103.00	\$ 51.50	-50%	\$ 108.00	\$ 54.00	-50%
86	Facility - MWC	Mary Wilcox Full Facility Rental - 3-Hour Block	\$ 206.00	\$ 103.00	-50%	\$ 216.00	\$ 108.00	-50%
87	Facility - MWC	Mary Wilcox Full Facility Rental - 6-Hour Block	\$ 412.00	\$ 206.00	-50%	\$ 432.00	\$ 216.00	-50%
88	Facility - MWC	Mary Wilcox Fully Facility Rental - 12-Hour Block	\$ 824.00	\$ 412.00	-50%	\$ 865.00	\$ 432.50	-50%
89	Facility - MWC	Mary Wilcox Gym Rental - Hourly Rate	\$ 77.00	\$ 38.50	-50%	\$ 80.00	\$ 40.00	-50%
90	Facility - MWC	Mary Wilcox Gym Rental - 3-Hour Block	\$ 154.00	\$ 77.00	-50%	\$ 161.00	\$ 80.50	-50%
91	Facility - MWC	Mary Wilcox Gym Rental - 6-Hour Block	\$ 309.00	\$ 154.50	-50%	\$ 324.00	\$ 162.00	-50%
92	Facility - MWC	Mary Wilcox Gym Rental - 12-Hour Block	\$ 618.00	\$ 309.00	-50%	\$ 648.00	\$ 324.00	-50%
93	Facility - MWC	Room Rental - Hourly (Excluding Kay Dalton, East / West Rooms, and Library Community Room)	\$ 51.00	\$ 25.50	-50%	\$ 53.00	\$ 26.50	-50%
94	Facility - MWC	Room Rental - 3-Hour Block (Excluding Kay Dalton, East / West Rooms, and Library Community Room)	\$ 103.00	\$ 51.50	-50%	\$ 108.00	\$ 54.00	-50%
95	Facility - MWC	Room Rental - 6-Hour Block (Excluding Kay Dalton, East / West Rooms, and Library Community Room)	\$ 206.00	\$ 103.00	-50%	\$ 216.00	\$ 108.00	-50%
96	Facility - MWC	Room Rental - 12-Hour Block (Excluding Kay Dalton, East / West Rooms, and Library Community Room)	\$ 412.00	\$ 206.00	-50%	\$ 432.00	\$ 216.00	-50%
97	Facility - MWC	Security Deposit	\$ 103.00	\$ 103.00	0%	\$ 108.00	\$ 108.00	0%
FACILITY - COMMUNITY CENTER (Monroe Room, Senior Game Room, Arts & Crafts Room, Multi-Purpose Room, East / West Kay Dalton Room, Kay Dalton Room, & Kitchen Use)								
98	Facility - Com. Ctr.	Room Rental - Hourly (Excluding Kay Dalton, East / West Rooms, and Library Community Room)	\$ 51.00	\$ 25.50	-50%	\$ 53.00	\$ 26.50	-50%
99	Facility - Com. Ctr.	Room Rental - 3-Hour Block (Excluding Kay Dalton, East / West Rooms, and Library Community Room)	\$ 103.00	\$ 51.50	-50%	\$ 108.00	\$ 54.00	-50%
100	Facility - Com. Ctr.	Room Rental - 6-Hour Block (Excluding Kay Dalton, East / West Rooms, and Library Community Room)	\$ 206.00	\$ 103.00	-50%	\$ 216.00	\$ 108.00	-50%
101	Facility - Com. Ctr.	Room Rental - 12-Hour Block (Excluding Kay Dalton, East / West Rooms, and Library Community Room)	\$ 412.00	\$ 206.00	-50%	\$ 432.00	\$ 216.00	-50%
102	Facility - Com. Ctr.	Kay Dalton Rental - Hourly Rate	\$ 154.00	\$ 77.00	-50%	\$ 161.00	\$ 80.50	-50%
103	Facility - Com. Ctr.	Kay Dalton Rental - 3-Hour Block	\$ 309.00	\$ 154.50	-50%	\$ 324.00	\$ 162.00	-50%
104	Facility - Com. Ctr.	Kay Dalton Rental - 6-Hour Block	\$ 618.00	\$ 309.00	-50%	\$ 648.00	\$ 324.00	-50%
105	Facility - Com. Ctr.	Kay Dalton Rental - 12-Hour Block	\$ 1,236.00	\$ 618.00	-50%	\$ 1,297.00	\$ 648.50	-50%
106	Facility - Com. Ctr.	West / East Kay Dalton Rental - Hourly Rate	\$ 77.00	\$ 38.50	-50%	\$ 80.00	\$ 40.00	-50%
107	Facility - Com. Ctr.	West / East Kay Dalton Rental - 3-Hour Block	\$ 154.00	\$ 77.00	-50%	\$ 161.00	\$ 80.50	-50%
108	Facility - Com. Ctr.	West / East Kay Dalton Rental - 6-Hour Block	\$ 309.00	\$ 154.50	-50%	\$ 324.00	\$ 162.00	-50%

CITY OF MONROVIA
SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2022-23
COMMUNITY SERVICES DEPARTMENT

#	Rental Type Code	Category	FY 2021-22 CURRENT RATES			FY 2022-23 PROPOSED RATES		
			Non-Resident Rate	Resident / Monrovia Org. Rate	Resident % Savings	Non-Resident Rate	Resident / Monrovia Org. Rate	Resident % Savings
109	Facility - Com. Ctr.	West / East Kay Dalton Rental - 12-Hour Block	\$ 618.00	\$ 309.00	-50%	\$ 648.00	\$ 324.00	-50%
110	Facility - Com. Ctr.	Community Center Kitchen Use - Flat Rate	\$ 77.00	\$ 38.50	-50%	\$ 80.00	\$ 40.00	-50%
111	Facility - Com. Ctr.	Security Deposit (Room Rental)	\$ 103.00	\$ 103.00	0%	\$ 108.00	\$ 108.00	0%
112	Facility - Com. Ctr.	Security Deposit (Kay Dalton, Kay Dalton East / West)	\$ 257.00	\$ 257.00	0%	\$ 269.00	\$ 269.00	0%
PASS THROUGH FEES								
113	Facility - Pass Through	Pass Through Fees - Staff Cost Per Hour	\$ 22.00	\$ 22.00	0%	\$ 23.00	\$ 23.00	0%
114	Facility - Pass Through	Pass Through Fees - Coffee For Up To 25	\$ 26.00	\$ 26.00	0%	\$ 27.00	\$ 27.00	0%
115	Facility - Pass Through	Pass Through Fees - Coffee For 25 To 50	\$ 51.00	\$ 51.00	0%	\$ 53.00	\$ 53.00	0%
116	Facility - Pass Through	Pass Through Fees - Museum Cleaning Fixed Fee	\$ 257.00	\$ 257.00	0%	\$ 269.00	\$ 269.00	0%
117	Facility - Pass Through	Pass Through Fees - Mary Wilcox Cleaning Fixed Fee	\$ 257.00	\$ 257.00	0%	\$ 269.00	\$ 269.00	0%
118	Facility - Pass Through	Pass Through Fees - Kay Dalton Cleaning Fixed Fee	\$ 257.00	\$ 257.00	0%	\$ 269.00	\$ 269.00	0%
119	Facility - Pass Through	Pass Through Fees - Security Guard Per Hour	\$ 31.00	\$ 31.00	0%	\$ 32.00	\$ 32.00	0%
120	Facility - Pass Through	Pass Through Fees - Security Guard Per Overtime Hour *	\$ 47.50	\$ 47.50	0%	\$ 49.00	\$ 49.00	0%
121	Facility - Pass Through	Pass Through Fees - Pigtail Fee *	\$ 51.00	\$ 51.00	0%	\$ 53.00	\$ 53.00	0%
122	Facility - Pass Through	Pass Through Fees - Program Material Fee *	\$ 10.00	\$ 10.00	0%	\$ 10.00	\$ 10.00	0%
123	Facility - Pass Through	Passport Photo	\$ 18.00	\$ 18.00	0%	\$ 19.00	\$ 19.00	0%
124	Facility - Pass Through	Passport Execution Fee - Set by State Department	\$ 35.00	\$ 35.00	0%	\$ 35.00	\$ 35.00	0%
125	Facility - Pass Through	Passport Expedite Fee *	\$ 28.00	\$ 28.00	0%	\$ 29.00	\$ 29.00	0%
PROGRAM FEES								
126	Program	Youth Sports Per Session	\$ 72.00	\$ 36.00	-50%	\$ 100.00	\$ 100.00	0%
127	Program	Family Hike & Campout 10'x10' Space (Max. 4 People) *	\$ 103.00	\$ 103.00	0%	\$ 108.00	\$ 108.00	0%
128	Program	Outdoor Educational Programs	\$ 5.00	\$ 5.00	0%	\$ 5.00	\$ 5.00	0%
129	Program	Summer Science Academy - Junior Researcher Academy	\$ 200.00	\$ 100.00	-50%	\$ 210.00	\$ 105.00	-50%
130	Program	Memorial Tree	\$ 515.00	\$ 257.50	-50%	\$ 556.00	\$ 556.00	0%
131	Program	Old Town Memorial Bench	\$ 5,150.00	\$ 2,575.00	-50%	\$ 3,313.00	\$ 3,313.00	0%
132	Program	Park Bench Memorial	\$ 3,090.00	\$ 1,545.00	-50%	\$ 1,885.00	\$ 1,885.00	0%
133	Program	Memorial Mutt Mitt Sponsorship (Includes Dog Waste Station and Custom Plaque Installation)	\$ 835.00	\$ 417.50	-50%	\$ 980.00	\$ 980.00	0%
134	Program	Memorial Plaque Only (Custom Plaque Installation on Memorial Bench, Tree or Mutt Mitt)	\$ 405.00	\$ 202.50	-50%	\$ 570.00	\$ 570.00	0%
135	Program	Contract Classes At City Owned Facility	Actual Cost +\$5	Actual Cost	0%	Actual Cost +\$5	Actual Cost	0%
136	Program	Contract Class at Private Facility	Actual Cost +\$5	Actual Cost	0%	Actual Cost +\$5	Actual Cost	0%
137	Program	Corporate Camp Out (Up To 20 People)	\$ 1,545.00	\$ 1,545.00	0%	\$ 1,622.00	\$ 1,622.00	0%
138	Program	Corporate Camp Out (Additional Per Guest Cost)	\$ 77.00	\$ 77.00	0%	\$ 80.00	\$ 80.00	0%

CITY OF MONROVIA
SCHEDULE OF FEES & CHARGES - FISCAL YEAR 2022-23
COMMUNITY SERVICES DEPARTMENT

#	Rental Type Code	Category	FY 2021-22 CURRENT RATES			FY 2022-23 PROPOSED RATES		
			Non-Resident Rate	Resident / Monrovia Org. Rate	Resident % Savings	Non-Resident Rate	Resident / Monrovia Org. Rate	Resident % Savings
FILMING FEES								
140	Film Permits	Non-Refundable Application Filming Fee (To be credited towards actual permit fees) *	\$ 772.00	\$ 772.00	0%	\$ 810.00	\$ 810.00	0%
141	Film Permits	Issuance Fee (Per Filming Day)	\$ 772.00	\$ 772.00	0%	\$ 810.00	\$ 810.00	0%
142	Film Permits	Permit Fee Per Each Additional Filming Day	\$ 515.00	\$ 515.00	0%	\$ 540.00	\$ 540.00	0%
143	Film Permits	Historic Preservation Fee	\$ 75.00	\$ 75.00	0%	\$ 75.00	\$ 75.00	0%
144	Film Permits	Police Department Administrative Review (Optional)	\$ 113.00	\$ 113.00	0%	\$ 118.00	\$ 118.00	0%
145	Film Permits	Overtime - PD / FD	Actual Cost	Actual Cost	0%	Actual Cost	Actual Cost	0%
146	Film Permits	Fire Inspection Hourly Rate - 4 Hour Minimum	\$ 87.00	\$ 87.00	0%	\$ 91.00	\$ 91.00	0%
147	Film Permits	Filming in Old Town Impact Fee - Daily Rate	\$ 1,545.00	\$ 1,545.00	0%	\$ 1,622.00	\$ 1,622.00	0%
148	Film Permits	Generator Inspection Fee - Per Location	\$ 103.00	\$ 103.00	0%	\$ 108.00	\$ 108.00	0%
149	Film Permits	Park Naturalist Hourly Rate - Canyon Park Filming	\$ 46.00	\$ 46.00	0%	\$ 48.00	\$ 48.00	0%
150	Film Permits	Canyon Park Coordinator Hourly Rate - Canyon Park Filming	\$ 56.00	\$ 56.00	0%	\$ 58.00	\$ 58.00	0%
151	Film Permits	HWP Supervisor Hourly Rate - Canyon Park Filming	\$ 66.00	\$ 66.00	0%	\$ 69.00	\$ 69.00	0%
152	Film Permits	Public Works Filming Fee *	Actual Cost	Actual Cost	0%	Actual Cost	Actual Cost	0%
PARKING FEES - CANYON PARK								
153	Parking Fee	Automobile - Weekday Rate	\$ 5.00	\$ 5.00	0%	\$ 5.00	\$ 5.00	0%
154	Parking Fee	Automobile - Weekend & Holiday Rate	\$ 6.00	\$ 6.00	0%	\$ 6.00	\$ 6.00	0%
155	Parking Fee	Bus - Daily Rate	\$ 30.00	\$ 30.00	0%	\$ 30.00	\$ 30.00	0%
156	Parking Fee	Parking Pass - Annual	\$ 65.00	\$ 65.00	0%	\$ 65.00	\$ 65.00	0%
157	Parking Fee	Disabled Person Vehicle Parking Pass - Annual	\$ 45.00	\$ 45.00	0%	\$ 45.00	\$ 45.00	0%
MISCELLANEOUS FEES								
164	Miscellaneous	Document Reproduction - Copies - Standard Black, per 8 1/2"x11" / 8 1/2"x14" page	\$ 0.25	\$ 0.25	0%	\$ 0.25	\$ 0.25	0%
165	Miscellaneous	Document Reproduction - Copies - Color, per 8 1/2"x11" / 8 1/2"x14" page	\$ 0.50	\$ 0.50	0%	\$ 0.50	\$ 0.50	0%
166	Miscellaneous	Software Recovery Fee	\$ 10.00	\$ 5.00	-50%	\$ 10.00	\$ 5.00	-50%
167	Miscellaneous	Special Event Permit (Commercial Only)	\$ 51.00	\$ 25.50	-50%	\$ 53.00	\$ 26.50	-50%