

MONROVIA CITY COUNCIL AGENDA

City Council Chambers

415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting

Tuesday, August 2, 2022, 7:30 P.M.



76th CITY COUNCIL

Becky A. Shevlin
Mayor

Gloria Crudgington
Mayor Pro Tem

Dr. Tamala Kelly
Councilmember

Larry J. Spicer
Councilmember

Vacant
Councilmember

Vacant
City Treasurer

Alice D. Atkins
City Clerk

Dylan Feik
City Manager

Craig A. Steele
City Attorney

Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

CORONAVIRUS DISEASE (COVID-19) ADVISORY: Wearing masks indoors is strongly recommended, as well as full vaccination or a recent negative test.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California, and posted online.

Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings as follows:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at www.foothillsmmedia.org/monrovia

PUBLIC COMMENT WILL BE ACCEPTED BY THE FOLLOWING MEANS:

IN PERSON: where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record.

BY EMAIL: Public comment will be accepted by email to cityclerk@ci.monrovia.ca.us before 3:00 p.m. on the day of the meeting. Public comment will not be read aloud; however, the full text will be provided to all members of the City Council and made available on the City's website prior to the meeting. Public input related to Public Hearings will be accepted by email to cityclerk@ci.monrovia.ca.us prior to the close of the Public Hearing.

BY ZOOM OR BY PHONE - Meeting ID 826 0476 2691: To provide comments from your computer, laptop, or smartphone, join at <https://zoom.us/join>, or call 1-669-900-9128.

NOTE: Due to technology limitations with live broadcasting, Zoom participation will include audio only. You may simultaneously view the meeting through KGEM as described above. Please mute other devices when it is your turn to speak.

To comment during the public comment portions of the agenda, click the Participants "raise hand" icon or press *9 on your phone at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes.

MATTERS NOT ON THE AGENDA should be presented within a three to five (3-5) minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. By State law, the City Council may not discuss or vote on items not on the agenda.

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 76th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, August 2, 2022
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Becky A. Shevlin
INVOCATION Police Chaplain Terrence Brown
PLEDGE OF ALLEGIANCE Councilmember Larry J. Spicer
ROLL CALL Councilmembers Dr. Tamala Kelly, Larry J. Spicer, Mayor Pro Tem Gloria Crudgington, and Mayor Becky A. Shevlin

REPORT OF CLOSED SESSION, IF NEEDED

ADMINISTRATION OF OATH OF OFFICE; PRESENTATION OF CERTIFICATE OF APPOINTMENT; AND REMARKS BY NEWLY SEATED COUNCILMEMBER

- I. Councilmember Sergio P. Jimenez

PRESENTATIONS/PROCLAMATIONS

- PR-1 [Proclaiming August 26, 2022, as "Women's Equality Day"](#)
PR-2 Recognition of Assemblymember Chris Holden's 2020 Women of Distinction Keisha Bowen and 2022 Women of Distinction Maritza Travanti

STUDENT GOVERNMENT REPRESENTATIVE REPORT – To resume in September

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the July 19, 2022, Regular Meeting of the Monrovia City Council](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the July 19, 2022, Regular Meeting.
- CC-2 [Payroll No. 15 in the Net Amount of \\$749,816.43, and Warrant Registers dated July 21 and July 28, 2022, in the Total Amounts of \\$4,021,250.21, and \\$725,916.71, Respectively](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Approve Payroll No. 15 in the net amount of \$749,816.43, and Warrant Registers dated July 21 and July 28, 2022, in the total amounts of \$4,021,250.21, and \$725,916.71, respectively
- CC-3 [Amending Title 17 \(Zoning\) of the Monrovia Municipal Code to Reduce the Minimum Required Dwelling Unit Sizes for Attached and Detached Dwelling Units in the Multiple-Family Residential Zones; Adoption of Ordinance No. 2022-06](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt Ordinance 2022-06

- CC-4 [Amending Chapter 2.88 of Title 2 of the Monrovia Municipal Code to Prohibit the Storage of Personal Property on Public Property and Provide for the Removal of Such Property; Adoption of Ordinance No. 2022-07](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt Ordinance 2022-07
- CC-5 [Cancellation of the August 16, 2022, Regular City Council Meeting](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Cancel the regular City Council meeting of August 16, 2022
- CC-6 [Annual Maintenance and License Fees for TRAKiT Development Services Software Service in the Amount of \\$24,270.06 for the Fiscal Year 2022-2023, with Subsequent Increases not to Exceed 3% Annually through Fiscal Year 2026-2027](#)
Staff Reference:
Recommendation:
- CC-7 [Consultant Services Agreement with Wittman Enterprises, LLC, to Related to Fire Inspection Billing and Fee Collection Services for the period ending June 30, 2027](#)
Staff Reference: Jeremy Sanchez, Fire Chief
Recommendation: Approve the agreement with Wittman Enterprises, LLC, for billing and collection services related to engine company inspections and authorize the City Manager to execute the necessary documents in form approved by the City Attorney
- CC-8 [On-Call Contractor Services Agreements with G.M. Sager Construction Co., Inc., and WS Pave, Inc., for On-Call Asphalt and Concrete Repair Services for the Period Ending June 30, 2024](#)
Staff Reference: Christopher Castruita, Senior Management Analyst
Recommendation: Approve On-Call Contractor Services Agreements with G.M. Sager Construction Co., Inc., and WS Pave, Inc., for on-call asphalt and concrete repair services for the period ending in June 30, 2024, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-9 [Agreement with Northstar Chemical, Inc., dba Pacific Star Chemical, for the Provision of Water Treatment Chemicals in an Amount not to Exceed \\$125,830.00 for the Period Ending June 30, 2023, with Three \(3\) One-Year Options to Extend at the City's discretion](#)
Staff Reference: Christopher Castruita, Senior Management Analyst
Recommendation: Approve an agreement with Northstar Chemical, Inc., dba Pacific Star Chemical, for the provision of water treatment chemicals in an amount not to exceed \$125,830.00 for the period ending June 30, 2023, with three (3) one-year options to extend at the City's discretion, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-10 [Approve the Pedestrian Safety Study recommendations at Safe Routes to School crosswalks, a Memorandum of Agreement with San Gabriel Valley Council of Governments for participation in the Slower Safer Streets Grant Program, and purchase of Five \(5\) Rapid Flashing Beacons from NexTech Systems, Inc., in an amount not to exceed \\$42,000.00](#)
Staff Reference: Christopher Castruita, Senior Management Analyst
Recommendation: Approve the Pedestrian Safety Study recommendations at Safe Routes to School crosswalks, a Memorandum of Agreement with San Gabriel Valley Council of Governments for participation in the Slower Safer Streets Grant Program, and purchase of Five (5) Rapid Flashing Beacons from NexTech Systems, Inc. in an amount not to exceed \$42,000.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-II [Task Order No. 88 under the Agreement Dated June 16, 2020, with Merrell-Johnson Engineering, Inc., for the Development of the Construction Design and Bidding Preparation for the Lower Cloverleaf Reservoir Rehabilitation Project, in an Amount not to Exceed \\$15,257.00](#)
Staff Reference: Alex Tachiki, Public Works Deputy Director
Recommendation: Approve task order #88 with Merrell-Johnson Engineering, Inc., for the design of Lower Cloverleaf Reservoir Rehabilitation Project and bidding preparation in an amount not to exceed \$15,257.00, and to authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

CC-12 [Ratification of Emergency Water Main Repair in Monrovia Canyon Park in the Amount of \\$134,593.17](#)

Staff Reference: Alex Tachiki, Public Works Deputy Director

Recommendation: Approve the purchase and authorization of payment in the amount of \$134,593.17 to Pokrajac Corporation for completing an emergency pair of damaged water main in Monrovia Canyon Park during a period of declared local emergency

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. Comments should be presented within a three to five (3-5) minute time frame. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis, or follow instructions for remote participation included on the cover sheet of this agenda. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS – None

REPORTS OF CITY MANAGER AND STAFF

RCM-1 [City Council Directives Update](#)

Staff Reference: Dylan Feik, City Manager

RCM-2 [San Gabriel Valley Regional Housing Trust Update](#)

Staff Reference: Marisa Creter, Executive Director, San Gabriel Valley Council of Governments

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Councilmember Sergio P. Jimenez

RCC-2 Councilmember Dr. Tamala Kelly

RCC-3 Councilmember Larry J. Spicer

RCC-1 Mayor Pro Tem Gloria Crudgington

RCC-4 Mayor Becky A. Shevlin

ADMINISTRATIVE REPORTS

AR-1 [Discussion and Possible Decisions to Fill the Vacancy in Office of Elected City Treasurer Pursuant to Government Code Section 36512](#)

Staff Reference: Craig Steele, City Attorney

Recommendation: Make an appointment or provide further direction to staff

AR-2 [Expenditure of Art in Public Places Funds in an Amount not to Exceed \\$15,500.00 for Installation of the Neighborhood Treasure Landmark by Donna Hargett to Commemorate Josephine Anderson](#)

Staff Reference: Craig Jimenez, Community Development Director

Recommendation: Appropriate and authorize the expenditure in an amount not to exceed \$15,500.00 from the Art in Public Places fund for the installation of a Neighborhood Treasures Landmark recognizing Josephine Anderson, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

AR-3 [Discussion and Consideration of First Amendment to the Contract with Pokrajac Corporation dated March 15, 2022, for the Canyon Park Repair Project in an Amount not to Exceed \\$1,170,186.83; Authorize a Contingency Amount not to Exceed \\$80,000.00](#)

Staff Reference: Kevin McCune, Public Works Director

Recommendation: Approve the First Amendment to the Contract with Pokrajac Corporation dated March 15, 2022, for the Canyon Park Repair Project in an amount not to exceed \$1,170,186.83, authorize a contingency amount not to exceed \$80,000.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, September 6, 2022, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 29th day of July, 2022.

Alice D. Atkins, MMC, City Clerk