



CONVENE: Chair Jimenez convened the Regular Meeting of the Monrovia Development Review Committee on Wednesday, June 15, 2022, at 4:00 p.m. in the City Council Chambers, 415 South Ivy Avenue, Monrovia, California. In attendance were Planning Division Manager Sheri Bermejo, Planning Technician Brenda Quezada, and Planning Technician Vincent Gillespie.

ROLL CALL: In attendance were Committee members Fire Chief Brad Dover, Police Chief Alan Sanvictores, Deputy Director of Public Works Alex Tachiki, Community Services Director Tina Cherry, and Community Development Director Craig Jimenez. Public Works Director Kevin McCune was excused.

APPROVAL OF MINUTES: It was moved by Committee member Dover, seconded by Committee member Sanvictores to approve the minutes of the June 1, 2022 meeting. The motion carried unanimously.

PUBLIC INPUT: None.

PUBLIC HEARINGS: None.

ADMINISTRATIVE REPORTS:

AR-1 MAJD2022-0011 Major Determination; 170 West Foothill Boulevard, Juan Paulo Orozco, Applicant

Planning Division Manager Sheri Bermejo presented the staff report and answered questions of the Development Review Committee.

Chair Jimenez opened and closed the public input portion, as there was no one present and no written comments were received pertaining to the item.

The Committee discussed various aspects of the application and agreed with staff's the recommendation of allowing up to four swim instructors onsite at given time due to the adequate parking supply onsite. The committee also directed staff to inform the applicant to contact Public Works prior to filling the pool.

Following discussion, it was moved by Committee member Tachiki, seconded by Committee member Sanvictores, to approve MAJD2022-0011 with conditions. The motion carried with a 5-0 vote.

AR-2 MAJD2022-0012 Major Determination; 147 East Foothill Boulevard, Annette Kirkland for Studio Fit, Applicant

Planning Technician Brenda Quezada presented the staff report and answered questions of the Development Review Committee.

The Committee discussed various aspects of the application and asked additional questions of staff regarding whether the property had a history of parking overflow impacts.

Following discussion, it was moved by Committee member Dover, seconded by Committee member Tachiki, to approve MAJD2022-0012 with conditions. The motion carried with a 5-0 vote.

AR-3 SIGN2022-0013 Sign Review; 504 West Huntington Drive, Jessica Ascension for Premier Sign Service, Applicant

Planning Technician Brenda Quezada presented the staff report and answered questions of the Development Review Committee.

The Committee discussed various aspects of the application and asked additional questions of staff regarding the existing monument signs along the Huntington Drive frontage.

Following discussion, it was moved by Committee member Cherry, seconded by Committee member Dover, to approve SIGN2022-0013. The motion carried with a 5-0 vote.

AR-4 MISC2022-0011 Miscellaneous Review; 523 West Huntington Drive, Gregory N. Bryant, Applicant

Planning Division Manager Sheri Bermejo presented the staff report and answered questions of the Development Review Committee.

The Committee discussed various aspects of the application and asked additional questions of staff regarding the applicant’s need for additional time (90 days) and ability to submit into building plan check within the short timeframe. Following discussion, the Committee added the following condition of approval:

- 1. Specify that the time extension be for six months.

Following discussion, it was moved by Committee member Dover, seconded by Committee member Sanvictores, to approve MISC2022-0011 with added conditions. The motion carried with a 5-0 vote.

REPORTS FROM STAFF: None

Community Development Director Jimenez stated for the record that the decisions of the Development Review Committee may be appealed to the Planning Commission if filed in writing within ten days.

Committee member Tina Cherry announced it was Chief Brad Dover’s last DRC meeting. The Committee members and Staff thanked Chief Dover for his service on the DRC.

ADJOURNMENT: Chair Jimenez adjourned the meeting at 4:25 p.m.

APPROVED:

ATTEST:

Craig Jimenez, AICP, Chair
Monrovia Development Review Committee

Sheri Bermejo, Secretary
Monrovia Development Review Committee