

**MINUTES OF THE REGULAR MEETING
OF THE
MONROVIA LIBRARY BOARD
HELD THURSDAY, JULY 28, 2022**

CONVENE: President Carlson convened the regular meeting of the Monrovia Library Board on Thursday, July 28, 2022 at 7:00 p.m., in the Monrovia Community Center, Monroe Room, 119 W. Palm Avenue, Monrovia, California. Staff in attendance: Community Services Director, Tina Cherry, Library Manager, Carey Vance, Adult Services Supervisor, Rebecca Elder, Youth Services Supervisor, Ginger Antunez, Management Analyst, Julie Gallardo, Librarian and Veterans Coordinator, Mabel Cross, Senior Administrative Assistant, Miga Wang and Administrative Assistant, Giana Marini.

PLEDGE OF ALLEGIANCE: Vice President Wall led the Flag Salute.

ROLL CALL: In attendance: Boardmember Ramos, Boardmember Hernandez, Boardmember Harvis, Vice President Wall and President Carlson.

PRESENTATIONS:

PR-1 SWORE IN NEWLY APPOINTED / REAPPOINTED BOARDMEMBERS

Reappoint Mark Harvis for a three (3) year term through 2025
Appoint Angel Hernandez for a three (3) year term through 2025
Appoint Jeffrey Ramos for a three (3) year term through 2025
Staff Reference: City Clerk, Alice Atkins

PR-2 Neighborhood & Business Services Division Manager, Justin Edson, and Neighborhood Services Administrative Assistant, Jessie Woo presented The *Monrovia Area Partnership Leadership Academy* program to Boardmembers.

CONSENT CALENDAR: CC-1 was moved by Boardmember Harvis and seconded by President Carlson. CC-2 was moved by Vice President Wall and seconded by Boardmember Harvis. There were no objections and the motion was unanimously approved.

CC-1 Unadopted Minutes of the June 23, 2022 Regular Meeting

CC-2 Adult and Youth Services Program Report for July 2022

TEEN ADVISORY BOARD (TAB): Charlie Gallardo, a 12th grader at Monrovia High School provided updates on current and upcoming TAB events.

PUBLIC INPUT: None

AR-1 Library Strategic Plan Update Q3 – Carey Vance, Library Manager provided the Quarter 3 update for the Library Strategic Plan. As of July 2022, there has been 58 goal activities completed, which is 88 percent of the total goals. A total of 7,767 students have been supported by the Monrovia Reads Van from September 2021 to May 2022. This is

CC-1

a 72 percent increase over the 2019-2020 service year. From January through June 2022, 3,397 patrons attended library programs both virtually and in-person for children, teens and adults. A total of 1,189 Veterans have been assisted by the Veterans Resource Center staff and volunteers from July 2021 through June 2022.

A new version of the Summer Reading Program was rolled out in June 2022. Patrons received a free book in June and July as well as earned a free coupon for completing all of the activities on the Summer Reading Passport Card. Summer programming included Hiking Safety with Canyon Park, ukulele lessons with Max Lee Music, Community Helper Storytime, Murder Mystery Escape Room and special storytime session with Officer Velasco from Monrovia Police Department. Adult services staff created a new audiobook club kit for seniors at Brookdale that included an audiobook, CD player and discussion questions for senior citizens to participate in library services in their facility. PressReader, which is an online resource for digital newspaper and magazines, provided access to 1,313 issues in different languages for patrons.

Library staff will continue to work on the Library Enhancement Project to provide more indoor and outdoor space for the Monrovia community. The library will continue to focus on programming and services that reach patrons virtually, in-person and out in the community. The new Book Locker has been installed and will be used to provide expanded access to the community. The ribbon cutting ceremony will take place on Wednesday, August 24 at 5 p.m. at the Mary Wilcox Youth Center in Recreation Park.

After discussion, it was moved by Boardmember Harvis and seconded by Boardmember Ramos to: receive and file AR-1 Library Strategic Plan Update Q3.

AR-2 Veterans Resource Center Update – Mabel Cross, Veterans Coordinator provided updates for the Veterans Resource Center. A total of 1,189 Veterans and their families have received help connecting with their benefits. There has been 362 sessions of VetNow, which is an online resource that offers live interview coaching and resume help. The library partnered with American Legion Women’s Auxiliary to donate socks to hospitalized Veterans and hosted a poppy drive for disabled Veterans. The Veterans Resource Center held a Virtual Job Skills Workshop and *These Hands Digital Storytelling Workshop*, 12 Annual MAP Conference, Veterans Tribute at Live Oak Memorial Park, and tribute to Veteran’s and families at Arcadia County Park.

After discussion, it was moved by Vice President Wall and seconded by Boardmember Harvis to: receive and file AR-2 Veterans Resource Center Update

AR-3 Library Board Reorganization – Carey Vance, Library Manager announced the Library Board reorganization for the 2022-23 program year. Starting the new fiscal year, Boardmember Janet Wall will be the Vice President and Vice President John Carlson will be the President. Boardmember Mark Harvis has been sworn in to serve another term and Boardmember Angel Hernandez and Boardmember Jeffrey Ramos have been sworn in as new boardmembers.

After discussion, it was moved by Boardmember Harvis and seconded by Boardmember Ramos to: receive and file AR-3 Library Board Reorganization

REPORTS FROM STAFF:

RFS-1 Tina Cherry, Community Services Director

- Boardmember Angel Hernandez will serve as the liaison for the Monrovia Coordinating Council and Boardmember Jeffery Ramos will serve as the liaison for the Friends of the Monrovia Public Library.

RFS-2 Carey Vance, Library Manager

- As of July 28, there has been 1,416 patrons signed up for the Summer Reading Program. The program ends on Saturday, July 30.
- The library will be offering new devices to the public in August called Playaway Launchpads that contain preloaded games, activities and ebooks in different subjects for children. Patrons will be able to checkout the devices for three weeks.

LIBRARY BOARD LIAISON REPORTS:

LR-1 President Carlson: The Foundation will purchase a new speaker system for storytime.

LR-2 Vice President Wall: Monrovia Reads held a reading club for elementary schools and transitional kindergarten in Mandarin and Spanish who read 3,600 books. This year Monrovia Reads gave \$19,000 in scholarships to graduating seniors. The Monrovia Reads Fundraiser will take place on May 11, 2023 at the Double Tree Hotel. Monrovia Reads is getting ready for *Back to School* program book distributions. The next Read Across Monrovia will take place on October 6.

LR-3 Boardmember Harvis: Monrovia Historical Museum hosted a tour for Fire Chief, Jeremy Sanchez and Public Director, Kevin McCune. The Museum will host tours for Canyon Park staff on August 24 and Community Service staff on August 25. The Museum is currently working on the creating a diversity exhibit. The Museum is open on Sundays and Thursdays from 1 p.m. to 4 p.m.

LR-4 Boardmember Hernandez: Boardmember Hernandez will serve as the liaison for the Monrovia Coordinating Council.

LR-5 Boardmember Ramos: Boardmember Ramos will serve as the liaison for the Friends of the Monrovia Public Library.

NEXT MEETING:

The next regular Library Board meeting will be held on Thursday, August 25, 2022 at 7:00 p.m.

ADJOURNMENT: The regular meeting of the Library Board was adjourned at 8:26 p.m.