

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting Tuesday, September 6, 2022, 7:30 P.M.



76th CITY COUNCIL

Becky A. Shevlin
Mayor

Gloria Crudgington
Mayor Pro Tem

Sergio P. Jiménez
Councilmember

Dr. Tamala Kelly
Councilmember

Larry J. Spicer
Councilmember

Vacant
City Treasurer

Alice D. Atkins
City Clerk

Dylan Feik
City Manager

Craig A. Steele
City Attorney

Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

CORONAVIRUS DISEASE (COVID-19) ADVISORY: Wearing masks indoors is strongly recommended, as well as full vaccination or a recent negative test.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California, and posted online.

Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings as follows:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at www.foothillsmedia.org/monrovia

PUBLIC COMMENT WILL BE ACCEPTED BY THE FOLLOWING MEANS:

IN PERSON: where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record.

BY EMAIL: Public comment will be accepted by email to cityclerk@ci.monrovia.ca.us before 3:00 p.m. on the day of the meeting. Public comment will not be read aloud; however, the full text will be provided to all members of the City Council and made available on the City's website prior to the meeting. Public input related to Public Hearings will be accepted by email to cityclerk@ci.monrovia.ca.us prior to the close of the Public Hearing.

BY ZOOM OR BY PHONE - Meeting ID 826 0476 2691: To provide comments from your computer, laptop, or smartphone, join at <https://zoom.us/join>, or call 1-669-900-9128.

NOTE: Due to technology limitations with live broadcasting, Zoom participation will include audio only. You may simultaneously view the meeting through KGEM as described above. Please mute other devices when it is your turn to speak.

To comment during the public comment portions of the agenda, click the Participants "raise hand" icon or press *9 on your phone at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes.

MATTERS NOT ON THE AGENDA should be presented within a three to five (3-5) minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. By State law, the City Council may not discuss or vote on items not on the agenda.

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 76th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, September 6, 2022
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE	Mayor Becky A. Shevlin
INVOCATION	Police Chaplain Terrence Brown
PLEDGE OF ALLEGIANCE	Councilmember Dr. Tamala Kelly
ROLL CALL	Councilmembers Sergio P. Jiménez, Dr. Tamala Kelly, Larry J. Spicer, Mayor Pro Tem Gloria Crudgington, and Mayor Becky A. Shevlin

REPORT OF CLOSED SESSION, IF NEEDED

ADMINISTRATION OF OATH OF OFFICE; PRESENTATION OF CERTIFICATE OF APPOINTMENT;
AND REMARKS BY NEWLY SEATED CITY TREASURER

1. City Treasurer Janet Wall

PRESENTATIONS/PROCLAMATIONS

- PR-1 Introduction of Newly Hired and Promoted Employees
Staff Reference: Lauren Vasquez, Assistant City Manager
- PR-2 [Proclaiming September 2022 as "Suicide Prevention Month"](#)
- PR-3 [Proclaiming September 15 - October 15, 2022 as "Hispanic Heritage Month"](#)
- PR-4 [Proclaiming September 2022 as "Childhood Cancer & Blood Cancer Awareness Month"](#)

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Angelina Hamilton

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the August 2, 2022, Regular Meeting of the Monrovia City Council](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the August 2, 2022, Regular Meeting
- CC-2 [Payroll Nos. 16, 17, and 18 in the Net Amounts of \\$747,190.19, \\$710,262.94, and \\$743,540.93, Respectively, and Warrant Registers dated August 4, August 11, August 18, August 25, and September 1, 2022, in the Total Amounts of \\$516,579.33, \\$202,767.92, \\$512,295.51, \\$896,067.28, and \\$949,012.22, Respectively](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Approve Payroll Nos. 16, 17, and 18 in the net amounts of \$747,190.19, \$710,262.94, and \$743,540.93, respectively, and Warrant Registers dated August 4, August 11, August 18, August 25, and September 1, 2022, in the total amounts of \$516,579.33, \$202,767.92, \$512,295.51, \$896,067.28, and \$949,012.22, respectively
- CC-3 [Certificate of Authorized Officials for Signing Official Documents; Resolution No. 2022-43](#)

Staff Reference: City Clerk Alice Atkins
Recommendation: Adopt Resolution No. 2022-43

- CC-4 [Amendment No. 2 to Memorandum of Agreement dated October 5, 2021, with the San Gabriel Valley Council of Governments Related to Participation in the Regional Food Recovery Program](#)
Staff Reference: Alex Tachiki, Public Works Deputy Director
Recommendation: Approve Amendment No. 2 to the Memorandum of Agreement with the San Gabriel Valley Council of Governments related to participation in the Regional Food Recovery Program and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-5 [Memorandum of Understanding with the City of Bradbury Related to the Community Service Officer \(CSO\) Program for the Period Ending June 30, 2025](#)
Staff Reference: Dylan Feik, City Manager
Recommendation: Approve the Memorandum of Understanding with the City of Bradbury related to the Community Services Officer (CSO) Program for the period ending June 30, 2025, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-6 [List of Authorized Officials for Investment of City Monies in the Local Agency Investment Fund \(LAIF\), Resolution No. 2022-46](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Approve Resolution No. 2022-46
- CC-7 [Agreement between City of Monrovia and Santa Anita Park Related to Use of the Racetrack Parking Lot for Driver's Training for the Period Ending September 6, 2023](#)
Staff Reference: Fire Chief Jeremy Sanchez
Recommendation: Approve the agreement with Santa Anita Park related to use of the racetrack parking lot for driver's training for the period ending September 6, 2023, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-8 [Memorandum of Understanding and Hold Harmless Agreement between City of Monrovia and the City of Sierra Madre Related to Use of the Monrovia Police Department Interior Shooting Range](#)
Staff Reference: Rob Wilken, Police Captain
Recommendation: Approve the Memorandum of Understanding and Hold Harmless Agreement with the City of Sierra Madre related to use of the Monrovia Police Department interior shooting range for the period ending June 30, 2023, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-9 [Purchase and Installation of Plymovent Vehicle Exhaust Extraction System Upgrades at Fire Station Nos. 101 and 102 by Air Exchange, Inc., in the Amount of \\$45,834.53](#)
Staff Reference: Jeremy Sanchez, Fire Chief
Recommendation: Approve the purchase and installation of Plymovent Vehicle Exhaust Extraction System upgrades at Fire Station Nos. 101 and 102 by Air Exchange, Inc., in the amount of \$45,834.53, and authorize the City Manager to execute all required purchasing documents in a form approved by the City Attorney
- CC-10 [Facility Use Agreement between City of Monrovia and Los Angeles County Registrar-Recorder/County Clerk Related to Use of the Monrovia Community Center – Kay Dalton Room as a Vote Center for the 2022 Statewide General Election](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Approve the Facility Use Agreement between City of Monrovia and Los Angeles County Registrar-Recorder/County Clerk related to use of the Monrovia Community Center – Kay Dalton Room as Vote Center for the 2022 Statewide General Election, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

- CC-II [Amendment No. 2 to the Consultant Services Agreement dated June 21, 2016, with Civiltec Engineering, Inc., in an Amount not to Exceed \\$17,210.00 for Engineering Services related to the Wellfield Electrical Improvements Project](#)
 Staff Reference: Alex Tachiki, Public Works Deputy Director
 Recommendation: Approve Amendment No. 2 to the Consultant Services Agreement dated June 21, 2016, with Civiltec Engineering, Inc., related to the Wellfield Electrical Improvements Project in an amount not to exceed \$17,210.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-12 [Task Order No. 94 under the On-Call Consultant Services Agreement Dated June 16, 2020, with Merrell-Johnson Engineering, Inc., for Development of the 2022 Monrovia Street Improvements Project in an Amount not to exceed \\$143,736.00](#)
 Staff Reference: Alex Tachiki, Public Works Deputy Director
 Recommendation: Approve Task Order No. 94 under the On-Call Consultant Services Agreement dated June 16, 2020, with Merrell-Johnson Engineering, Inc., for development of the Monrovia Street Improvements Project in an amount not to exceed \$143,736.00, and authorize the City Manager to execute the necessary documents in a form to be approved by the City Attorney
- CC-13 [Task Order No. 24 Under the On-Call Consultant Services Agreement dated June 21, 2022, with Stetson Engineers, Inc., in an Amount not to Exceed \\$235,900.00 for Design of PFAS Water Treatment System; Authorize a Contingency in an Amount not to Exceed \\$24,000.00](#)
 Staff Reference: Alex Tachiki, Public Works Deputy Director
 Recommendation: Approve Task Order No. 24 under the On-Call Consultant Services Agreement dated June 21, 2022, with Stetson Engineers, Inc., in an amount not to exceed \$235,900.00 for design of PFAS water treatment system; authorize a contingency in an amount not to exceed \$24,000.00; and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-14 [Agreement with Foothill Communications, Inc., Related to Service and Maintenance of Police Department Dispatch Consoles, Hand Held Portable Radios, and Mobile Radio Equipment for the Period Ending June 30, 2025, in Amounts not to Exceed \\$29,968.00 Annually for Fiscal Years 2022-2023 and 2023-2024, and \\$33,298.00 in Fiscal Year 2024-2025](#)
 Staff Reference: Rob Wilken, Police Captain
 Recommendation: Find that negotiation instead of bidding will best serve the City in this instance, due to the specialized nature of the services, and approve the agreement with Foothill Communications, Inc., related to service and maintenance of Police Department dispatch consoles, hand held portable radios, and mobile radio equipment for the period ending June 30, 2025, in amounts not to exceed \$29,968.00 annually for Fiscal Years 2022-2023 and 2023-2024, and \$33,298.00 in Fiscal Year 2024-2025, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. Comments should be presented within a three to five (3-5) minute time frame. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis, or follow instructions for remote participation included on the cover sheet of this agenda. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS

- PH-1 [Tentative Tract Map No. 83832 \(TTM2022-0002\), Conditional Use Permit CUP2022-0009, Minor Exception ME2022-0015, and Minor Exception ME2022-0016 to Construct Three New Two-Story, Detached Single-Family Dwelling Units and Three Detached Garages in a Four-Unit Planned Unit Development, with Preservation of an Existing Craftsman Bungalow Built in 1913 on the Property Located at 427 West Palm Avenue in the RM3500 \(Residential Medium Density\) Zone, by Bowden Development, Inc. \(Gil Mars\), Applicant; Resolution 2022-42](#)

Staff Reference: Teresa Santilena, Associate Planner

Recommendation: Adopt Resolution No. 2022-42

REPORTS OF CITY MANAGER AND STAFF

- RCM-1 [City Council Directives Update](#)

Staff Reference: Dylan Feik, City Manager

- RCM-2 Water Conservation Update

Staff Reference: Alex Tachiki, Public Works Deputy Director

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Mayor Pro Tem Gloria Crudgington

- RCC-2 Councilmember Larry J. Spicer

- RCC-3 Councilmember Dr. Tamala Kelly

(a) NLC Women in Municipal Government Summer Conference; Sacramento, CA, August 11-12, 2022

- RCC-4 Councilmember Sergio P. Jiménez

- RCC-4 Mayor Becky A. Shevlin

(a) Election of Mayor Pro Tem

(b) City Council Assignments

(c) [League of California Cities 2022 Annual Conference and General Assembly - Proposed Bylaws Amendments](#)

ADMINISTRATIVE REPORTS

- AR-1 [Pedestrian Safety Study Recommendations and Pedestrian Safety Implementation Plan](#)

Staff Reference: Christopher Castruita, Senior Management Analyst

Recommendation: Approve the Pedestrian Safety Study recommendations and the Implementation Plan, and finding that the Implementation Plan is categorically exempt from CEQA review as a minor alteration of existing facilities pursuant to CEQA Guidelines Section 15301(c)

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, September 20, 2022, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

IN MEMORY OF

Lavada DeSalles, Sister of Former Planning Commissioner Mimi Mency

Sister Mary Dolores Mitch, M.M., Longtime Maryknoll Sister and Interfaith Council Member

Dr. Alrita Morgan, Former Library Boardmember

Samuel Spicer, Jr., Brother of Councilmember Larry J. Spicer

Olga Ashford, Grandmother of Senior Development Services Technician Vanessa Mrakich

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 2nd day of September, 2022.

Alice D. Atkins, MMC, City Clerk