

# MONROVIA CITY COUNCIL AGENDA

City Council Chambers  
415 South Ivy Avenue, Monrovia, California 91016

## Welcome to the Monrovia City Council Meeting Tuesday, September 20, 2022, 7:30 P.M.



76<sup>th</sup> CITY COUNCIL

Becky A. Shevlin  
Mayor

Larry J. Spicer  
Mayor Pro Tem

Gloria Crudgington  
Councilmember

Sergio P. Jiménez  
Councilmember

Dr. Tamala Kelly  
Councilmember

Janet Wall  
City Treasurer

Alice D. Atkins  
City Clerk

Dylan Feik  
City Manager

Craig A. Steele  
City Attorney

Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

**CORONAVIRUS DISEASE (COVID-19) ADVISORY:** Wearing masks indoors is strongly recommended, as well as full vaccination or a recent negative test.

**MEETINGS:** Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California, and posted online.

Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings as follows:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at the [KGEM-TV YouTube Channel](#)

**PUBLIC COMMENT WILL BE ACCEPTED BY THE FOLLOWING MEANS:**

**IN PERSON:** where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record.

**BY EMAIL:** Public comment will be accepted by email to [cityclerk@ci.monrovia.ca.us](mailto:cityclerk@ci.monrovia.ca.us) before 3:00 p.m. on the day of the meeting. Public comment will not be read aloud; however, the full text will be provided to all members of the City Council and made available on the City's website prior to the meeting. Public input related to Public Hearings will be accepted by email to [cityclerk@ci.monrovia.ca.us](mailto:cityclerk@ci.monrovia.ca.us) prior to the close of the Public Hearing.

**BY ZOOM OR BY PHONE - Meeting ID 826 0476 2691:** To provide comments from your computer, laptop, or smartphone, join at <https://zoom.us/join>, or call 1-669-900-9128.

**NOTE:** Due to technology limitations with live broadcasting, Zoom participation will include audio only. You may simultaneously view the meeting through KGEM as described above. Please mute other devices when it is your turn to speak.

To comment during the public comment portions of the agenda, click the Participants "raise hand" icon or press \*9 on your phone at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes.

**MATTERS NOT ON THE AGENDA** should be presented within a three to five (3-5) minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

**MATTERS ON THE AGENDA:** If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

**PUBLIC HEARINGS AND APPEALS** are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING  
of the 76<sup>th</sup>  
MONROVIA CITY COUNCIL  
City Council Chambers  
415 South Ivy Avenue  
Tuesday, September 20, 2022  
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Becky A. Shevlin

INVOCATION

PLEDGE OF ALLEGIANCE Mayor Pro Tem Larry J. Spicer

ROLL CALL Councilmembers Gloria Crudgington, Sergio P. Jiménez, Dr. Tamala Kelly, Mayor Pro Tem Larry J. Spicer, and Mayor Becky A. Shevlin

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

PR-1 **Pasadena Humane Pet of the Month**  
Staff Reference: Kevin McManus, Public Relations & Communications Manager

PR-2 [Proclaiming September 2022 as “National Preparedness Month”](#)  
Staff Reference: Jeremy Sanchez, Fire Chief

PR-3 Recognizing the 10<sup>th</sup> Anniversary of Healing Connections

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Angelina Hamilton

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

CC-1 [Unadopted Minutes of the September 6, 2022, Special and Regular Meetings of the Monrovia City Council](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Adopt the Minutes of the September 6, 2022, Special and Regular Meetings of the Monrovia City Council

CC-2 [Payroll No. 19 in the Net Amount of \\$695,632.17, and Warrant Register dated September 15, 2022, in the Total Amount of \\$1,861,444.37](#)

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Approve Payroll No. 19 in the net amount of \$695,632.17, and Warrant Register dated September 15, 2022, in the total amount of \$1,861,444.37

CC-3 [Destruction of Certain Departmental Records; Resolution No. 2022-47](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Resolution No. 2022-47

- CC-4 [Designation of City's Agents by Title to Obtain Federal and/or State Financial Assistance through the California Office of Emergency Services](#)  
Staff Reference: Alice Atkins, City Clerk  
Recommendation: Approve the Designation of Applicant's Agent Resolution for Non-State Agencies authorizing the City Manager, Chief of Fire, or Director of Public Services by title to apply for federal and/or state financial assistance on behalf of the City of Monrovia through the California Office of Emergency Services
- CC-5 [Final Tract Map No. 83495 for Property Located at 634 West Olive Avenue and 610 West Walnut Avenue; Grace Kwok, Property Owner, Applicant](#)  
Staff Reference: Teresa Santilena, Associate Planner  
Recommendation: Approve Final Tract Map No. 83495
- CC-6 [Amendment No. 2 to the Consultant Services Agreement with Moore Iacofano Goltsman, Inc., dated October 6, 2020, Extending the Term to April 30, 2023, for the completion of the Monrovia Housing Element Update for the 2021-2029 Planning Cycle and Associated General Plan Amendments \(Focused General Plan Update\) and Environmental Analysis Pursuant to State Law](#)  
Staff Reference: Sheri Bermejo, Planning Division Manager  
Recommendation: Approve Amendment No. 2 to the Consultant Services Agreement with Moore Iacofano Goltsman, Inc., dated October 6, 2020, extending the term to April 30, 2023, for the completion of the Monrovia Housing Element Update for the 2021-2029 Planning Cycle and Associated General Plan Amendments (Focused General Plan Update) and Environmental Analysis, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-7 [Task Order No. 25 Under the On-Call Consultant Services Agreement dated June 21, 2022, with Stetson Engineers, Inc., in an Amount not to Exceed \\$106,000.00 for the Citywide Water Main Survey and Assessment](#)  
Staff Reference: Christopher Castruita, Senior Management Analyst  
Recommendation: Approve Task Order No. 25 under the On-Call Consultant Services Agreement dated June 21, 2022, with Stetson Engineers, Inc., in an amount not to exceed \$106,000.00 for the Citywide Water Main Survey and Assessment,; and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-8 [Declaring that the City Manager's Authority to Approve and Execute Contracts Includes Contracts with Unlimited Indemnification and Defense Provisions that are Otherwise within the Scope of the City Manager's Contract Authority, Resolution No. 2022-48](#)  
Staff Reference: Chelsea Straus, Assistant City Attorney  
Recommendation: Adopt Resolution No. 2022-48

## PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. Comments should be presented within a three to five (3-5) minute time frame. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis, or follow instructions for remote participation included on the cover sheet of this agenda. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

## PUBLIC HEARINGS/MEETINGS

- PH-1 [Historic Landmark HL-160 and Mills Act Contract MA-150 for Property Located at 740 Mountain View Avenue by Property Owners Jeff and Karyn Godbold; Resolution No. 2022-44](#)  
Staff Reference: John Mayer, Senior Planner  
Recommendation: Adopt Resolution No. 2022-44

PH-2 [Historic Landmark HL-161 and Mills Act Contract MA-151 for Property Located at 518 West Maple Avenue by Property Owners Anne Riggs and Christopher Cornwell; Resolution No. 2022-45](#)

Staff Reference: Sheri Bermejo, Planning Division Manager

Recommendation: Adopt Resolution No. 2022-45

REPORTS OF CITY MANAGER AND STAFF

RCM-1 After-School Youth Sports Program Update

Staff Reference: Tina Cherry, Community Services Director

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Councilmember Gloria Crudgington

RCC-2 Councilmember Sergio P. Jiménez

(a) League of California Cities Annual Conference & Expo, September 7-9, 2022, Long Beach, CA

RCC-3 Councilmember Dr. Tamala Kelly

(a) League of California Cities Annual Conference & Expo, September 7-9, 2022, Long Beach, CA

RCC-4 Mayor Pro Tem Larry J. Spicer

(a) League of California Cities Annual Conference & Expo, September 7-9, 2022, Long Beach, CA

(b) Foothill Gold Line Construction Authority Update

RCC-5 Mayor Becky A. Shevlin

(a) League of California Cities Annual Conference & Expo, September 7-9, 2022, Long Beach, CA

ADMINISTRATIVE REPORTS - None

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, October 4, 2022, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 15th day of September, 2022.

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Alice D. Atkins, MMC, City Clerk