

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, MARCH 15, 2022, 7:30 P.M.**

In accordance with Government Code Section 54953(e) and guidance from the California and Department of Public Health, Los Angeles County Health Department, and Occupational Safety and Health Administration, the City Council made the determination that there would not be a physical meeting location. Members of the public were encouraged to participate in the meeting remotely by viewing on the KGEM channel through their local cable provider or online at www.foothillsmedia.org.

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, March 15, 2022, at 7:31 p.m. in honor of Dorothy Tuszynski, born March 10, 2022, to Josh and Lachelle Tuszynski. In attendance was City Manager Dylan Feik, Assistant City Manager Lauren Vasquez, and City Clerk Alice D. Atkins. City Attorney Craig A. Steele participated via videoconference.

INVOCATION: Councilmember Shevlin led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Larry J. Spicer led the pledge of allegiance.

ROLL CALL: In attendance were Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudgington, and Mayor Tom Adams. All members participated via videoconference pursuant to Government Code Section 54953(e).

REPORT OF CLOSED SESSION: None

PRESENTATIONS/PROCLAMATIONS:

PR-1 Proclaiming March 29, 2022, as “National Vietnam War Veteran’s Day”: Councilmember Spicer read the proclamation aloud.

PR-2 Pasadena Humane Pet of the Month: A video was provided by Pasadena Humane featuring Katniss and Peeta the rabbits as the Pets of the Month.

STUDENT GOVERNMENT REPRESENTATIVE: Student Liaison Angelina Hamilton provided an update on happenings at Monrovia High School.

ORDER OF BUSINESS: CONSENT CALENDAR Item CC-11 was pulled for discussion and consideration following the CONSENT CALENDAR.

CONSENT CALENDAR: It was moved by Mayor Pro Tem Crudgington, seconded by Councilmember Shevlin, to approve the consent calendar, with the exception of Item CC-11. The motion carried unanimously by roll call vote. The remainder of the consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the March 1, 2022, Regular Meeting of the Monrovia City Council: The City Council adopted the Minutes of the March 1, 2022, Special and Regular Meetings of the Monrovia City Council.

CC-2 Payroll No. 5 in the Net Amount of \$700,847.90, and Warrant Registers dated March 3 and March 10, 2022, in the Total Amounts of \$340,796.80, and \$746,285.00, Respectively: The City Council approved Payroll No. 5 in the net amount of \$700,847.90, and Warrant Registers dated March 3 and March 10, 2022, in the total amounts of \$340,796.80, and \$746,285.00, respectively.

CC-3 Review and Determine that the City Council will Continue to Conduct Public Meetings by Teleconference Pursuant to Government Code Section 54953(e): The City Council determined that the City will continue to conduct public meetings by teleconference pursuant to Government Code Section 54953(e), because in-person meetings would present imminent risks to the health and safety of attendees, staff, and members.

CC-4 Amendment No. 3 to the Consultant Services Agreement with Access Control Services dated June 19, 2018, for Security Services Related to City Special Events and Private City Facility Rentals for the period ending June 30, 2024: The City Council approved Amendment No. 3 to the Consultant Services Agreement with Access Control Security dated June 19, 2018, related to security for City special events and

private City facility rentals for the period ending June 30, 2024, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-5 Addendum No. 1 to the Los Angeles Regional Safe Clean Water Program, Regional Transfer Agreement No. 2020RPUSGR03 dated October 29, 2020 with the Los Angeles County Flood Control District Related to the Encanto Park Stormwater Capture Project: The City Council approved Addendum No. 1 the Los Angeles Regional Safe Clean Water Program, Regional Transfer Agreement No. 2020RPUSGR03 dated October 29, 2020, with the Los Angeles County Flood Control District for the Encanto Park Stormwater Capture Project and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-6 Initiation of Proceedings for the Levy and Collection of Assessments and Ordering the Preparation of an Engineer's Report for Fiscal Year 2022-2023 for the Citywide Lighting and Landscaping Maintenance District and the Park Maintenance District; Resolution Nos. 2022-14 and 2022-15: The City Council adopted Resolution Nos. 2022-14 and 2022-15.

CC-7 Reviewing the Proclamation of Local Emergency and Confirming the Eighth Supplemental Order to the Proclamation of a Local Emergency Issued by the City Manager/Director of Emergency services; Resolution No. 2022-16: The City Council adopted Resolution No. 2022-16.

CC-8 Consultant Services Agreement with Merrell Johnson Engineering, Inc. for On-Call Geographic Information System (GIS) Services in an Amount not to Exceed \$19,000.00 per Fiscal Year for the Period Ending June 30, 2024: The City Council approved an agreement with Merrell Johnson Engineering, Inc., for on-call Geographic Information System (GIS) Services in an amount not to exceed \$19,000.00 per fiscal year for the period ending June 30, 2024, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-9 Consultant Services Agreements with Barr Commercial Door of Los Angeles Inc., Commercial Door Metal Systems Inc., and Vortex Industries, LLC, for On-Call Commercial Door and Gate Repair and Maintenance Services for the Period Ending June 30, 2024: The City Council approved the Consultant Service Agreements with Barr Commercial Door of Los Angeles Inc., Commercial Door Metal Systems Inc., and Vortex Industries LLC for on-call commercial door repair and maintenance services through June 30, 2024, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-10 Professional Services Agreement with West Coast Arborists related to Tree and Wood Debris Removal for the Canyon Park Repair Project in an Amount Not to Exceed \$50,000.00: The City Council approved a professional services agreement with West Coast Arborists related to tree and wood debris removal in an amount not to exceed \$50,000 for the Canyon Park Repair Project and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

ITEMS PULLED FROM CONSENT CALENDAR:

CC-11 Award of Contract to Pokrajac Corporation in an amount not to exceed \$1,620,000.00 related to the Canyon Park Repair Project:

Alex Tachiki, Deputy Director, reviewed the agenda report and answered questions of the City Council.

It was moved by Councilmember Spicer, seconded by Mayor Pro Tem Crudgington, to award a contract to Pokrajac Corporation in an amount not to exceed \$1,620,000.00 for the Canyon Park Repair Project and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney. The motion carried unanimously by roll call vote.

PUBLIC INPUT: Public comment was accepted by email to City Clerk Atkins prior to 3:00 p.m. on the day of the meeting. The full text of comments were provided to all members of the City Council and posted to the City website.

1. Jason Willoughby (via zoom)
2. Sari Canales (via zoom)
3. Gayle Montgomery (via zoom)
4. Richard Basey (via email)
5. Rosemary Gavidia (via email)

PUBLIC HEARINGS / MEETINGS: None

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: City Manager Dylan Feik reviewed the directives as well as upcoming initiatives and programs.

RCM-2 #CleanMonrovia Program: Justin Edison, Neighborhood and Business Services Division Manager, provided an overview of the new Clean Monrovia Program and answered questions of the City Council.

RCM-3 Update on Various Park Projects: Tina Cherry, Community Services Director, provided an update on several park capital improvement projects.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:

RCC-1 Mayor Tom Adams

- (a) Habit for Humanity Restore
- (b) Second Baptist Church 120th Anniversary

RCC-2 Mayor Pro Tem Gloria Crudgington

- (a) Regional Water Board update

RCC-3 Councilmember Alexander C. Blackburn had no report.

RCC-4 Councilmember Becky A. Shevlin

- (a) Los Angeles Blue Ribbon Homelessness Committee update
- (b) Upcoming community events and programs

RCC-5 Councilmember Larry J. Spicer

- (a) Monrovia Days update presented by Community Services Director Tina Cherry
- (b) Upcoming community events and programs

ADMINISTRATIVE REPORTS:

AR-1 Repeal of the Urgency Ordinance Temporarily Amending Provisions of the Monrovia Municipal Code to Delegate Specified Authority to the Director of Community Development; Introduction of Ordinance No. 2022-04:

City Manager Dylan Feik reviewed agenda report and answered questions of the City Council.

It was moved by Councilmember Shevlin, seconded by Councilmember Spicer, to Introduce, waive further reading, and read by title only Ordinance No. 2022-04. The motion carried unanimously by roll call vote.

City Attorney Steele read the title of Ordinance No. 2022-04 as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, REPEALING THE TEMPORARILY AMENDED PROVISIONS OF THE MONROVIA MUNICIPAL CODE TO DELEGATE SPECIFIED AUTHORITY TO THE DIRECTOR OF COMMUNITY DEVELOPMENT AND DECLARING THE URGENCY THEREOF

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: Presented following CONSENT CALENDAR, above.

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, April 5, 2022, 7:30 P.M.

ADJOURNMENT: At 9:26 p.m., Mayor Adams adjourned the meeting of the Monrovia City Council in memory of Thomas Seelig, father of retired Senior Financial Systems Technician Sharon Mulick.

APPROVED:

ATTEST:

Tom Adams, Mayor

Alice D. Atkins, MMC, City Clerk