

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, MAY 3, 2022, 7:30 P.M.**

SPECIAL MEETING: Mayor Tom Adams convened the Special Meeting of the Monrovia City Council on Tuesday, May 3, 2022, at 6:04 p.m., at which all members were present, with the exception of Councilmember Spicer, to discuss Budget Study Session No. 1: review of Capital Improvement Program and overview of Fiscal Year 2022-2023 fees. For the sake of time, the overview of Fiscal Year 2022-2023 Fees was postponed to May 17, 2022. Mayor Adams adjourned the special meeting at 7:00 p.m.

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, May 3, 2022, at 7:32 p.m. In attendance were City Manager Dylan Feik, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

INVOCATION: Police Chaplain Terrence Brown led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Becky A. Shevlin led the pledge of allegiance.

ROLL CALL: In attendance were Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Mayor Pro Tem Gloria Crudgington, and Mayor Tom Adams. Councilmember Larry J. Spicer was excused.

REPORT OF CLOSED SESSION: None

PRESENTATIONS/PROCLAMATIONS:

PR-1 Proclaiming April 2022 as "DMV/Donate Life Month": The Mayor and City Council presented the Proclamation to Carol Riboli, organ transplant recipient and OneLegacy Ambassador.

PR-2 Proclaiming May 1-7, 2022, as "Professional Municipal Clerks Week": The Mayor and City Council presented the Proclamation to City Clerk Alice D. Atkins.

PR-3 Proclaiming May 2022 as "Mental Health Awareness Month": The Mayor and City Council proclaimed May 2022 as Mental Health Awareness Month, noting the certificate would be delivered to Healing Connections.

PR-4 Proclaiming May 2022 as "Asian American and Pacific Islander Heritage Month": The Mayor and City Council proclaimed May 2022 as Asian American and Pacific Islander Heritage Month.

STUDENT GOVERNMENT REPRESENTATIVE: Student Liaison Angelina Hamilton provided an update on happenings at Monrovia High School.

ORDER OF BUSINESS: There were no changes to the order of business.

CONSENT CALENDAR: Councilmember Blackburn stated a conflict of interest due to representing a former employee of Community Media of the Foothills in legal actions and abstained from voting on Item CC-5. **It was moved by Councilmember Shevlin, seconded by Mayor Pro Tem Crudgington, to approve the consent calendar.** The motion carried unanimously by roll call vote, with Councilmember Blackburn's abstention from Item CC-5, as noted above. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the April 19, 2022, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the April 19, 2022, Special and Regular Meetings.

CC-2 Payroll No. 9 in the Net Amount of \$729,250.40, and Warrant Registers dated April 21 and April 28, 2022, in the Total Amounts of \$643,182.86, and \$580,726.21, Respectively: The City Council approved Payroll No. 9 in the net amount of \$729,250.40, and Warrant Registers dated April 21 and April 28, 2022, in the total amounts of \$643,182.86, and \$580,726.21, respectively.

CC-3 Consultant Services Agreement with Jamie Yamashita dba Five Point Design for On-Call Landscape Design Services for the Period Ending June 30, 2025 in an Amount not to Exceed \$50,000.00 per Fiscal Year: The City Council approved the on-call Consultant Services Agreement with Jamie Yamashita dba Five Point Design for landscape design services for the period ending June 30, 2025 in an amount not to

exceed \$50,000.00 per fiscal year, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-4 First Amendment of the Support Services Agreement with Monrovia Chamber of Commerce dated July 1, 2019, to extend the term for a Period Ending June 30, 2023, in an Amount Not to Exceed \$45,000.00: The City Council approved the First Amendment of the Support Agreement with Monrovia Chamber of Commerce dated July 1, 2019, to extend the term for a period ending June 30, 2023, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-5 Extension and Second Amendment of the Lease and Operating Agreement dated July 1, 2018, with Community Media of the Foothills for the Period Ending June 30, 2023, in an Amount Not to Exceed \$190,000.00: The City Council approved the Extension and Second Amendment of the Lease and Operating Agreement dated July 1, 2018, with Community Media of the Foothills for the period ending June 30, 2023, in an amount not to exceed \$190,000.00 and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney. Note: Councilmember Blackburn abstained from voting on this item, as noted in the Motion above.

CC-6 Amendment No. 3 to the Consultant Services Agreement with Pacific Productions dated June 18, 2019, Related to Professional Audio Services for Community Events for the Period Ending June 30, 2025 in an Amount not to Exceed \$60,000.00 per Fiscal Year: The City Council approved Amendment No. 3 to the Consultant Services Agreement with Pacific Productions to provide professional audio services for City special events extending the term to June 30, 2025 in an amount not to exceed \$60,000 per fiscal year, and to authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-7 Amendment No. 3 to the Agreement with Mountainside Communion - A Church of the Nazarene dated August 1, 2018, for Expanded Support of the Housing Displacement Response Program for the Period Ending June 30, 2024: The City Council approved Amendment No. 3 to the Agreement with Mountainside Communion - A Church of the Nazarene dated August 1, 2018, for Expanded Support of the Housing Displacement Response Program for the Period Ending June 30, 2024, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-8 Supplemental Provisions Agreement with Southern California Edison for a Remote Grid Standalone Power System: The City Council approved a Supplemental Provisions Agreement with Southern California Edison for a remote grid standalone power system and authorized the City Manager to execute all necessary documents in a form approved by the City Attorney.

CC-9 Pilot Agreement with Zenner USA Related to an Automated Meter Interface System: The City Council approved a Pilot Agreement with Zenner USA related to an Automated Meter Interface Water Meter System, and to authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-10 Proposed Revision of the City's Full-Time Classification & Compensation Program Overview for Fiscal Years 2016-2017 through 2020-2021: The City Council approved the revised the Full-Time Classification & Compensation Program Overviews for Fiscal Years 2016-2017 through 2020-2021.

CC-11 Authorization to Submit an Application for Historic Landmark Designation for the Library Park Band Shell: The City Council authorized the submittal of an application for historic landmark designation for the band shell in Library Park.

CC-12 Memorandum of Understanding between the City and the Monrovia Unified School District for the Continued Provision of the School Resources Officer (SRO) Program for the Period Ending June 30, 2023: The City Council approved a Memorandum of Understanding between the City of Monrovia and the Monrovia Unified School District to continue the SRO Program through June 30, 2023, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

PUBLIC INPUT: Public comment was accepted by email to City Clerk Atkins prior to 3:00 p.m. on the day of the meeting. The full text of comments were provided to all members of the City Council and posted to the City website.

1. Sabrina Ramirez and Grace Young, Girl Scouts
2. Genia Mills, Monrovia
3. Rena Delgado, Community Media of the Foothills, Chairman of Board of Directors
4. David Palomares, Community Media of the Foothills, Executive Director

PUBLIC HEARINGS / MEETINGS: None.

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: City Manager Feik reviewed the City Council Directives, as well as upcoming initiatives.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:

RCC-1 Mayor Tom Adams

- (a) Ongoing drought and water shortage
- (b) In response to City Manager Feik's update related to intermittent problems with the municipal utilities online payment system, Mayor Adams suggested a waiver of water-billing penalties until website is fully operational

RCC-2 Mayor Pro Tem Gloria Crudgington

- (a) San Gabriel Valley Council of Government water update
- (b) Mental health

RCC-3 Councilmember Alexander C. Blackburn had no report

RCC-4 Councilmember Becky A. Shevlin

- (a) Southern California Association of Governments upcoming conference
- (b) Los Angeles County Blue Ribbon Commission on Homelessness update
- (c) Upcoming community events and programs

RCC-5 Councilmember Larry J. Spicer was excused

ADMINISTRATIVE REPORTS:

AR-1 Fiscal Year 2021-2022 Operating Budget Update, Resolution No. 2022-24:

Buffy J. Bullis, Administrative Services Director, reviewed the agenda report and answered questions of the City Council.

Following discussion, **it was moved by Councilmember Shevlin, seconded by Councilmember Blackburn, to adopt Resolution No. 2022-24.** The motion carried unanimously by roll call vote.

AR-2 Joint Exercise of Powers Agreement Among the Cities of Arcadia, Bradbury, Duarte, Monrovia, and Sierra Madre, Establishing the Rio Hondo/San Gabriel River Watershed Management Joint Powers Authority; Resolution No. 2022-25:

Alex Tachiki, Public Works Deputy Director, reviewed agenda report and answered questions of the City Council.

Following discussion, **it was moved by Councilmember Crudgington, seconded by Shevlin, to adopt Resolution No. 2022-25, and authorize the Mayor to execute the necessary documents in a form approved by the City Attorney.** The motion carried unanimously by roll call vote.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, May 17, 2022, 7:30 P.M.

ADJOURNMENT: At 9:21 p.m., Mayor Adams adjourned the meeting of the Monrovia City Council in memory of Rosaria Tina Hoskins, longtime Monrovia resident; Travell Gray, former Community Services Recreation Leader; and Ronald Anthony Handy, veteran and longtime Monrovia resident.

ATTEST:

APPROVED:

Tom Adams, Mayor

Alice D. Atkins, MMC, City Clerk