

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, JUNE 21, 2022, 7:30 P.M.**

STUDY SESSION: Mayor Tom Adams convened the Special Study Session of the Monrovia City Council on Tuesday, June 21, 2022, at 5:30 p.m., to discuss SB 1383 Requirements and Necessary Amendments to the Exclusive Franchise Agreement. In attendance were City Attorney Craig A. Steele, Assistant City Manager Lauren Vasquez, and City Clerk Alice D. Atkins. City Manager Dylan Feik participated via videoconference. Mayor Adams adjourned the study session at 6:45 p.m.

CONVENE: Mayor Adams convened the Regular Meeting of the Monrovia City Council on Tuesday, June 21, 2022, at 7:35 p.m. In attendance were City Attorney Craig A. Steele, Assistant City Manager Lauren Vasquez, and City Clerk Alice D. Atkins. City Manager Dylan Feik participated via videoconference.

INVOCATION: Pastor Roy Tucker led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Alexander C. Blackburn led the pledge of allegiance.

ROLL CALL: In attendance were Councilmembers Alexander C. Blackburn, Becky A. Shevlin, Larry J. Spicer, Mayor Pro Tem Gloria Crudgington, and Mayor Tom Adams.

REPORT OF CLOSED SESSION: None

PRESENTATIONS/PROCLAMATIONS:

PR-1 Pasadena Humane Pet of the Month: Pasadena Humane Outreach Coordinator Michelle Holbrook introduced Peter the dog as pet of the month.

PR-2 Introduction of Newly Hired and Promoted Employees: Assistant City Manager Lauren Vasquez, with the assistance of Deputy Public Works Director Alex Tachiki and Neighborhood & Business Services Division Manager Justin Edson, introduced newly promoted Maintenance Worker Luis Correa, newly promoted Neighborhood Preservation Officer Charlotte Cush, and newly promoted Assistant to the City Manager Angela Cho.

PR-3 Introduction and Swearing in of Newly Hired Fire Chief Jeremy Sanchez: City Manager Dylan Feik introduced newly promoted Fire Chief Jeremy Sanchez to the City Council and community, and City Clerk Alice Atkins administered the Oath of Office.

PR-4 Recognition of Retiring Fire Chief Brad Dover for 28 Years of Service: With the assistance of City Manager Feik, the Mayor and City Council thanked former Fire Chief Brad Dover for his years of service, presenting him with a proclamation.

STUDENT GOVERNMENT REPRESENTATIVE: To resume in September.

ORDER OF BUSINESS: CONSENT CALENDAR Items CC-17 and CC-18 were pulled for discussion and consideration following the CONSENT CALENDAR.

CONSENT CALENDAR: Mayor Adams abstained from voting on Item CC-1 due to his absence at the May 17, 2022, meeting. **It was moved by Councilmember Shevlin, seconded by Councilmember Spicer, to approve the consent calendar.** The motion carried unanimously, with Mayor Adams's abstention from Item CC-1, as noted above. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the May 17, 2022, Special and Regular Meetings of the Monrovia City Council: The City Council adopted the Minutes of the May 17, 2022, Special and Regular Meetings.

CC-2 Payroll Nos. 11 and 12 in the Net Amounts of \$702,925.94 and \$706,486.88, Respectively, and Warrant Registers dated May 19, May 26, June 2, and June 9, 2022, in the Total Amounts of \$892,952.65, \$1,731,994.66, \$388,945.03, and \$952,757.78, Respectively: The City Council approved Payroll Nos. 11 and 12 in the net Amounts of \$702,925.94 and \$706,486.88, respectively, and Warrant Registers dated May 19, May 26, June 2, and June 9, 2022, in the total amounts of \$892,952.65, \$1,731,994.66, \$388,945.03, and \$952,757.78, respectively.

CC-3 Adopting a Military Equipment Use Policy for the Police Department; Adoption of Ordinance No. 2022-05: The City Council adopted Ordinance No. 2022-05.

CC-4 Fiscal Year 2022-2023 List of Projects Funded By Senate Bill 1, the Road Repair and Accountability Act of 2017; Resolution No. 2022-34: The City Council adopted Resolution No. 2022-34.

CC-5 Agreement with Paul Maurer Shows Related to Ride Operations for the 2023, 2024, and 2025 Monrovia Days Community Festival in an Amount Not to Exceed \$70,000 for Year 1, \$72,500 for Year 2, and \$75,000 for Year 3: The City Council approved a three-year agreement with Paul Maurer Shows for carnival ride operations during the 2023, 2024, and 2025 Monrovia Days Community Festival in an amount not to exceed \$70,000 for year 1, \$72,500 for year 2, and \$75,000 for year 3, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-6 Agreement with the California Conservation Corps Related to Required Demolition as a part of the Lucinda Garcia Park Renovation Project in an Amount not to Exceed \$7,052.00 for the Period Ending June 30, 2023: The City Council approved an agreement with the California Conservation Corps to provide demolition services as a part of the Lucinda Garcia Park Renovation Project in an amount not to exceed \$7,052.00 for the period ending June 30, 2023, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-7 Memorandum of Agreement between the City of Monrovia and the San Gabriel Valley Council of Governments for Participation in City Homeless Program Funding for Family and Advocate Support Services: The City Council approved a Memorandum of Agreement for participation in the San Gabriel Valley Council of Governments City Homeless Program Funding for Family and Advocate Support Services and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-8 Agreement with Foothill Unity Center, Inc., in an Amount not to Exceed \$50,000.00 for Case Management Services Related to the Housing Displacement Response Program for the Period Ending May 31, 2023: The City Council approved the agreement with Foothill Unity Center Inc. for Case Management Services related to the Housing Displacement Response Program in an amount not to exceed \$50,000.00 for the period ending May 31, 2023, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-9 Amendment No. 3 to the Consultant Services Agreement with The Sauce Creative Services dated July 1, 2018, Related to Design and Production of the Monrovia Today and On-Call Design and Printing Services for City Events and Programs for the Period Ending June 30, 2023, in a Total Amount Not to Exceed \$82,000.00: The City Council approved Amendment No. 3 to the Consultant Services Agreement with The Sauce dated July 1, 2018, related to design and production of the Monrovia Today publication and on-call creative design services for the period ending June 30, 2023, in a total amount not to exceed \$82,000.00, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-10 Amendment No. 2 to the Exclusive Franchise Agreement with Raw Inspiration, Inc., Dated June 21, 2016, to Operate the Monrovia Friday Night Family Street Fair Event for the Period Ending June 30, 2023: The City Council approved Amendment No. 2 to the Exclusive Franchise Agreement with Raw Inspiration, Inc., dated June 21, 2016, to operate the Monrovia Friday Night Family Street Fair Event for the period ending June 30, 2023, and to authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-11 2022-2023 Gann Appropriations Limit, Resolution No. 2022-33: The City Council adopted Resolution No. 2022-33.

CC-12 Consultant Services Agreement with Dapeer Rosenblit & Litvak LLP, for Code Enforcement Legal Services as Code Enforcement Attorneys and Prosecutors, and for Legal Services Provided to the Police Department Regarding Monrovia Municipal Code Criminal Filings: The City Council approved a Consultant Services Agreement with Dapeer Rosenblit & Litvak LLC for code enforcement legal services as code enforcement attorneys and prosecutors as well as for legal services provided to the Police Department regarding Monrovia Municipal Code criminal filings, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-13 Consultant Services Agreement with Retail Marketing Services, Inc., dba CarTrac, for Shopping Cart Retrieval Services for the Period Ending June 30, 2025: The City Council approved Amendment No. 2 to the agreement with Merrimac Petroleum Inc., dba Merrimac Energy Group dated January 19, 2021, for the period ending December 31, 2022, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-14 Consultant Services Agreement with Nobel Systems, Inc., Related to Utilities GIS Mapping Software for the Period Ending June 30, 2025, with Two (2) Potential One-Year Extensions, in an Amount not to Exceed \$45,300.00 Annually; Authorize a Contingency in an Amount not to Exceed \$13,000.00 Annually: The City Council approved a Consultant Services Agreement with Nobel Systems, Inc., related to Utilities GIS mapping software in an amount not to exceed \$45,300.00 annually, authorize a contingency in an amount not to exceed \$13,000.00 annually, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-15 Reaffirming the Annual Levy Amount for the Direct Assessment Parcel Taxes at approved tax rates, the Tax Override Ad Valorem Tax, and the Community Facilities District (CFD) Special Taxes for the 2022-2023 Fiscal Year; Resolution Nos. 2022-30, 2022-31, and 2022-32: The City Council adopted Resolution Nos. 2022-30, 2022-31, and 2022-32.

CC-16 Agreement with Empire Transportation Services, Inc., for Provision of ADA Transportation Service for the Period Ending June 30, 2023: The City Council approved an agreement with Empire Transportation Services, Inc., for provision of ADA transportation services for the period ending June 30, 2023, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-17 Approve the 8.87% Rate Adjustment from Arakelian Enterprises, Inc., DBA Athens Services for Solid Waste and Recycling Services: This item was pulled for discussion and consideration following the Consent Calendar.

CC-18 Amendment No. 4 to the Amended and Restated Street Sweeping Services Agreement dated July 1, 2011, with Arakelian Enterprises, Inc., DBA Athens Services: This item was pulled for discussion and consideration following the Consent Calendar.

CC-19 Award of Contract to Houston & Harris PCS, Inc. for the 2022 Sewer Line Cleaning and CCTV Project, Project #S-506 in an Amount Not to Exceed \$153,625.15; and Approve a Consultant Services Agreement with IT Pipes, Inc., for Project Management in an amount not to Exceed \$70,000.00 for the Period Ending June 30, 2025, with Two (2) One-Year Options to Extend: The City Council approved the On-Call Consultant Service Agreements with Houston & Harris PCS, Inc., and National Plant Services, Inc., for the period ending June 30, 2024, and to authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-20 On-Call Consultant Services Agreements with Houston & Harris PCS, Inc., and National Plant Services, Inc., to provide Sewer Maintenance and Operations Support for the Period Ending June 30, 2024: The City Council approved the On-Call Consultant Service Agreements with Houston & Harris PCS, Inc., and National Plant Services, Inc., for the period ending June 30, 2024, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-21 On-Call Consultant Services Agreements with Doty Bros. Construction Company, Brkich Construction Corp, and Pokrajac Corporation. Related to On-Call Water and Utility Maintenance and Operations Support for the Period Ending June 30, 2024: The City Council approved On-Call Consultant Services Agreements with Doty Bros. Construction Company, Brikch Construction Company, and Pokrajac Corporation for on-call water and utility maintenance and operations support for the period ending June 30, 2024, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-22 On-Call Consultant Services Agreements with Craftwater Engineering, Inc., Stetson Engineers, Inc., Gibson Transportation Consulting, Inc., and Michael Baker International for On-call Engineering Services for the Period Ending June 30, 2025: The City Council approved On-Call Consultant Services Agreements with Craftwater Engineering Inc., Stetson Engineers Inc., Gibson Transportation Consulting Inc., and Michael Baker International for on-call engineering services for the period ending June, 30, 2025, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-23 Consultant Services Agreements with Yunex LLC, dba Yunex Traffic for Traffic Signal Maintenance Services in an amount not to exceed \$400,000.00 for the Period Ending June 30, 2024, and Streetlight Maintenance Services in an amount not to exceed \$100,000.00 for the Period Ending June 30, 2024: The City Council approved Consultant Services Agreements with Yunex LLC for Traffic Signal Maintenance Services in an Amount not to exceed \$400,000 and for Streetlight Maintenance Services in an Amount not to exceed \$100,000.00 for the period ending June 30, 2024, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-24 Purchase of Purchase of (50) Body-Worn Cameras and (24) In-Car Video Camera Systems from Axon Enterprise, Inc., in the Amount of \$578,051.19: The City Council approved the purchase of (50) body-worn cameras and (24) in-car video camera systems from Axon Enterprises, Inc., in the amount of \$578,051.19, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

ITEMS PULLED FROM CONSENT CALENDAR:

CC-17 Approve the 8.87% Rate Adjustment from Arakelian Enterprises, Inc., DBA Athens Services for Solid Waste and Recycling Services:

Alex Tachiki, Deputy Director, reviewed the agenda report and answered questions of the City Council.

It was moved by Councilmember Spicer, seconded by Councilmember Shevlin, to approve the rate adjustment from Arakelian Enterprises, Inc., DBA Athens Services for Solid Waste and Recycling Services and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney. The motion carried unanimously by roll call vote.

CC-18 Amendment No. 4 to the Amended and Restated Street Sweeping Services Agreement dated July 1, 2011, with Arakelian Enterprises, Inc., DBA Athens Services:

Alex Tachiki, Deputy Director, reviewed the agenda report and answered questions of the City Council.

It was moved by Councilmember Spicer, seconded by Mayor Pro Tem Gloria Crudgington, to approve Amendment No. 4 to the Amended and Restated Street Sweeping Services Agreement dated July 1, 2011, with Arakelian Enterprises, Inc., DBA Athens Services, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney. The motion carried unanimously by roll call vote.

PUBLIC INPUT: Public comment was accepted by email to City Clerk Atkins prior to 3:00 p.m. on the day of the meeting. The full text of comments were provided to all members of the City Council and posted to the City website.

1. Kurt Thorgerson, Upland
2. Lois Gaston and Robert Didio, Monrovia ChangeMakers
3. Sean Helbing, Monrovia Chamber of Commerce
4. Ryan Birch, Monrovia
5. Daniel Martinez, Candidate, California 31st Congressional District
6. Mike Martinez, Monrovia
7. Sasha Zaroyan, Monrovia

PUBLIC HEARINGS / MEETINGS:

PH-1 Confirming the Levy and Collection of Assessments for the Fiscal Year 2022-2023 Citywide Lighting and Landscaping Maintenance District; Resolution No. 2022-35

Rae Bowman, Deputy Administrative Services Director, reviewed the report.

Mayor Adams opened and closed the Public Hearing, as there was no one who wished to provide input.

It was moved by Councilmember Spicer, seconded by Councilmember Shevlin, to adopt Resolution No. 2022-35. The motion carried unanimously by roll call vote.

PH-2 Confirming the Levy and Collection of Assessments for the Fiscal Year 2022-2023 Park

Maintenance District, Resolution No. 2022-36

Rae Bowman, Deputy Administrative Services Director, reviewed the report.

Mayor Adams opened and closed the Public Hearing, as there was no one who wished to provide input.

It was moved by Councilmember Blackburn, seconded by Councilmember Spicer, to adopt Resolution No. 2022-36. The motion carried unanimously by roll call vote.

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: City Manager Feik reviewed the City Council Directives, as well as upcoming initiatives.

RCM-2 Letter of Support – Girl Scout Troop 2851: City Manager Feik provided an overview of the support Girl Scout Troop 2851 sought for legislation to permit women to purchase menstrual products using SNAP and CalFresh benefits. With no objections, the letter would be provided to the Girl Scout Troop.

RCM-3 Overview of Phase II Drought Emergency Response: Deputy Public Works Director Alex Tachiki provided background on California's unprecedented drought conditions and reviewed the City's Phase II Emergency Response and progress to date.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:**RCC-1 Mayor Tom Adams**

(a) Pursuant to Selection Committee recommendations, Cheryl Rose, Bill Shieff, and Michael Vachani were reappointed to the Planning Commission for a term of three years ending June 30, 2025; Penny Zuk was reappointed and Tracy Rekart was appointed to the Historic Preservation Commission for a term of three years ending June 30, 2025; Julie Bank, Giangelo Leos, and Scott Iler were reappointed to the Community Services Commission for a term of three years ending June 30, 2025; Mark Harvis was reappointed, and Jeffrey Ramos and Joel "Angel" Hernandez were appointed to the Library Board for a term of three years ending June 30, 2025; and Ricardo Jurado and Gina Ammon were reappointed, and Diane Balsamo was appointed to the Monrovia Old Town Advisory Board (MOTAB) for a term of two years ending June 30, 2024. There were no objections.

RCC-2 Mayor Pro Tem Gloria Crudgington

(a) SGVCOG Water Policy Committee Meeting Update; recently elected as Chair

RCC-3 Councilmember Alexander C. Blackburn had no report.

RCC-4 Councilmember Becky A. Shevlin

- (a) Foothill Transit Update
- (b) San Gabriel Valley Mosquito & Vector Control District West Nile Virus Update
- (c) San Gabriel Valley Council of Governments Update; recently re-elected as President
- (d) Senator Rubio Earmark for Regional Housing Trust
- (e) Foothill Gold Line Construction Authority Update
- (f) Upcoming community events

RCC-5 Councilmember Larry J. Spicer

- (a) Monrovia Area Partnership (MAP) 16th Anniversary Block Party
- (b) Upcoming community events

ADMINISTRATIVE REPORTS:

AR-1 Fiscal Year 2022-2023 Budget, Resolution No. 2022-37; Fiscal Year 2022-2023 Schedule of Fees and Charges, Resolution No. 2022-38; Fiscal Year 2022-2023 Authorized Position Listing; Fiscal Year 2022-23 Citywide Compensation Program; and Memorandums of Understanding with all Employee Groups to Provide for Compensation and Supplemental Benefits for Employees for Fiscal Years 2022–2027, Resolution No. 2022-39

Buffy J. Bullis, Administrative Services Director, reviewed the agenda report and answered questions of the City Council.

Following discussion, **it was moved by Councilmember Shevlin, seconded by Councilmember Blackburn, to adopt Resolution No. 2022-37, approving the Fiscal Year 2022-23 Budget; adopt Resolution No. 2022-38, establishing the Fiscal Year 2022-23 Schedule of Fees and Charges, approve the Fiscal Year 2022-23 Authorized Position Listing; approve the Fiscal Year 2022-23 Citywide Compensation Program; and adopt Resolution No. 2022-39, approving the MOUs with all Employee Groups for Fiscal Years 2022–2027.** The motion carried unanimously by roll call vote.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: Presented following CONSENT CALENDAR, above.

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, July 5, 2022, 7:30 P.M.

ADJOURNMENT: At 10:08 p.m., Mayor Adams adjourned the meeting of the Monrovia City Council in memory of Josephine Yslava Sanchez, 96-Year Monrovia resident; Houston Tipping, Los Angeles Police Department Officer son of Richard and Shirley Tipping; El Monte Police Department Corporal Michael Paredes; and El Monte Police Department Officer Joseph Santana.

ATTEST:

APPROVED:

Tom Adams, Mayor

Alice D. Atkins, MMC, City Clerk