

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE  
MONROVIA CITY COUNCIL  
HELD TUESDAY, JULY 19, 2022, 7:30 P.M.**

**CONVENE:** Mayor Shevlin convened the Regular Meeting of the Monrovia City Council on Tuesday, July 19, 2022, at 7:30 p.m. In attendance were City Manager Dylan Feik, Assistant City Manager Lauren Vasquez, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins.

**INVOCATION:** Pastor Michelle Wright led the invocation.

**PLEDGE OF ALLEGIANCE:** Councilmember Dr. Tamala Kelly led the pledge of allegiance.

**ROLL CALL:** In attendance were Councilmembers Dr. Tamala Kelly, Larry J. Spicer, Mayor Pro Tem Gloria Crudginton, and Mayor Becky A. Shevlin.

**REPORT OF CLOSED SESSION:** None

**PRESENTATIONS/PROCLAMATIONS:**

**PR-1 Recognition of Outgoing Monrovia Historic Preservation Commissioner Sergio Jimenez, Monrovia Library Boardmembers Kim Walters and Betty Thomas, and Monrovia Old Town Advisory Boardmember Alex Reyes:** The Mayor and City Council presented recognition plaques to Commissioner Jimenez and Boardmembers Walters, Thomas, and Reyes, thanking them for the years of service to the community.

**PR-2 Introduction of Newly Hired Employees:** Assistant City Manager Lauren Vasquez, with the assistance of Rebecca Sandoval, Recreation Manager, Buffy Bullis, Administrative Services Director, and Dylan Feik, City Manager, introduced Andrea Zapeda, Recreation Coordinator, Carmen Vallarta, Principal Accountant, and Kevin McCune, Public Works Director.

**PR-3 Proclaiming July 2022 as “Plastic Free Month”:** The Mayor and City Council presented the proclamation, noting Brian Tindal, community and environmental advocate, was unable to attend to accept.

**PR-4 Proclaiming July 2022 as “Parks Make Life Better Month”:** The Mayor and City Council presented the proclamation to employees and volunteers of the Community Services department.

**PR-5 Pasadena Humane Pet of the Month:** This item was pulled, as Michelle Holbrook, Pasadena Humane Outreach Coordinator was unable to attend the meeting.

**STUDENT GOVERNMENT REPRESENTATIVE:** To resume in September.

**ORDER OF BUSINESS:** There were no changes to the order of business.

**CONSENT CALENDAR:** Item CC-4 was pulled and rescheduled to the August 2, 2022, Regular Meeting. **It was moved by Mayor Pro Tem Crudginton, seconded by Councilmember Spicer, to approve the remainder of the consent calendar.** The consent calendar consisted of the following items:

**CC-1 Unadopted Minutes of the June 21 and July 5, 2022, Special and Regular Meetings of the Monrovia City Council:** The City Council adopted the Minutes of the June 21 and July 5, 2022, Special and Regular Meetings.

**CC-2 Payroll Nos. 13 and 14 in the Net Amounts of \$799,609.92 and \$738,041.95, Respectively, and Warrant Registers dated June 23, June 29, July 7 and July 14, 2022, in the Total Amounts of \$625,247.01, \$924,747.05, \$596,814.71, and \$533,547.23, Respectively:** The City Council approved Payroll Nos. 13 and 14 in the net amounts of \$799,609.92 and \$738,041.95, respectively, and Warrant Registers dated June 23, June 29, July 7 and July 14, 2022, in the total amounts of \$625,247.01, \$924,747.05, \$596,814.71, and \$533,547.23, respectively.

**CC-3 Certificate of Authorized Officials for Signing Official Documents; Resolution No. 2022-41:** The City Council adopted Ordinance No. 2022-41.

**CC-4 Cancellation of the August 16, 2022, Regular City Council Meeting:** This item was pulled from the consent calendar.

**CC-5 Purchase of One (1) 2022 Indian Chieftain Traffic Enforcement Motorcycle from Indian Motorcycles of Orange County in the Amount of \$26,063.15, and Purchase and Installation of Equipment for Patrol Use from West Coast Lights & Sirens, Inc., in the Amount of \$10,953.43:** The City Council authorized the purchase of one (1) American made 2022 Indian Chieftain Motorcycle from Indian Motorcycles of Orange County in the amount of \$26,063.15, and the installation of emergency equipment from West Coast Lights & Sirens, Inc., in the amount of \$10,953.43.

**CC-6 Improvement and Maintenance Agreement between the City and Amigos de los Rios Related to the Emerald Necklace Monrovia Unified School District Natural Infrastructure Project at Plymouth Elementary School:** The City Council approved the Improvement and Maintenance Agreement between the City and Amigos de los Rios Related to the Emerald Necklace Monrovia Unified School District Natural Infrastructure Project at Plymouth Elementary School, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

**PUBLIC INPUT:** Public comment was accepted by email to City Clerk Atkins prior to 3:00 p.m. on the day of the meeting. The full text of comments were provided to all members of the City Council and posted to the City website.

1. Sean Helbing, Monrovia Chamber of Commerce
2. Doug McComb, Monrovia

#### **PUBLIC HEARINGS / MEETINGS:**

**PH-1 Amendment to Title 17 of the Monrovia Municipal Code to Reduce the Minimum Required Dwelling Unit Sizes for Attached and Detached Dwelling Units in the Multiple-Family Residential Zones; Introduction and First Reading of Ordinance No. 2022-06:**

John Mayer, Senior Planner, reviewed the Agenda Report and answered questions of the City Council.

Mayor Shevlin opened the public hearing.

1. Rosemary Gavidia, Monrovia; spoke with questions and concerns
2. John O'Neill, Monrovia, spoke with concerns
3. Rose Saucedo, Monrovia, spoke with concerns
4. Carmen Martinez, Monrovia, spoke with concerns
5. Gayle Montgomery, Monrovia (via zoom)
6. Jason Willoughby, Monrovia, spoke with concerns

Senior Planner Mayer, Attorney Steele, and City Manager Feik responded to questions regarding environmental impact, parking, density, water usage, zoning, and the difference between efficiency dwelling units and accessory dwelling units.

Mayor Shevlin closed the public hearing.

Following discussion, **It was moved by Councilmember Spicer, seconded by Mayor Pro Tem Crudgington, to introduce, waive further reading, and read by title only Ordinance No. 2022-06:** The motion carried unanimously by roll call vote.

City Attorney Steele read the title of Ordinance No. 2022-06 as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, AMENDING TITLE 17 (ZONING) OF THE MONROVIA MUNICIPAL CODE TO REDUCE THE MINIMUM REQUIRED DWELLING UNIT SIZES FOR ATTACHED AND DETACHED DWELLING UNITS IN THE MULTIPLE-FAMILY RESIDENTIAL ZONES

#### **REPORTS OF CITY MANAGER AND STAFF:**

**RCM-1 City Council Directives Update:** City Manager Feik reviewed the City Council Directives, as well as

upcoming initiatives. Mayor Shevlin requested an update on what the water over-usage fines will be used for.

#### **REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:**

##### **RCC-1 Mayor Becky A. Shevlin**

- (a) Congratulated 2nd Lt. Lawrence Spicer and family
- (b) San Gabriel Valley Economic Partnership and Council of Governments Legislative Networking Reception
- (c) San Gabriel Valley Council of Government Wildfire Adaptation Virtual Summit
- (d) Recent memorial service for Tzeitel Paras-Carrachi
- (e) Upcoming California Joint Powers Insurance Authority Annual Board of Directors Meeting
- (f) Assemblymember Holden's upcoming Annual Block Party
- (g) Upcoming attendance at American Public Transportation Seminar on behalf of Foothill Transit

##### **RCC-2 Mayor Pro Tem Gloria Crudgington**

- (a) Future Carson Water Treatment Facility, storm water, and drought

##### **RCC-3 Councilmember Dr. Tamala Kelly**

- (a) Thanked staff for the thorough orientation and warm welcome

##### **RCC-5 Councilmember Larry J. Spicer**

- (a) Community Services Liaison Update

#### **ADMINISTRATIVE REPORTS:**

##### **AR-1 Discussion and Possible Decisions to Fill the Vacancies in Office of Member of the City Council (Partial Term) and Office of Elected City Treasurer Pursuant to Government Code Section 36512**

Craig Steele, City Attorney, reviewed the agenda report and answered questions of the City Council.

Public Input:

1. Victor Franco, Former City Councilmember, Monrovia, spoke in support of appointing Sergio Jimenez
2. Max Lee, Monrovia, spoke in support of appointing Sashary Zaroyan
3. Maritza Flores-Travanti, Monrovia, spoke in support of appointing Sergio Jimenez
4. Carmen Martinez, Monrovia, spoke in support of appointing Sashary Zaroyan
5. Luke Fitzpatrick, Monrovia, spoke in support of appointing Sashary Zaroyan
6. Christian Figueroa, Monrovia, spoke in support of appointing Sashary Zaroyan
7. Edie Ramirez, Monrovia, spoke in support of appointing Sergio Jimenez
8. Martha Rund, Monrovia, spoke in support of appointing Sergio Jimenez
9. Sasha Zaroyan, Monrovia
10. Alex Zaroyan, Monrovia, spoke in support of appointing Sashary Zaroyan
11. Doug McComb, Monrovia, spoke in support of appointing Sergio Jimenez
12. Edward Belden, expressed interest in being appointed as City Treasurer
13. Candace Parra, on behalf of her grandmother Dr. Angelica Garcia, Monrovia, spoke in support of appointing Sergio Jimenez
14. Marlene Fitzpatrick, Monrovia, spoke in support of appointing Sashary Zaroyan
15. Unnamed person, Monrovia, spoke in support of appointing Sergio Jimenez
16. Gayle Montgomery, Monrovia, (via zoom) spoke in support of appointing Edward Belden as City Treasurer and in support of appointing Sergio Jimenez
17. Rob Hammond, Former Mayor, Monrovia, (via zoom) spoke in support of appointing Sergio Jimenez
18. Jason Willoughby, Monrovia, (via zoom) spoke in support of appointing Sashary Zaroyan
19. Katie Gunderson, Monrovia
20. Rosa Salcido, spoke in support of appointing Sergio Jimenez
21. Michael Salcido, spoke in support of appointing Sergio Jimenez
22. Jodene Wood, spoke in support of appointing Sashary Zaroyan
23. Angelica Chavez, spoke in support of appointing Sashary Zaroyan
24. Rosemary Gavidia, spoke in support of appointing Sashary Zaroyan

**It was moved by Mayor Pro Tem Crudgington, seconded by Councilmember Spicer, to make appointments rather than hold a special election:** The motion carried unanimously by roll call vote.

At the recommendation of City Attorney Steele, the City Council agreed to discuss each position separately, beginning with the Councilmember appointment first.

After discussing all options, **it was moved by Councilmember Spicer, seconded by Mayor Pro Tem Crudgington, to appoint Sergio Jimenez as City Councilmember for the unexpired term ending March 2024.** The motion carried unanimously by roll call vote.

Following discussion regarding the City Treasurer vacancy, staff was direct to solicit letters of intent with bios for the position of City Treasurer and to bring an item for discussion in open session at the next Regular Meeting on August 2, 2022.

**AR-2 Amendment to Title 2, Chapter 2.88 of the Monrovia Municipal Code Related to Unclaimed Property and Storage of Personal Property in Public Areas; Introduction and First Reading of Ordinance No. 2022-07**

Heath Harvey, Police Captain, reviewed the agenda report and answered questions of the City Council.

**It was moved by Councilmember Spicer, seconded by Councilmember Dr. Kelly, to introduce, waive further reading, and read by title only Ordinance No. 2022-06:** The motion carried unanimously by roll call vote.

City Attorney Steele read the title of Ordinance No. 2022-06 as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONROVIA, CALIFORNIA, AMENDING CHAPTER 2.88 OF TITLE 2 OF THE MONROVIA MUNICIPAL CODE TO PROHIBIT THE STORAGE OF PERSONAL PROPERTY ON PUBLIC PROPERTY AND PROVIDE FOR THE REMOVAL OF SUCH PROPERTY

**PUBLIC INPUT, CONTINUED, IF NEEDED:** None

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:** None

**SCHEDULED MEETINGS:** The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, August 2, 2022, 7:30 P.M.

**ADJOURNMENT:** At 11:19 p.m., Mayor Shevlin adjourned the meeting of the Monrovia City Council.

APPROVED:

ATTEST:

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Becky A. Shevlin, Mayor

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Alice D. Atkins, MMC, City Clerk