

**MINUTES OF THE REGULAR MEETING OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, AUGUST 2, 2022, 7:30 P.M.**

CONVENE: Mayor Shevlin convened the Regular Meeting of the Monrovia City Council on Tuesday, August 2, 2022, at 7:30 p.m. In attendance were City Manager Dylan Feik, City Attorney Craig A. Steele, Assistant City Manager Lauren Vasquez, and City Clerk Alice D. Atkins.

INVOCATION: Police Chaplain Terrence Brown led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Larry J. Spicer led the pledge of allegiance.

ROLL CALL: In attendance were Councilmembers Dr. Tamala Kelly, Larry J. Spicer, Mayor Pro Tem Gloria Crudginton, and Mayor Becky A. Shevlin.

REPORT OF CLOSED SESSION: None

ADMINISTRATION OF OATH OF OFFICE AND PRESENTATION OF CERTIFICATES OF APPOINTMENT: Alice Atkins, City Clerk administered the Oath of Office and presented a Certificate of Appointment to Councilmember Sergio P. Jimenez.

REMARKS BY NEWLY SEATED COUNCILMEMBER

Councilmember Jimenez thanked his family, friends, mentors, and the community.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Proclaiming August 26, 2022, as "Women's Equality Day": Mayor Shevlin read the proclamation aloud. City Manager Feik congratulated Assistant City Manager Lauren Vasquez and Administrative Services Director Buffy Bullis for recent recognitions received from their respective associations.

PR-2 Recognition of Assemblymember Chris Holden's 2020 Women of Distinction Keisha Bowen Darden and 2022 Women of Distinction Maritza Travanti: The Mayor and City Council recognized Ms. Darden and Ms. Travanti for their commitment to the community and active involvement in enhancing and impacting the lives of others.

STUDENT GOVERNMENT REPRESENTATIVE: To resume in September.

ORDER OF BUSINESS: At the request of staff, item RCM-2 (Reports from City Manager and Staff) was moved to precede the Consent Calendar.

RCM-2 San Gabriel Valley Regional Housing Trust Update: Marisa Creter, Executive Director of San Gabriel Valley Council of Governments gave updates and highlighted the recent accomplishments of the San Gabriel Valley Regional Housing Trust.

CONSENT CALENDAR: Councilmember Jimenez noted he would abstain from Items CC-1, as he was not a member of the City Council at that meeting, and CC-12, to avoid a potential conflict of interest as he had accepted a campaign contribution from Pokrajac. City Attorney Steele noted that abstaining due to accepting a campaign contribution was optional. **It was moved by Councilmember Spicer, seconded by Mayor Pro Tem Crudginton, to approve the consent calendar.** The motion carried unanimously. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the July 19, 2022, Regular Meeting of the Monrovia City Council: The City Council adopted the Minutes of the July 19, 2022, Regular Meeting.

CC-2 Payroll No. 15 in the Net Amount of \$749,816.43, and Warrant Registers dated July 21 and July 28, 2022, in the Total Amounts of \$4,021,250.21, and \$725,916.71, Respectively: The City Council approved Payroll No. 15 in the net amount of \$749,816.43, and Warrant Registers dated July 21 and July 28, 2022, in the total amounts of \$4,021,250.21, and \$725,916.71, respectively.

CC-3 Amending Title 17 (Zoning) of the Monrovia Municipal Code to Reduce the Minimum Required Dwelling Unit Sizes for Attached and Detached Dwelling Units in the Multiple-Family Residential Zones; Adoption of Ordinance No. 2022-06: The City Council adopted Ordinance No. 2022-06.

CC-4 Amending Chapter 2.88 of Title 2 of the Monrovia Municipal Code to Prohibit the Storage of Personal Property on Public Property and Provide for the Removal of Such Property; Adoption of Ordinance No. 2022-07: The City Council adopted Ordinance No. 2022-07.

CC-5 Cancellation of the August 16, 2022, Regular City Council Meeting: The City Council cancelled the regular City Council meeting of August 16, 2022.

CC-6 Annual Maintenance and License Fees for TRAKiT Development Services Software Service in the Amount of \$24,270.06 for the Fiscal Year 2022-2023, with Subsequent Increases not to Exceed 3% Annually through Fiscal Year 2026-2027: The City Council approved the Annual Maintenance and License Fees for TRAKiT Development Services Software Service in the amount of \$24,270.06 for Fiscal Year 2022-2023, and authorized staff to execute up to four (4) additional extensions with subsequent increases not to exceed 3% annually through Fiscal Year 2026-2027, and authorized the City Manager or his designee to execute the necessary documents in a form approved by the City Attorney.

CC-7 Consultant Services Agreement with Wittman Enterprises, LLC, to Related to Fire Inspection Billing and Fee Collection Services for the period ending June 30, 2027: The City Council approved the agreement with Wittman Enterprises, LLC, for billing and collection services related to engine company inspections and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-8 On-Call Contractor Services Agreements with G.M. Sager Construction Co., Inc., and WS Pave, Inc., for On-Call Asphalt and Concrete Repair Services for the Period Ending June 30, 2024: The City Council approved On-Call Contractor Services Agreements with G.M. Sager Construction Co., Inc., and WS Pave, Inc., for on-call asphalt and concrete repair services for the period ending in June 30, 2024, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-9 Agreement with Northstar Chemical, Inc., dba Pacific Star Chemical, for the Provision of Water Treatment Chemicals in an Amount not to Exceed \$125,830.00 for the Period Ending June 30, 2023, with Three (3) One-Year Options to Extend at the City's discretion: The City Council approved an agreement with Northstar Chemical, Inc., dba Pacific Star Chemical, for the provision of water treatment chemicals in an amount not to exceed \$125,830.00 for the period ending June 30, 2023, with three (3) one-year options to extend at the City's discretion, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-10 Approve the Pedestrian Safety Study recommendations at Safe Routes to School crosswalks, a Memorandum of Agreement with San Gabriel Valley Council of Governments for participation in the Slower Safer Streets Grant Program, and purchase of Five (5) Rapid Flashing Beacons from NexTech Systems, Inc., in an amount not to exceed \$42,000.00: The City Council approved the Pedestrian Safety Study recommendations at Safe Routes to School crosswalks, a Memorandum of Agreement with San Gabriel Valley Council of Governments for participation in the Slower Safer Streets Grant Program, and purchase of Five (5) Rapid Flashing Beacons from NexTech Systems, Inc. in an amount not to exceed \$42,000.00, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-11 Task Order No. 88 under the Agreement Dated June 16, 2020, with Merrell-Johnson Engineering, Inc., for the Development of the Construction Design and Bidding Preparation for the Lower Cloverleaf Reservoir Rehabilitation Project, in an Amount not to Exceed \$15,257.00: The City Council approved task order #88 with Merrell-Johnson Engineering, Inc., for the design of Lower Cloverleaf Reservoir Rehabilitation Project and bidding preparation in an amount not to exceed \$15,257.00, and to authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-12 Ratification of Emergency Water Main Repair in Monrovia Canyon Park in the Amount of \$134,593.17: The City Council approved the purchase and authorization of payment in the amount of \$134,593.17 to Pokrajac Corporation for completing an emergency repair of damaged water main in Monrovia Canyon Park during a period of declared local emergency.

PUBLIC INPUT: Public comment was accepted by email to City Clerk Atkins prior to 3:00 p.m. on the day of the meeting. No written comment for this meeting was received.

1. Sean Helbing, Chamber of Commerce
2. Stephen Grollnek, Monrovia
3. Gayle Montgomery, Monrovia
4. Jodine Wood, Monrovia
5. Rosemary Gavidia, Monrovia
6. Chris Loos, Monrovia
7. Former Mayor Tom Adams, Monrovia

PUBLIC HEARINGS / MEETINGS: None

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: City Manager Feik reviewed the City Council Directives, as well as upcoming initiatives.

RCM-2 San Gabriel Valley Regional Housing Trust Update: At the request of staff, this item was moved to precede the Consent Calendar, as referenced above.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:

RCC-1 Councilmember Sergio P. Jimenez

- (a) Thanked everyone for their support

RCC-2 Councilmember Dr. Tamala Kelly

- (a) Psychiatric Assessment Care Team (PACT) program
- (b) Proposed a meet & greet with non-profits in the community

RCC-3 Councilmember Larry J. Spicer

- (a) Community Services liaison report

RCC-1 Mayor Pro Tem Gloria Crudgington

- (a) City Council Teambuilding

RCC-4 Mayor Becky A. Shevlin

- (a) Foothill Transit update
- (b) Recent tour of Tyler Life Ark Development affordable housing
- (d) Upcoming MAP Leadership Academies
- (e) Upcoming Community Events

ADMINISTRATIVE REPORTS:

AR-1 Discussion and Possible Decisions to Fill the Vacancy in Office of Elected City Treasurer Pursuant to Government Code Section 36512

Craig Steele, City Attorney, reviewed the agenda report and answered questions of the City Council.

The Mayor and City Council heard comments from applicants Edward Belden, Janet Wall, John Watson, and Brian Yamaguchi.

Public Input:

1. Gayle Montgomery, Monrovia

The City Council discussed the experience and merits of each applicant.

Following discussion, **it was moved by Mayor Pro Tem Crudgington, seconded by Councilmember Kelly, to appoint Janet Wall to the post of City Treasurer.** The motion carried unanimously by roll call vote.

AR-2 Expenditure of Art in Public Places Funds in an Amount not to Exceed \$15,500.00 for Installation of the Neighborhood Treasure Landmark by Donna Hargett to Commemorate Josephine Anderson

Craig Jimenez, Community Development Director, reviewed the agenda report and answered questions of the City Council.

Following discussion, **it was moved by Councilmember Spicer, seconded by Mayor Pro Tem Crudgington, to appropriate and authorize the expenditure in an amount not to exceed \$15,500.00 from the Art in Public Places fund for the installation of a Neighborhood Treasures Landmark recognizing Josephine Anderson, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.** The motion carried unanimously by roll call vote.

AR-3 Discussion and Consideration of First Amendment to the Contract with Pokrajac Corporation dated March 15, 2022, for the Canyon Park Repair Project in an Amount not to Exceed \$1,170,186.83; Authorize a Contingency Amount not to Exceed \$80,000.00

For the reasons stated under Consent Calendar item CC-12, Councilmember Jimenez abstained from this item and exited chambers.

Kevin McCune, Public Works Director, reviewed the agenda report and answered questions of the City Council.

Following discussion, **it was moved by Councilmember Spicer, seconded by Mayor Pro Tem Crudgington, to approve the First Amendment to the Contract with Pokrajac Corporation dated March 15, 2022, for the Canyon Park Repair Project in an amount not to exceed \$1,170,186.83, authorize a contingency amount not to exceed \$80,000.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.** The motion carried unanimously by roll call vote.

Councilmember Jimenez returned to Council Chambers.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, September 6, 2022, 7:30 P.M.

ADJOURNMENT: At 10:56 p.m., Mayor Shevlin adjourned the meeting of the Monrovia City Council in memory of Ted Goldbeck, former Monrovia Old Town Advisory Board Member from 2002-2008; and Vin Scully, Los Angeles Dodgers Sportscaster.

APPROVED:

Becky A. Shevlin, Mayor

ATTEST:

Alice D. Atkins, MMC, City Clerk