

# MONROVIA CITY COUNCIL AGENDA

City Council Chambers  
415 South Ivy Avenue, Monrovia, California 91016

## Welcome to the Monrovia City Council Meeting Tuesday, October 18, 2022, 7:30 P.M.



76<sup>th</sup> CITY COUNCIL

Becky A. Shevlin  
Mayor

Larry J. Spicer  
Mayor Pro Tem

Gloria Crudgington  
Councilmember

Sergio P. Jiménez  
Councilmember

Dr. Tamala Kelly  
Councilmember

Janet Wall  
City Treasurer

Alice D. Atkins  
City Clerk

Dylan Feik  
City Manager

Craig A. Steele  
City Attorney

Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

**CORONAVIRUS DISEASE (COVID-19) ADVISORY:** Wearing masks indoors is strongly recommended, as well as full vaccination or a recent negative test.

**MEETINGS:** Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California, and posted online.

Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings as follows:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at the [KGEM-TV YouTube Channel](https://www.youtube.com/channel/UCGEM-TV)

### PUBLIC COMMENT WILL BE ACCEPTED BY THE FOLLOWING MEANS:

**IN PERSON:** where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record.

**BY EMAIL:** Public comment will be accepted by email to [cityclerk@ci.monrovia.ca.us](mailto:cityclerk@ci.monrovia.ca.us) before 3:00 p.m. on the day of the meeting. Public comment will not be read aloud; however, the full text will be provided to all members of the City Council and made available on the City's website prior to the meeting. Public input related to Public Hearings will be accepted by email to [cityclerk@ci.monrovia.ca.us](mailto:cityclerk@ci.monrovia.ca.us) prior to the close of the Public Hearing.

**BY ZOOM OR BY PHONE - Meeting ID 826 0476 2691:** To provide comments from your computer, laptop, or smartphone, join at <https://zoom.us/join>, or call 1-669-900-9128.

**NOTE:** Due to technology limitations with live broadcasting, Zoom participation will include audio only. You may simultaneously view the meeting through KGEM as described above. Please mute other devices when it is your turn to speak.

To comment during the public comment portions of the agenda, click the Participants "raise hand" icon or press \*9 on your phone at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes.

**MATTERS NOT ON THE AGENDA** should be presented within a three to five (3-5) minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

**MATTERS ON THE AGENDA:** If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

**PUBLIC HEARINGS AND APPEALS** are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING  
of the 76<sup>th</sup>  
MONROVIA CITY COUNCIL  
City Council Chambers  
415 South Ivy Avenue  
Tuesday, October 18, 2022  
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Becky A. Shevlin

INVOCATION

PLEDGE OF ALLEGIANCE Councilmember Gloria Crudington

ROLL CALL Councilmembers Gloria Crudington, Sergio P. Jiménez, Dr. Tamala Kelly, Mayor Pro Tem Larry J. Spicer, and Mayor Becky A. Shevlin

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

- PR-1 Introduction of Newly Hired and Promoted Employees  
Staff Reference: Lauren Vasquez, Assistant City Manager
- PR-2 [Proclamation Recognizing October 20, 2022, as “The Great California ShakeOut”](#) and Recognition of Recent Community Emergency Response Team (CERT) Graduates  
Staff Reference: Suzanne Dobson, Emergency Preparedness Coordinator
- PR-3 [Proclaiming October 22, 2022 as Make a Difference Day](#)  
Staff Reference: Macy Gracia, Executive Director, Volunteer Center of San Gabriel Valley
- PR-4 [Proclaiming October 24, 2022, as “World Polio Day”](#)
- PR-5 Pasadena Humane Pet of the Month  
Staff Reference: Kevin McManus, Public Relations & Communications Manager

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Angelina Hamilton

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the October 4, 2022, Regular and Special Meetings of the Monrovia City Council](#)  
Staff Reference: Alice Atkins, City Clerk  
Recommendation: Adopt the Minutes of the October 4, 2022, Regular and Special Meetings of the Monrovia City Council

- CC-2 [Payroll No. 21 in the Net Amount of \\$705,613.48, and Warrant Registers dated October 6 and October 13, 2022, in the Total Amounts of \\$321,924.08 and \\$1,140,010.18, Respectively](#)  
Staff Reference: Buffy Bullis, Administrative Services Director  
Recommendation: Approve Payroll No. 21 in the net amount of \$705,613.48 and Warrant Registers dated October 6 and October 13, 2022, in the total amounts of \$321,924.08 and \$1,140,010.18, respectively
- CC-3 [Award of Contract to Wright Construction Engineering Corp. for the Library Park Portland Loo Restroom Improvement Project, Project #G-936 in an Amount Not to Exceed \\$119,479.00, approve a contingency amount not to exceed \\$24,000.00, and Approve an Amendment to Task Order 78 with Merrell Johnson Engineering, Inc., for Engineering and Construction Management in an Amount Not to Exceed \\$28,959.00](#)  
Staff Reference: Christopher Castruita, Project Manager  
Recommendation: Approve the Plans and Specifications for Project #G-936, award a contract to Wright Construction Engineering Corp. for the Library Park Portland Loo Restroom Improvement Project in an amount not to exceed \$119,479.00, authorize the City Manager or designee to approve contract change orders not to exceed \$24,000.00, approve an amendment to Task Order No. 78 with Merrell Johnson Engineering, Inc., for Engineering and Construction Management in an amount not to exceed \$28,959.00, find that the Project is categorically exempt from CEQA review, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-4 [Amendment No. 1 to the Consultant Services Agreement dated September 7, 2021, with Undisclosable, Inc., for Architectural Work Associated with the Feasibility / Concept Design Study Related to the Existing Community Center, for the Period Ending June 30, 2023](#)  
Staff Reference: Tina Cherry, Community Services Director  
Recommendation: Approve Amendment No. 1 to the Consultant Services Agreement dated September 7, 2021, with Undisclosable, Inc., for architectural design services associated with the feasibility / concept design study related to the existing Monrovia Community Center, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-5 [Contractor Services Agreement with Mariposa Landscapes, Inc., for Landscape Maintenance Services in an Amount Not to Exceed \\$1,131,472.74 for the Three-Year Period Ending October 31, 2025, with Two \(2\) One-Year Options to Extend, and Approval of a Contingency in an Amount Not to Exceed Ten Percent \(10%\) of the Base Annual Fee](#)  
Staff Reference: Alex Tachiki, Deputy Public Works Director  
Recommendation: Approve the Contractor Services Agreement with Mariposa Landscapes, Inc., for landscape maintenance services in an amount not to exceed \$1,131,472.74 for the three-year period ending October 31, 2025, with two 1-year options to extend, approve a contingency in an amount not to exceed 10% of the base annual fee, find that the project is categorically exempt from CEQA review and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-6 [Fiscal Year 2021-2022 Fire Inspection Performance Report Pursuant to California Health & Safety Code Section 13146.4; Receive and File](#)  
Staff Reference: Jeremy Sanchez, Fire Chief  
Recommendation: Receive and file the Fiscal Year 2021/2022 Fire Inspection Performance Report
- CC-7 [Installation of an All-Way Stop at the Intersection of South Magnolia Avenue and West Olive Avenue; Receive and File](#)  
Staff Reference: Christopher Castruita, Project Manager  
Recommendation: Receive and file the report

- CC-8 [Cooperative Agreement with the Upper San Gabriel Valley Municipal Water District for Drought Marketing Program Funding in the Amount of \\$30,000.00](#)  
 Staff Reference: Alex Tachiki, Deputy Public Works Director  
 Recommendation: Approve the Cooperative Agreement with the Upper San Gabriel Valley Municipal Water District (USGVMWD) in the amount of \$30,000.00 for Drought Marketing Program and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-9 [Amendment No. 1 to the Cooperative Agreement with the Upper San Gabriel Valley Municipal Water District for Drought Outreach Program and Water Bottle Fill Station Project](#)  
 Staff Reference: Alex Tachiki, Deputy Public Works Director  
 Recommendation: Approve Amendment No. 1 to the Cooperative Agreement with the Upper San Gabriel Valley Municipal Water District (USGVMWD) for the Water Bottle Fill Station Project and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-10 [Agreement with the Monrovia Historical Museum Foundation for the Cultural Diversity Exhibit Display Titled "IDEAS" in an Amount Not to Exceed \\$6,000.00](#)  
 Staff Reference: Dylan Feik, City Manager  
 Recommendation: Approve an agreement with the Monrovia Historical Museum Foundation for the Cultural Diversity Exhibit Display Titled "IDEAS" in an Amount Not to Exceed \$6,000, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

#### PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. Comments should be presented within a three to five (3-5) minute time frame. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis, or follow instructions for remote participation included on the cover sheet of this agenda. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS – None

#### REPORTS OF CITY MANAGER AND STAFF

- RCM-1 [City Council Directives Update](#)  
 Staff Reference: Dylan Feik, City Manager

#### REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Councilmember Gloria Crudgington  
 RCC-2 Councilmember Sergio P. Jiménez  
 RCC-3 Councilmember Dr. Tamala Kelly  
 RCC-4 Mayor Pro Tem Larry J. Spicer  
 RCC-5 Mayor Becky A. Shevlin

#### ADMINISTRATIVE REPORTS

- AR-1 [Repealing the Emergency Moratorium on the Eviction of Residential Tenants for Non-Payment of Rent Due to COVID-19 Financial Hardships and "No-Fault" Residential Evictions; Introduction and First Reading of Ordinance No. 2022-08](#)  
 Staff Reference: Chelsea Straus, Assistant City Attorney  
 Recommendation: Introduce, waive further reading, and read by title only Ordinance No. 2022-08

**PUBLIC INPUT, CONTINUED, IF NEEDED**

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

**ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED**

At this time items pulled from the Consent Calendar above, if any, will be considered.

**SCHEDULED MEETINGS**

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, November 1, 2022, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

**ADJOURNMENT**

**IN MEMORY OF**

Alex Corvalan, Long-Time Employee of Nardi Associates

J. Bruce Schwarz, Long-Time Monrovia Resident

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 14th day of October, 2022.

---

Alice D. Atkins, MMC, City Clerk