

MONROVIA CITY COUNCIL AGENDA

City Council Chambers

415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting Tuesday, November 15, 2022, 7:30 P.M.



76th CITY COUNCIL

Becky A. Shevlin
Mayor

Larry J. Spicer
Mayor Pro Tem

Gloria Crudgington
Councilmember

Sergio P. Jiménez
Councilmember

Dr. Tamala Kelly
Councilmember

Janet Wall
City Treasurer

Alice D. Atkins
City Clerk

Dylan Feik
City Manager

Craig A. Steele
City Attorney

Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

CORONAVIRUS DISEASE (COVID-19) ADVISORY: Wearing masks indoors is strongly recommended, as well as full vaccination or a recent negative test.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California, and posted online.

Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings as follows:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at the [KGEM-TV YouTube Channel](#)

PUBLIC COMMENT WILL BE ACCEPTED BY THE FOLLOWING MEANS:

IN PERSON: where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record.

BY EMAIL: Public comment will be accepted by email to cityclerk@ci.monrovia.ca.us before 3:00 p.m. on the day of the meeting. Public comment will not be read aloud; however, the full text will be provided to all members of the City Council and made available on the City's website prior to the meeting. Public input related to Public Hearings will be accepted by email to cityclerk@ci.monrovia.ca.us prior to the close of the Public Hearing.

BY ZOOM OR BY PHONE - Meeting ID 826 0476 2691: To provide comments from your computer, laptop, or smartphone, join at <https://zoom.us/join>, or call 1-669-900-9128.

NOTE: Due to technology limitations with live broadcasting, Zoom participation will include audio only. You may simultaneously view the meeting through KGEM as described above. Please mute other devices when it is your turn to speak.

To comment during the public comment portions of the agenda, click the Participants "raise hand" icon or press *9 on your phone at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes.

MATTERS NOT ON THE AGENDA should be presented within a three to five (3-5) minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. By State law, the City Council may not discuss or vote on items not on the agenda.

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 76th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, November 15, 2022
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Becky A. Shevlin
INVOCATION Pastor Michelle Wright
PLEDGE OF ALLEGIANCE Mayor Pro Tem Larry J. Spicer
ROLL CALL Councilmembers Sergio P. Jiménez, Dr. Tamala Kelly, Mayor Pro Tem Larry J. Spicer, and Mayor Becky A. Shevlin: Excused: Councilmember Gloria Crudginton

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

PR-1 [Proclaiming November as "Family Court Awareness Month"](#)

Staff Reference:

PR-2 Pasadena Humane Pet of the Month

Staff Reference: Kevin McManus, Public Relations & Communications Manager

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Angelina Hamilton

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

CC-1 [Unadopted Minutes of the November 1, 2022, Special and Regular Meetings of the Monrovia City Council](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Adopt the Minutes of the November 1, 2022, Special and Regular Meetings of the Monrovia City Council

CC-2 [Payroll No. 23 in the Net Amount of \\$780,073.36, and Warrant Registers dated November 3 and November 10, 2022, in the Total Amounts of \\$669,786.46 and \\$1,515,042.91, Respectively](#)

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Approve Payroll No. 23 in the net amount of \$780,073.36, and Warrant Registers dated November 3 and November 10, 2022, in the total amounts of \$669,786.46 and \$1,515,042.91, respectively

CC-3 [Approving the Joint Powers Agreement for Clean Power Alliance of Southern California and Authorizing the Implementation of a Community Choice Aggregation Program; Adoption of Ordinance No. 2022-10](#)

Staff Reference: Dylan Feik, City Manager

Recommendation: Adopt Ordinance No. 2022-10

- CC-4 [Updated Fiscal Year 2022-2023 Part-Time Classification / Compensation Program](#)
Staff Reference: Lauren Vasquez, Assistant City Manager
Recommendation: approve the updated Part-Time Classification & Compensation Program, effective January 1, 2023
- CC-5 [Acceptance of Work, File Notice of Completion, and Release Retention Funds to Tri County Pump Company for Rehabilitation of the May Avenue Reservoir Booster Pump No. 3-3](#)
Staff Reference: Christopher Castruita, Project Manager
Recommendation: Accept the work of Tri County Pump Company for the rehabilitation of the May Avenue Reservoir Booster Pump No. 3-3, authorize the City Clerk to file the Notice of Completion, and direct staff to release retained funds in accordance with the contract provisions and applicable law
- CC-6 [Agreement with Empire Transportation for the Provision of ADA Compliant Accessible Transportation Services for the Period Ending June 30, 2023](#)
Staff Reference:
Recommendation: Approve a Consultant Services Agreement with Empire Transportation, Inc., for the provision of ADA transportation services for the period ending June 30, 2023, in an amount not to exceed \$1,886,767, with a City option to extend for up to two additional years, and authorize the City Manager to execute the necessary agreements in a form approved by the City Attorney
- CC-7 [Side Letter of Agreement to the Memorandum of Understanding with Monrovia Police Officers Association \(MPOA\)](#)
Staff Reference: Lauren Vasquez, Assistant City Manager
Recommendation: Approve the Side Letter of Agreement to the Memorandum of Understanding with Monrovia Police Officers Association (MPOA) in the form attached and authorize the City Manager to execute on behalf of the City
- CC-8 [Memorandum of Agreement \(MOA\) to Accept Grant Funding for Prehospital Emergency Medical Care Enhancement Program with the County of Los Angeles and Purchase of Two \(2\) Cardiac Monitors/Defibrillators from Zoll Corporation in an Amount Not to Exceed \\$89,000 with Measure B Funding](#)
Staff Reference: Jeremy Sanchez, Fire Chief
Recommendation: Approve the Memorandum of Agreement (MOA) for Prehospital Emergency Medical Care Enhancement Program with the County of Los Angeles, find that the purchase is exempt from public bidding pursuant to Monrovia Municipal Code Section 3.24.120(B) and approve the Fire Department's purchase of Two (2) Zoll X-Series Advanced Cardiac Monitors/Defibrillators from Zoll Medical Corporation using Measure B funds in an Amount Not to Exceed \$89,000 with Measure B Funding, and authorize the Fire Chief to execute the necessary documents in a form approved by the City Attorney
- CC-9 [Lease and Installation of Eight \(8\) Automated License Plate Readers \(ALPR\) from Flock Group, Inc., in the Amount of \\$22,800.00 in Year One and \\$22,000.00 for Subsequent Years](#)
Staff Reference: Heath Harvey, Police Captain
Recommendation: Find that the purchase is exempt from bidding requirements pursuant to Monrovia Municipal Code Section 3.24.120(B), approve the lease and installation of eight (8) Automated License Plate Readers from Flock Group, Inc., in the amount of \$22,800 for first year and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-10 [Vacation of the Portion of Peck Road Located North of West Duarte Road, with Conditions, Related to Public Access and Drop Off Area at the South Side of the Metro Gold Line Station, Resolution No. 2022-55](#)
Staff Reference: Alex Tachiki, Deputy Public Works Director
Recommendation: Adopt Resolution No. 2022-55

CC-II [Agreement with NBS Government Finance Group for Rate Studies Related to Sewer, Water, and the City's Two Assessment Districts, the Citywide Lighting and Landscaping Maintenance District and the Park Maintenance District, in an Amount Not to Exceed \\$118,950, plus a 5% contingency](#)

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Approve the Consultant Services Agreement with NBS Government Finance Group in an amount not to exceed \$118,950.00, authorize the City Manager to approve amendments for additional services in an amount not to exceed \$5,947.50, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

CC-12 [Grant to the Community Media of the Foothills for a Portion of the TelVue Broadcast Server Replacement in amount not to exceed \\$17,500](#)

Staff Reference: Dylan Feik, City Manager

Recommendation: Approve a one-time grant to Community Media of the Foothills in an Amount Not to exceed \$17,500, and authorize the City Manager to execute all necessary documents in a form approved by the City Attorney

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. Comments should be presented within a three to five (3-5) minute timeframe. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis, or follow instructions for remote participation included on the cover sheet of this agenda. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS – None

REPORTS OF CITY MANAGER AND STAFF

RCM-1 [City Council Directives Update](#)

Staff Reference: Dylan Feik, City Manager

RCM-2 [Appointment of Mayor Becky Shevlin to the San Gabriel Valley Mosquito & Vector Control Board for a Term Ending December 31, 2026](#)

Staff Reference: Dylan Feik, City Manager

RCM-3 [Update on Ad Hoc Committee on Equity and Inclusion Recommendations / Implementation](#)

Staff Reference: Dylan Feik, City Manager

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Councilmember Gloria Crudgington - Excused

RCC-2 Councilmember Sergio P. Jiménez

RCC-3 Councilmember Dr. Tamala Kelly

RCC-4 Mayor Pro Tem Larry J. Spicer

RCC-5 Mayor Becky A. Shevlin

ADMINISTRATIVE REPORTS

AR-1 [Adoption of Resolution No. 2022-56 to Increase the City Manager's Annual Salary by 5%](#)

Staff Reference: Craig Steele, City Attorney

Recommendation: Adopt Resolution No. 2022-56

- AR-2 [Amendment to Title 15 of the Monrovia Municipal Code, Repealing Chapter 15.04.010 and Establishing a New Chapter 15.04.010 by Adopting by Reference and Amending the 2022 Edition of the California Building Code Volumes 1 & 2, the 2022 California Residential Code, the 2022 California Electrical Code, the 2022 California Mechanical Code, the 2022 California Plumbing Code, the 2022 California Energy Code, and the 2022 California Green Building Standards Code, with appendices and amendments, and the 2022 California Fire Code amendments thereto; Introduction and First Reading of Ordinance No. 2022-09](#)

Staff Reference: Greg Boyajian, Building & Safety Division Manager

Recommendation: Introduce, waive further reading, and read by title only Ordinance No. 2022-09, and set for Public Hearing on December 6, 2022

- AR-3 [Fiscal Year 2022-2023 Budget Update, Resolution No. 2022-54](#)

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Adopt Resolution No. 2022-54

- AR-4 [Award of Contract to Mel Smith Electric, Inc., for the Wellfield Electrical Improvements Project, Project #G-947, in an Amount Not to Exceed \\$2,977,940.00, approve a contingency amount not to exceed \\$297,794, Approve Task Order 98 with Merrell Johnson Engineering, Inc., for Engineering and Construction Management in an Amount not to Exceed \\$297,794.00, Approve Amendment No. 3 to the Consultant Services Agreement dated June 21, 2016, with Civiltec Engineering in an Amount Not to Exceed \\$46,380.00, and find the Project is categorically exempt from review under CEQA](#)

Staff Reference: Christopher Castruita, Project Manager

Recommendation: Adopt the Plans and Specifications for Project #G-947, award a contract to Mel Smith Electric, Inc. for the Wellfield Electrical Improvements Project, in an Amount Not to Exceed \$2,977,940.00, approve a contingency amount not to exceed \$297,794, Approve Task Order 98 with Merrell Johnson Engineering, Inc., for Engineering and Construction Management in an amount not to exceed \$297,794.00, approve Amendment No. 3 to the Consultant Services Agreement dated June 21, 2016, with Civiltec Engineering in an amount not to exceed \$46,380.00, find that the Project is categorically exempt from CEQA review, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, December 6, 2022, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California. Note: The January 3, 2022, Regular Meeting has been cancelled.

ADJOURNMENT

IN MEMORY OF

Former Public Works Department Customer Service Representative Elliott Lee

Former Longtime Monrovia Resident Sheila Kemp

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 10th day of November, 2022.

Alice D. Atkins, MMC, City Clerk