



**CONVENE:** Chair Hansen convened the Regular Meeting of the Monrovia Historic Preservation Commission on Wednesday, July 27, 2022, at 7:30 p.m. in the City Council Chambers, 415 South Ivy Avenue, Monrovia, California. In attendance were, Planning Division Manager Sheri Bermejo, Associate Planner Teresa Santilena, and Planning Technician Brenda Quezada.

**PLEDGE OF ALLEGIANCE:** Commissioner Houston led the pledge of allegiance.

**ROLL CALL:** In attendance were Commissioners Mark Houston, Dan Ryan, Tracy Rekart, Penny Zuk, Vice Chair Edie Ramirez, and Chair Vicky Hansen. Commissioner Marianne Lee was excused.

**INTRODUCTION OF NEW COMMISSIONER:** Planning Division Manager, Sheri Bermejo introduced new Commissioner Tracy Rekart.

**REORGANIZATION:** Planning Division Manager Sheri Bermejo provided an overview of the Commission reorganization process for the election of a new Chair and Vice Chair, as well as appointments to the Board of Appeals, for the 2022-2023 fiscal year.

**Following discussion, it was moved by Commissioner Ramirez, seconded by Commissioner Houston to elect Commissioner Zuk as Chair and Commissioner Lee as Vice-Chair for the 2022-2023 fiscal year. The motion carried with a 6-0 vote.**

No action was taken to appoint new Commissioners to the Board of Appeals. Commissioners Houston and Ryan will continue to serve during the 2022-2023 fiscal year.

**APPROVAL OF MINUTES:** It was moved by Commissioner Hansen, seconded by Commissioner Ramirez to approve the minutes of the May 25, 2022 meeting. The motion carried with a 4-0 vote; Commissioners Zuk and Rekart abstained.

**PUBLIC INPUT:**

1. Sergio Jimenez, Monrovia resident and former Historic Preservation Commissioner, thanked the Historic Preservation Commission, Planning Division staff and Community Development Director, Craig Jimenez, for the opportunity to serve on the Commission since 2013.
2. Brian Yamaguchi, Monrovia resident, spoke in regards to his research on whether Richard Mountjoy lived at 148 – 150 Melrose Avenue at the time that he owned the property and announced that he had not lived at the residence while he was deployed during the war.

**PUBLIC HEARINGS:** None

**ADMINISTRATIVE REPORTS:**

**AR-1 Determination of Historic Significance DPR2022-0008; 607 East Lemon Avenue, Eric Tsang, Applicant**

Associate Planner Teresa Santilena presented the staff report and answered questions of the Historic Preservation Commission regarding the interior conditions of the dwelling and whether the neighborhood would qualify as a historic district.

Chair Zuk opened the public input portion.

Public Input:

1. Eric Tsang, Applicant, addressed questions of the Commission regarding the dilapidated conditions of the house.

Chair Zuk closed the public input portion, as there was no one else present who wished to speak on the item and no written comments were received pertaining to the item.

The Historic Preservation Commission discussed various aspects of the application and asked additional questions of staff regarding the interior condition of the home and if analysis was completed to determine if the structure could contribute to an eligible potential district.

**Following discussion, it was moved by Commissioner Hansen, seconded by Commissioner Houston, to approve DPR2022-0008. The motion carried with a 4-2 vote, with Commissioners Ramirez and Ryan opposed due to concerns regarding a possibility that the dwelling may be a contributor to a potential historic district.**

Planning Division Manager Sheri Bermejo stated for the record that the actions of the Historic Preservation Commission may be appealed to the City Council if filed within ten days.

**AR-2 Determination of Historic Significance DPR2022-0007; 248 East Cypress Avenue, Kevin Macwan, Applicant**

Associate Planner Teresa Santilena presented the staff report and answered questions of the Historic Preservation Commission.

Chair Zuk opened and closed the public input portion, as there was no one present who wished to speak on the item and no written comments were received pertaining to the item.

The Historic Preservation Commission discussed various aspects of the application and asked additional questions of staff.

**Following discussion, it was moved by Commissioner Hansen, seconded by Commissioner Ryan, to approve DPR2022-0007. The motion carried with a 6-0 vote.**

Planning Division Manager Sheri Bermejo stated for the record that the actions of the Historic Preservation Commission may be appealed to the City Council if filed within ten days.

**AR-3 Appointment of Aztec Subcommittee Member**

Planning Division Manager Sheri Bermejo provided an overview of the appointment of the Aztec Subcommittee Member process.

**Following discussion, it was moved by Commissioner Hansen, seconded by Commissioner Houston, to appoint Commissioner Ramirez to the subcommittee. The motion carried with a 6-0 vote.**

**COMMUNITY DEVELOPMENT DIRECTOR REPORT:**

- Planning Division Manager Sheri Bermejo provided a report on the MAP Leadership Academy.

**REPORTS/ANNOUNCEMENTS FROM COMMISSIONERS:** None

**ADJOURNMENT:** Chair Zuk adjourned the meeting at 8:25 p.m.

APPROVED:

ATTEST:

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Penny Zuk, Chair  
Monrovia Historic Preservation Commission

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Craig Jimenez, AICP, Secretary  
Monrovia Historic Preservation Commission