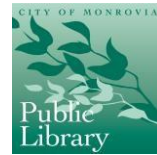




**CITY OF MONROVIA
LIBRARY BOARD
AGENDA REPORT**



DEPARTMENT: Public Services

MEETING DATE: October 27, 2016

PREPARED BY: Carey Vance,
Library Manager

AGENDA LOCATION: AR-2

TITLE: 2015-2016 California Public Library Survey

OBJECTIVE: To provide the Library Board with an overview of the California Public Library Survey and the 2015-2016 findings

BACKGROUND: The California State Library collects annual data from all public libraries according to the Education Code 19320-19328 and it becomes part of the national collection of information on the nation's public libraries that is coordinated by the Institute for Museum and Library Services. In addition, the Monrovia Municipal Code provision 2.64.050 outlines the Library Board's role in approving an annual report on the Library for both the City Council and State Librarian. The data reported here represents library activity and expenditures for FY 2015-2016. Staff filed Monrovia's draft report with the State Library on October 5, 2016. The State Library typically publishes the data on their website by late December or early January. Previous years reports are available on the State Library website for review and comparison. Staff will continue to provide the Library Board with an annual report on the California Public Library Survey.

ANALYSIS: The data used for the Public Library Survey is developed from the annual circulation and programming statistics kept by the library. Though the survey has not been presented to the Library Board in the past, the actual data has been provided during staff presentations on circulation and programming that take place in August and September each year.

The survey's inclusion of renewals in overall circulation statistics has led staff to make changes in the way statistics are kept. Moving forward, renewal statistics will be included in the annual circulation report to give the Board a more complete snapshot of library usage.

Due to the strict guidelines the State Library uses for data reporting and the changes that can happen from year to year, there are a few anomalies that require further explanation:

Fields #252, 253, and 254-FTE Staff: The State Library defines FTE Staff as a funded position, vacant or filled, within the budget and does not base it on actual personnel employed.

Field #609-Number of Electronic Books in Collection: last year the total was 31,044 while this year's total was 6,252. This reflects a change in the way the State defines the term. In 2015, all titles available to patrons were included (both paid and free titles) while in 2016 only titles with a fee and/or checkout limits were included.

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Field #810-Total Circulation: this number includes both circulation of all materials and renewals of those materials. This is why the total circulation is 173,596 while the physical item circulation is 149,801.

Fields #816 & 817-Number of School Aged Programs & School Aged Program Attendance: the total number of school aged programs went up from 2015; however, the total attendance for those programs went down. In 2016, staff offered more focused, specialized programs for school aged children that required attendance limits such as technology classes, STEAM programs, and Barks & Books.

FISCAL IMPACT: There is no fiscal impact associated with this report.

RECOMMENATION: Staff recommends the Library Board move to review and recommend City Council approval of AR-2 2015-2016 California Public Library Survey Presentation.

LIBRARY BOARD ACTION REQUIRED: If the Library Board concurs the appropriate action would be a motion to: ***Review and recommend City Council approval of AR-2 2015-2016 California Public Library Survey Presentation.***

NOTE: for further reference, please see attached 2015-2016 California Public Library Survey

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