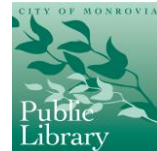




**CITY OF MONROVIA
LIBRARY BOARD
AGENDA REPORT**



DEPARTMENT: Public Services

MEETING DATE: October 27, 2016

PREPARED BY: Carey Vance
Library Manager

AGENDA LOCATION: AR-3

TITLE: November and December 2016 Library Board Meetings

OBJECTIVE: Consideration of Canceling the November and December 2016 Library Board Meetings During the Holiday Season

BACKGROUND: Over the past several years, the Library Board has cancelled some of its meetings in order to accommodate holidays. Typically, holiday months are less busy than other times of the year, and are well-suited to “going dark.”

This report addresses proposed Library Board meeting dates during the 2016 holiday season.

ANALYSIS: In 2016, Thanksgiving Day and the day after Thanksgiving holidays will occur on November 24 and November 25. Christmas will fall on Sunday, December 25 with Christmas Eve falling on Saturday, December 24. The City observes these as holidays on Friday, December 23 and Monday, December 26. Staff recommends that the Library Board meetings that are scheduled to occur on November 24 and December 22, 2016 be cancelled due to their proximity to the Thanksgiving and Christmas holidays.

FISCAL IMPACT: There is no fiscal impact associated with this report.

RECOMMENATION: Staff recommends the Library Board authorize cancellation of the meetings of November 24, 2016, and December 22, 2016.

LIBRARY BOARD ACTION REQUIRED: If the Library Board concurs the appropriate action would be a motion to: ***Approve cancelation of the regular meetings in November and December.***

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