

MONROVIA CITY COUNCIL AGENDA

City Council Chambers

415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting Tuesday, December 20, 2022, 7:30 P.M.



76th CITY COUNCIL

Becky A. Shevlin
Mayor

Larry J. Spicer
Mayor Pro Tem

Gloria Crudgington
Councilmember

Sergio P. Jiménez
Councilmember

Dr. Tamala Kelly
Councilmember

Janet Wall
City Treasurer

Alice D. Atkins
City Clerk

Dylan Feik
City Manager

Craig A. Steele
City Attorney

Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

CORONAVIRUS DISEASE (COVID-19) ADVISORY: Wearing masks indoors is strongly recommended, as well as full vaccination or a recent negative test.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California, and posted online.

Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings as follows:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at the [KGEM-TV YouTube Channel](#)

PUBLIC COMMENT WILL BE ACCEPTED BY THE FOLLOWING MEANS:

IN PERSON: where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record.

BY EMAIL: Public comment will be accepted by email to cityclerk@ci.monrovia.ca.us before 3:00 p.m. on the day of the meeting. Public comment will not be read aloud; however, the full text will be provided to all members of the City Council and made available on the City's website prior to the meeting. Public input related to Public Hearings will be accepted by email to cityclerk@ci.monrovia.ca.us prior to the close of the Public Hearing.

BY ZOOM OR BY PHONE - Meeting ID 826 0476 2691: To provide comments from your computer, laptop, or smartphone, join at <https://zoom.us/join>, or call 1-669-900-9128.

NOTE: Due to technology limitations with live broadcasting, Zoom participation will include audio only. You may simultaneously view the meeting through KGEM as described above. Please mute other devices when it is your turn to speak.

To comment during the public comment portions of the agenda, click the Participants "raise hand" icon or press *9 on your phone at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes.

MATTERS NOT ON THE AGENDA should be presented within a three to five (3-5) minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 76th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, December 20, 2022
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Becky A. Shevlin
 INVOCATION Rev. Neil Tadken
 PLEDGE OF ALLEGIANCE Councilmember Sergio Jiménez
 ROLL CALL Councilmembers Gloria Crudgington, Sergio P. Jiménez, Dr. Tamala Kelly, Mayor Pro Tem Larry J. Spicer, and Mayor Becky A. Shevlin

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

- PR-1 2022 Holiday Decorating Contest Awards
Staff Reference: Rebecca Sandoval, Recreation Manager
- PR-2 Pasadena Humane Society Pet of the Month
Staff Reference: Kevin McManus, Public Relations & Communications Manager
- PR-3 Annual Ugly Sweater Contest

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Angelina Hamilton

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the December 6, 2022, Regular Meeting of the Monrovia City Council](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the December 6, 2022, Regular Meeting
- CC-2 [Payroll No. 25 in the Net Amount of \\$796,146.55, and Warrant Registers dated December 8, and December 15, 2022, in the Total Amounts of \\$1,042,591.47, and \\$383,326.39, Respectively](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Approve Payroll No. 25 in the net amount of \$796,146.55, and Warrant Registers dated December 8, and December 15, 2022, in the total amounts of \$1,042,591.47, and \$383,326.39, respectively

- CC-3 [Amendment No. 1 to the Contractor Agreement with Empire Transportation Services, Inc. dated November 15, 2022, to Include Additional Transportation Services for Afterschool Youth Sports Program Participants in an Amount not to Exceed \\$20,000.00 for the Period Ending June 30, 2022](#)
Staff Reference: Alex Tachiki, Deputy Public Works Director
Recommendation: Approve Amendment No. 1 to the Contractor Agreement with Empire Transportation Services, Inc., dated November 15, 2022, to provide Additional Transportation Services for the Afterschool Youth Sports Program in an amount not to exceed \$20,000 for the period ending June 30, 2022, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-4 [Contract Amendment No. 2 with Pokrajac Corporation dated March 15, 2022, Related to the Canyon Park Repair Project in an Amount not to Exceed \\$1,200,000.00; Authorize a Contingency Amount not to Exceed \\$120,000.00, for Total Project Funding in an Amount not to Exceed \\$4,190,186.83](#)
Staff Reference: Alex Tachiki, Deputy Public Works Director
Recommendation: Approve Amendment No. 2 to the Contract to Pokrajac Corporation dated March 15, 2022, related to the Canyon Park Repair Project in an amount not to exceed \$1,200,000.00; authorize a contingency amount not to exceed \$120,000.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-5 [Consultant Services Agreements with Undisclosable, Inc., for Architectural Design Services and Merrell Johnson Engineering, Inc., for Civil Design, Contract, and Bid Document Development Related to the Proposed Monrovia Public Library Enhancement Project in an Amount Not To Exceed \\$103,000.00 and \\$158,953.00, Respectively, with a Contingency in an Amount Not to Exceed \\$26,195.30](#)
Staff Reference: Tina Cherry, Community Services Director, and Alex Tachiki, Deputy Public Works Director
Recommendation: Approve Consultant Services Agreements with Undisclosable, Inc., for Architectural Design Services and Merrell Johnson Engineering, Inc., for Civil Design, Contract and Bid Document Development Related to the Proposed Monrovia Public Library Enhancement Project in an amount not to exceed \$103,000.00 and \$158,953.00, respectively, with a contingency in an amount not to exceed \$26,195.30, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-6 [Purchase of Ninety \(90\) All-Band Portable Radios, Forty \(40\) Mobile Radios, Nine \(9\) Multi-Unit Chargers, and Forty-Two \(42\) Vehicle Chargers from Motorola Solutions, Inc., in the Amount of \\$1,377,670.03 for the Public Safety Critical Communications Replacement Project](#)
Staff Reference: Alan Sanvictores, Police Chief, and Jeremy Sanchez, Fire Chief
Recommendation: Approve the purchase of 90 Motorola all-band portable radios, 40 Motorola mobile radios, 9 multi-unit chargers, and 42 vehicle chargers from Motorola Solutions, Inc., in the amount of \$1,377,670.03, and authorize the City Manager to execute the necessary documents in a form acceptable to the City Attorney
- CC-7 [Community Facilities District Annual Accountability Reports for Fiscal Year 2022-2023; Receive and File](#)
Staff Reference: Angela Cho, Assistant to the City Manager
Recommendation: Receive and file the report
- CC-8 [2022 Update to Title VI Plan for Use of Federal Transportation Funds, Resolution No. 2022-61](#)
Staff Reference: Alex Tachiki, Deputy Public Works Director
Recommendation: Adopt Resolution No. 2022-61
- CC-9 [Annual Investment Policy Update, Resolution No. 2022-57](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Adopt Resolution No. 2022-57

- CC-10 [Agreement with Performance Truck Repair, Inc., for Maintenance and Repair of Fire Department Large Vehicles in an Amount not to Exceed \\$325,000.00 for the Period Ending June 30, 2025](#)
Staff Reference: Jeremy Sanchez, Fire Chief
Recommendation: Approve an agreement with Performance Truck Repair, Inc., for Fire Department large vehicle maintenance and repair for the period ending June 30, 2025, in an amount not to exceed \$325,000.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-11 [Ratify Award of Contract to LRJ Construction for the Community Development Block Grant \(CDBG\) Residential Rehabilitation Program Project at 733 Crescent Drive in an Amount Not to Exceed \\$31,088, and Find the Project is Categorically Exempt from Review under CEQA](#)
Staff Reference: Aleks Menasakanian, Neighborhood Services Program Coordinator
Recommendation: Ratify a contract with LRJ Construction for the CDBG Residential Rehabilitation Program Project at 733 Crescent Drive, find that the Project is categorically exempt from CEQA review, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-12 [Allocation of Funds for the Police Department Exterior Painting and Sign Project, CIP Project #91026, in an Amount Not to Exceed \\$68,475.00; Award of Contract to Certified Painters, Inc., in an Amount not to Exceed \\$51,500.00; Approve a Project Contingency in an amount not to exceed \\$7,725.00; Approve the Exterior Sign Contract in an Amount Not to Exceed \\$9,250, and Find the Project is Categorically Exempt from Review Under CEQA](#)
Staff Reference: Christopher Castruita, Project Manager
Recommendation: Allocate funds for the Police Department Exterior Painting Project, CIP Project #91026, in an amount not to exceed \$68,475.00, award a contracts to Certified Painters, Inc., in an amount not to exceed \$51,500.00, approve a Project Contingency in an amount not to exceed \$7,725.00, approve the exterior sign contract in an amount not to exceed \$9,250.00, find the Project is categorically exempt from review under CEQA, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-13 [Designation of City's Agents by Title to Obtain Federal and/or State Financial Assistance through the California Office of Emergency Services](#)
Staff Reference: Alice D. Atkins, MMC, City Clerk
Recommendation:
- CC-14 [Acceptance of State of California Department of Justice Tobacco Grant Program Funding in the Amount of \\$571,876.00, Resolution No. 2022-60](#)
Staff Reference: Heath Harvey, Police Captain
Recommendation: Adopt Resolution No. 2022-60
- CC-15 [Purchase of six \(6\) 2023 Chevrolet Colorado Trucks in an Amount Not to Exceed \\$276,000.00; Authorize a Contingency Amount not to Exceed \\$55,200.00, for a Total Expenditure in an Amount not to Exceed \\$331,200.00; Find that negotiation instead of formal quote process will best serve the City due to the specialized circumstances of vehicle purchases currently; Authorize the City Manager to enter into purchase contracts](#)
Staff Reference: Alex Tachiki, Deputy Public Works Director, and Jeremy Sanchez, Fire Chief
Recommendation: Approve the purchase of six (6) 2023 Chevrolet Colorado Trucks in an amount not to exceed \$276,000.00; Authorize a Contingency amount not to exceed \$55,200.00, for a total expenditure in an amount not to exceed \$331,200.00; find that negotiation instead of formal quote process will best serve the City due to the specialized circumstances of vehicle purchases currently and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

CC-16 [Expenditure of Art in Public Places Funds in an Amount not to Exceed \\$15,000 for the Installation of the Lucinda Garcia Park Mural by Donna Hargett](#)

Staff Reference: Craig Jimenez, Community Services Director

Recommendation: Approve the design and authorize the expenditure of an amount not to exceed \$15,000 from the Art in Public Places fund for the installation of the Lucinda Garcia Park Mural and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

CC-17 [Task Order No. 98 under the On-Call Consultant Services Agreement Dated June 16, 2020 with Merrell Johnson Engineering, Inc., for Development of the Mountain Avenue Street Improvement Project in an Amount not to Exceed \\$242,802.00](#)

Staff Reference: Christopher Castruita, Project Manager

Recommendation: Approve Task Order No. 98 under the On-Call Consultant Services Agreement Dated June 16, 2020, with Merrell Johnson Engineering, Inc. for Development of the Mountain Avenue Street Improvement Project in an Amount not to Exceed \$242,802.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. Comments should be presented within a three to five (3-5) minute time frame. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis, or follow instructions for remote participation included on the cover sheet of this agenda. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS – None

REPORTS OF CITY MANAGER AND STAFF

RCM-1 [City Council Directives Update](#)

Staff Reference: Dylan Feik, City Manager

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Councilmember Gloria Crudgington

RCC-2 Councilmember Sergio P. Jiménez

RCC-3 Councilmember Dr. Tamala Kelly

RCC-4 Mayor Pro Tem Larry J. Spicer

RCC-5 Mayor Becky A. Shevlin

ADMINISTRATIVE REPORTS

AR-1 [Amendment No. 2 to the Exclusive Franchise Agreement with Arakelian Enterprises, Inc., DBA Athens Services for SB 1383 Programming and Rates](#)

Staff Reference: Alex Tachiki, Deputy Public Works Director

Recommendation: Approve Amendment No. 2 to the Exclusive Franchise Agreement with Arakelian Enterprises, Inc., DBA Athens Services for SB 1383 Programming and Rates and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

CONVENE MONROVIA HOUSING AUTHORITY MEETING WITHOUT
ADJOURNING CITY COUNCIL MEETING

MHA CONVENE Chairman Becky A. Shevlin

MHA ROLL CALL Boardmembers Gloria Crudgington, Sergio Jiménez, Dr. Tamala Kelly, Vice
Chairman Larry J. Spicer, and Chairman Becky A. Shevlin

MHA CONSENT CALENDAR

MHA CC-1 [Unadopted Minutes of December 21, 2021, Regular Meeting of the Monrovia Housing Authority](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Adopt the minutes of the December 15, 2020, Regular Meeting

MHA CC-2 [Fiscal Year 2021-2022 Independent Financial Audit of the Low and Moderate Income Housing Asset Fund and the 2021-2022 Housing Successor Annual Report](#)

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Receive and file the 2021-2022 Independent Financial Audit of the Low and Moderate Income Housing Asset Fund and the 2021-2022 Housing Successor Annual Report

MHA PUBLIC HEARINGS/MEETING – None

MHA ADMINISTRATIVE REPORTS – None

MHA ADJOURNMENT

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, January 17, 2023, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California. Note: The January 3, 2023, Regular Meeting has been cancelled

ADJOURNMENT

IN MEMORY OF

Daniel Ryan, Historic Preservation Commissioner

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 16th day of December, 2022.

Alice D. Atkins, MMC, City Clerk