

# MONROVIA CITY COUNCIL AGENDA

City Council Chambers  
415 South Ivy Avenue, Monrovia, California 91016

## Welcome to the Monrovia City Council Meeting Tuesday, January 17, 2023, 7:30 P.M.



76<sup>th</sup> CITY COUNCIL

Becky A. Shevlin  
Mayor

Larry J. Spicer  
Mayor Pro Tem

Gloria Crudginton  
Councilmember

Sergio P. Jiménez  
Councilmember

Dr. Tamala Kelly  
Councilmember

Janet Wall  
City Treasurer

Alice D. Atkins  
City Clerk

Dylan Feik  
City Manager

Craig A. Steele  
City Attorney

Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

**CORONAVIRUS DISEASE (COVID-19) ADVISORY:** Wearing masks indoors is strongly recommended, as well as full vaccination or a recent negative test.

**MEETINGS:** Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California, and posted online.

Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings as follows:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at the [KGEM-TV YouTube Channel](#)

**PUBLIC COMMENT WILL BE ACCEPTED BY THE FOLLOWING MEANS:**

**IN PERSON:** where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record.

**BY EMAIL:** Public comment will be accepted by email to [cityclerk@ci.monrovia.ca.us](mailto:cityclerk@ci.monrovia.ca.us) before 3:00 p.m. on the day of the meeting. Public comment will not be read aloud; however, the full text will be provided to all members of the City Council and made available on the City's website prior to the meeting. Public input related to Public Hearings will be accepted by email to [cityclerk@ci.monrovia.ca.us](mailto:cityclerk@ci.monrovia.ca.us) prior to the close of the Public Hearing.

**BY ZOOM OR BY PHONE - Meeting ID 826 0476 2691:** To provide comments from your computer, laptop, or smartphone, join at <https://zoom.us/join>, or call 1-669-900-9128.

**NOTE:** Due to technology limitations with live broadcasting, Zoom participation will include audio only. You may simultaneously view the meeting through KGEM as described above. Please mute other devices when it is your turn to speak.

To comment during the public comment portions of the agenda, click the Participants "raise hand" icon or press \*9 on your phone at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes.

**MATTERS NOT ON THE AGENDA** should be presented within a three to five (3-5) minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. By State law, the City Council may not discuss or vote on items not on the agenda.

**MATTERS ON THE AGENDA:** If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

**PUBLIC HEARINGS AND APPEALS** are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING  
of the 76<sup>th</sup>  
MONROVIA CITY COUNCIL  
City Council Chambers  
415 South Ivy Avenue  
Tuesday, January 17, 2023  
7:30 P.M.

Pursuant to Government Code Section 54953(b), the following City Council meeting includes teleconference participation by Mayor Pro Tem Larry J. Spicer from: 117 E. Atara Street, Monrovia, CA 91016

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE	Mayor Becky A. Shevlin
IN HONOR OF	Dean Nicholas Fetter, Born November 26, 2022, to Nic and Jennifer Fetter
INVOCATION	Pastor Karen Mastrogiovanni
PRESENTATION OF COLORS/ PLEDGE OF ALLEGIANCE	Scout Troop 66 and Girl Scout Troop 2851
ROLL CALL	Councilmembers Gloria Crudgington, Sergio P. Jiménez, Mayor Pro Tem Larry J. Spicer, and Mayor Becky A. Shevlin. Councilmember Dr. Tamala Kelly is excused

REPORT OF CLOSED SESSION, IF NEEDED

SALUTE TO SERVICE PROGRAM

- SS-1 **Introduction of Service Representatives**  
Staff Reference: Tiffany Peterson, Recreation Supervisor
- SS-2 **Presentation to Salute to Service Families**  
Kobie Ortiz, Private, United States Marine Corps  
Bryce Stubbs, Private, United States Marine Corps  
Matthew Camacho, Private First Class, United States Marine Corps  
Kobi Moore, Seaman Recruit, United States Navy
- SS-3 **Veterans Resources**  
Staff Reference: Mabel Cross, Adult Services Librarian/Veterans Coordinator

PRESENTATIONS/PROCLAMATIONS

- PR-1 **[Proclaiming January 2023 as “National Blood Donor Month”](#)**  
Staff Reference: Erica Frausto Aguado, Executive Director,  
American Red Cross, Greater San Gabriel and Pomona Valleys
- PR-2 **Pasadena Humane Society Pet of the Month**  
Staff Reference: Kevin McManus, Public Relations & Communications Manager

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Angelina Hamilton

ORDER OF BUSINESS

**CONSENT CALENDAR**

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the December 20, 2022, Regular Meeting of the Monrovia City Council](#)  
Staff Reference: Alice Atkins, City Clerk  
Recommendation: Adopt the Minutes of the December 20, 2022, Regular Meeting
- CC-2 [Payroll Nos. 26 and 1 in the Net Amount of \\$737,158.86 and \\$831,774.61, and Warrant Registers dated December 22, January 5 and 12, 2022, in the Total Amounts of \\$1,086,070.52, \\$774,081.05, and \\$332,485.37, Respectively](#)  
Staff Reference: Buffy Bullis, Administrative Services Director  
Recommendation: Approve Payroll Nos. 26 and 1 in the net amount of \$737,158.86 and \$831,774.61, and Warrant Registers dated December 22, January 5 and 12, 2022, in the total amounts of \$1,086,070.52, \$774,081.05, and \$332,485.37, respectively
- CC-3 [Task Order No. 100 under the Agreement Dated June 16, 2020, with Merrell-Johnson Engineering, Inc., for the Development of the Parking Lots 7 & 8 Rehabilitation Project, in an Amount not to Exceed \\$42,828.00](#)  
Staff Reference: Chris Castruita, Project Manager  
Recommendation: Approve task order No. 100 under the Agreement Dated June 16, 2020, with Merrell-Johnson Engineering, Inc., for the development of the Parking Lots 7 & 8 Rehabilitation Project, in an amount not to exceed \$42,828.00, and to authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-4 [Task Order No. 101 under the On-Call Consultant Services Agreement Dated June 16, 2020, with Merrell-Johnson Engineering, Inc., for Development of the 2023 Sewer Point Repair and Lining Project in an Amount not to exceed \\$35,900.00](#)  
Staff Reference: Chris Castruita, Project Manager  
Recommendation: Approve task order No. 101 under the Agreement Dated June 16, 2020, with Merrell-Johnson Engineering, Inc., for the development of the 2023 Sewer Point Repair and Lining Project, in an amount not to Exceed \$35,900.00, and to authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-5 [License Agreement with Los Angeles County Metropolitan Transportation Authority for Maintenance of Utility Infrastructure Related to the Magnolia Avenue Water Line Improvements Project, Find that the Project to Repair/Replace Existing Utility Systems is Exempt from CEQA Review](#)  
Staff Reference: Alex Tachiki, Deputy Public Works Director  
Recommendation: Approve a license agreement with Los Angeles County Metropolitan Transportation Authority for maintenance of utility infrastructure related to the Magnolia Avenue Water Line Improvements Project, find that the approval of the License Agreement is categorically exempt from CEQA review, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-6 [Temporary Reopening of Canyon Park with Modified Hours of Operation; Resolution No. 2023-05](#)  
Staff Reference: Tina Cherry, Community Services Director  
Recommendation: Adopt Resolution No. 2023-05

**PUBLIC INPUT**

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. Comments should be presented within a three to five (3-5) minute time frame. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis, or follow instructions for remote participation included on the cover sheet of this agenda. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

#### PUBLIC HEARINGS/MEETINGS

PH-1 [Fiscal Year 2022 Annual Mitigation Fee Report and Traffic Impact Fee \(TIF\) Update; and CEQA Exemption Finding; Resolution No. 2023-01](#)

Staff Reference: Craig Jimenez, Community Development Director

Recommendation: Find that the Project is statutorily exempt from review under CEQA and adopt Resolution No. 2023-01

PH-2 [Proposed 49th Year \(Fiscal Year 2023-2024\) Community Development Block Grant \(CDBG\) Programs; Resolution No. 2023-02](#)

Staff Reference: Aleks Menasakanian, Neighborhood Services Program Coordinator

Recommendation: Adopt Resolution No. 2023-02

#### REPORTS OF CITY MANAGER AND STAFF

RCM-1 [City Council Directives Update](#)

Staff Reference: Dylan Feik, City Manager

RCM-2 [Update on Historic Preservation Commission Unscheduled Vacancy](#)

Staff Reference: Dylan Feik, City Manager

RCM-3 [Annual Street Fair Operator Report](#)

Staff Reference: Tina Cherry, Community Services Director

#### REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

RCC-1 Councilmember Gloria Crudgington

RCC-2 Councilmember Sergio P. Jiménez

RCC-3 Councilmember Dr. Tamala Kelly

RCC-4 Mayor Pro Tem Larry J. Spicer

RCC-5 Mayor Becky A. Shevlin

(a) Consideration of Change to the Makeup/Number of Historic Preservation Commissioners

#### ADMINISTRATIVE REPORTS

AR-1 [Reviewing and Extending the Proclamation of Local Emergency and Supplemental Orders for the 2020 Coronavirus Pandemic; Reviewing and Extending the Proclamation of Local Emergency for the December 13, 2021, Rain Storm Event; Reviewing and Rescinding the Proclamation of Local Emergency for the December 11, 2022, Rain Storm Event; and Reviewing and Ratifying the Proclamation of Local Emergency for the Rain Storm Event Beginning on January 8, 2023; Resolution Nos. 2023-03 and 2023-04](#)

Staff Reference: Dylan Feik, City Manager

Recommendation: Adopt Resolution Nos. 2023-03 and 2023-04

#### PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

#### ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

**SCHEDULED MEETINGS**

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, February 7, 2023, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

**ADJOURNMENT**

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 12th day of January, 2023.

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Alice D. Atkins, MMC, City Clerk