

**MINUTES OF THE REGULAR MEETING
OF THE
MONROVIA LIBRARY BOARD
HELD THURSDAY, OCTOBER 27, 2022**

CONVENE: President Carlson convened the regular meeting of the Monrovia Library Board on Thursday, October 27, 2021 at 7:00 p.m. in the Monrovia Community Center, Monroe Room, 119 W. Palm Avenue, Monrovia, California. Staff in attendance: Community Services Director, Tina Cherry, Library Manager, Carey Vance, Youth Services Supervisor, Ginger Antunez, Management Analyst, Julie Gallardo, Librarian/Literacy Coordinator, Jade Mushisky, Senior Administrative Assistant, Miga Wang and Administrative Assistant Giana Marini.

PLEDGE OF ALLEGIANCE: Veterans Center Volunteer Joseph Callahan led the Flag Salute.

ROLL CALL: In attendance: Boardmember Ling, Boardmember Hernandez, Vice President Harvis, and President Carlson. Boardmember Ramos excused.

PRESENTATIONS: SWORE IN NEWLY APPOINTED BOARDMEMBERS
Appoint Susie Ling for Unexpired Term of Janet Wall, a three (3) year term through 2023
Staff Reference: City Clerk, Alice Atkins

CONSENT CALENDAR: CC-1 was moved by Boardmember Harvis and seconded by Boardmember Hernandez. CC-2 was moved by Boardmember Hernandez and seconded by Boardmember Harvis. There were no objections and the motion was unanimously approved.

CC-1 Unadopted Minutes of the September 22, 2022 Regular Meeting

CC-2 Adult and Youth Services Program Report for October 2022

TEEN ADVISORY BOARD (TAB): Harmony Gutierrez McCaskey, a 10th grader and Charlie Gallardo, a 12th grader both are at Monrovia High School, provided updates on current and upcoming TAB events.

PUBLIC INPUT: None.

AR-1 Literacy Services Update – Jade Mushisky, Literacy Coordinator provided the Literacy Services Update. From July 2021 through June 2022, there have been 63 programs provided by Literacy Services with a total of 484 participants. A total of 81 volunteer hours have been spent assisting with programs and 412 hours have been spent tutoring patrons one-on-one. There are currently eight continuously active volunteers, and seven new learners that have been added to the program. The Library received a

CC-1

combined total of \$75,629 from the California State Library to fund both Adult Literacy and Family Literacy programs. The library continues to adopt a hybrid model of in-person and virtual literacy services in order to meet community scheduling needs. The Monrovia Public Library Foundation purchased Chromebook laptops to support hybrid learning.

After discussion, it was moved by Boardmember Harvis and seconded by Boardmember Hernandez to receive and file **AR-1 Literacy Services Update**.

AR-2 Library Strategic Plan Q4 2022 Progress Report – Carey Vance, Library Manager provided the 2022 Q4 Library Strategic Plan. The library has accomplished 60 goal activities, which is 91 percent of the total goals. The *Monrovia Reads Mobile Literacy Program* has served 677 students and community members since its launch in September 2022. There has been 2,732 attendees at library programs, virtual and in person, for kids, teens and adults since June 2022. There were 299 Veterans assisted by the Veterans Resource Center staff and volunteers. Staff held a *Hispanic Heritage Month* event that consisted of a mariachi band, bilingual storytime, and art activities in Library Park for 160 people. Adult services staff launched Alzheimer's and Dementia kits that provide resources for those dealing with Alzheimer's and their caregivers. The library collaborated with the Recreation Division to co-host booths at local schools' *Back to School* night events in August and September.

The library is now focusing on the *Library Enhancement Project* and finding ways on how to expand its indoor and outdoor space. Staff are working on planning a hybrid of virtual and in-person programming and will use technology to expand access to the community with the newly installed book locker in Recreation Park.

After discussion, it was moved by Boardmember Hernandez and seconded by Boardmember Harvis to: receive and file **AR-2 Library Strategic Plan Q4 2022 Progress Report**.

AR-3 November and December 2022 Library Board Meetings – Carey Vance, Library Manager. The Library Board will not meet November and December 2022. The next Library board meeting will resume January 26, 2023.

After discussion, it was moved by Boardmember Hernandez and seconded by Boardmemeber Ling to: receive and file **AR-3 November and December 2022 Library Board Meetings**.

REPORTS FROM STAFF:

RFS-1 Tina Cherry, Community Services Director

- The Library Park Portland Loo will be installed in December 2022. The Loo will be wrapped with a colorful design featuring a library related theme.

RFS-2 Carey Vance, Library Manager

- The library will be hosting the *Universal Children's Day* at the *Thankful and Grateful Holiday* event on Thursday, November 17.
- On Saturday, December 3 the *Holiday Sounds Concert* will take place in the library lobby at 1pm. Santa Storytimes will also take place on December 9 and 10.
- The Annual State report reflecting prior fiscal year statistics will be submitted to the State Library in November.
- Library has been awarded a Library Services and Technology Act (LSTA) Innovation Station Grant in the amount of \$10,000.00 for the 2022/2023 fiscal year. The grant will allow staff to provide pop up STEAM programming and bring 21st century skills to children and provide equitable opportunities for all residents in Monrovia.
- Stefanie Ulate promoted to be the new Adult Services Supervisor and will begin in her new role on November 7.

LIBRARY BOARD LIAISON REPORTS:

LR-1 President Carlson: No report.

LR-2 Vice President Harvis: The Monrovia Historical Museum will celebrate its 30 year anniversary on Sunday, November 13 from 12pm to 5pm. The City Council has approved \$6,000 in funding to install a new Cultural Diversity Exhibit.

LR-3 Boardmember Hernandez: No report.

LR-4 Boardmember Ling: No report.

LR-5 Boardmember Ramos: Excused.

NEXT MEETING:

The next regular Library Board meeting will be held on Thursday, January 26, 2023 at 7:00 p.m.

ADJOURNMENT: The regular meeting of the Library Board was adjourned at 7:51p.m.