

**MINUTES OF THE REGULAR MEETING OF THE
MONROVIA OLD TOWN ADVISORY BOARD
TUESDAY, JANUARY 17, 2023**

CONVENE: Chair Ammon convened the Regular Meeting of the Monrovia Old Town Advisory Board on Tuesday, January 17, 2023 at 9:32 a.m. at the Monrovia City Council Chamber. In attendance were Councilmember Gloria Crudginton; Community Services Director Tina Cherry; Recreation Manager Rebecca Sandoval; Senior Management Analyst Heather Gibson, Recreation Supervisor Heather Sayers and Recreation Coordinator Diana Velasco.

ROLL CALL: In attendance were Boardmembers Diane Balsamo, Ricardo Jurado, Kristin Miller, Daniel Wahl, Roy Wiseman, Vice Chair Shawn Spencer and Chair Gina Ammon.

PRESENTATIONS:

PR-1 Heather Sayers, Recreation Supervisor introduced Diana Velasco, Recreation Coordinator, to the Board who will be supporting Old Town programs and events.

CONSENT CALENDAR: It was moved by Boardmember Balsamo, seconded by Boardmember Jurado, to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following Agenda item:

CC-1 Unadopted Minutes of the November 15, 2022 Regular Meeting

PUBLIC INPUT: None

ADMINISTRATIVE REPORTS:

AR-1 Old Town Mid-Block Crosswalk Project Update (Verbal)

Public Works Project Manager, Christopher Castruita presented the verbal project update to the Board. Details of the Old Town Mid-Block Pedestrian Crosswalk Pilot Survey, background of the project, survey results and the next steps were all discussed and shared with the Board.

AR-2 Quarterly Budget Update (Verbal)

Community Services Direction, Tina Cherry presented the verbal Quarterly Budget Update to the Board. Details of the budget were provided to the Board and staff received comments and answered questions of the Board.

REPORTS FROM STAFF:

1. Tina Cherry, Community Services Director

- a. Provided Annual Report and City Council Update related to the Friday Night Street Fair and Market.

2. Rebecca Sandoval, Recreation Manager

- a. Provided an overview of the cancellation of the New Years Eve event. Staff reviewed notification of the cancelation, budget details and plans for the future year.

- b. Staff reminded the Board of the upcoming Valentine’s Day Romantic Carriage Rides scheduled on Tuesday, February 14. The presentation included event details, the event schedule and review of activities planned for the event.
- c. Staff provided a recap of the activities planned for the spring session. Program save the dates were provided to the Board for the Bunny Photos in Library Park scheduled on Saturday, April 1 and the Old Town Wine Walk scheduled for Saturday, April 15.

MONROVIA CHAMBER OF COMMERCE REPORT

1. Juliana Onate, Monrovia Chamber of Commerce Executive Director

- a. Provided an overview and invited the Board to their upcoming Monrovia Chamber of Commerce Awards Gala & Installation Dinner.

REPORTS FROM BOARDMEMBERS

- a. Chair Ammon – no report
- b. Vice Chair Spencer – no report
- c. Boardmember Balsamo – Informed staff of maintenance issue in Lemon Court.
- d. Boardmember Jurado – no report
- e. Boardmember Miller – Provided an update on trash enclosures in Old Town.
- f. Boardmember Wahl – no report
- g. Boardmember Wiseman – no report

NEXT SCHEDULED MEETING: The next Regular Meeting of the Monrovia Old Town Advisory Board is scheduled for Tuesday, February 21, 2023, 9:30 a.m., Monrovia, California.

ADJOURNMENT: Chair Ammon adjourned the meeting at 10:16 a.m.