

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting Tuesday, March 21, 2023, 7:30 P.M.



76th CITY COUNCIL

Becky A. Shevlin
Mayor

Larry J. Spicer
Mayor Pro Tem

Gloria Crudgington
Councilmember

Sergio P. Jiménez
Councilmember

Dr. Tamala Kelly
Councilmember

Janet Wall
City Treasurer

Alice D. Atkins
City Clerk

Dylan Feik
City Manager

Craig A. Steele
City Attorney

Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

CORONAVIRUS DISEASE (COVID-19) ADVISORY: Wearing masks indoors is strongly recommended, as well as full vaccination or a recent negative test.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California, and posted online.

Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings as follows:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at the [KGEM-TV YouTube Channel](#)

PUBLIC COMMENT WILL BE ACCEPTED BY THE FOLLOWING MEANS:

IN PERSON: where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record.

BY EMAIL: Public comment will be accepted by email to cityclerk@ci.monrovia.ca.us before 3:00 p.m. on the day of the meeting. Public comment will not be read aloud; however, the full text will be provided to all members of the City Council and made available on the City's website prior to the meeting. Public input related to Public Hearings will be accepted by email to cityclerk@ci.monrovia.ca.us prior to the close of the Public Hearing.

BY ZOOM OR BY PHONE - Meeting ID 826 0476 2691: To provide comments from your computer, laptop, or smartphone, join at <https://zoom.us/join>, or call 1-669-900-9128.

NOTE: Due to technology limitations with live broadcasting, Zoom participation will include audio only. You may simultaneously view the meeting through KGEM as described above. Please mute other devices when it is your turn to speak.

To comment during the public comment portions of the agenda, click the Participants "raise hand" icon or press *9 on your phone at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes.

MATTERS NOT ON THE AGENDA should be presented within a three to five (3-5) minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. By State law, the City Council may not discuss or vote on items not on the agenda.

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 76th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, March 21, 2023
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Becky A. Shevlin
INVOCATION Pastor Sonia Luginbuhl
PLEDGE OF ALLEGIANCE Councilmember Sergio P. Jiménez
ROLL CALL Councilmembers Gloria Crudgington, Sergio P. Jiménez, Dr. Tamala Kelly, Mayor Pro Tem Larry J. Spicer, and Mayor Becky A. Shevlin

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

PR-1 [Proclaiming March 2023 as "March 4 Balance: Suicide Prevention and Mental Health Awareness Month"](#)

PR-2 [Proclaiming March 29, 2023, as "National Vietnam War Veteran's Day"](#)

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Angelina Hamilton

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

CC-1 [Unadopted Minutes of the March 7, 2023, Regular Meeting and the March 8, 2023, Special Meeting of the Monrovia City Council](#)

Staff Reference: Alice Atkins, City Clerk

Recommendation: Adopt the Minutes of the March 7, 2023, Regular Meeting and the March 8, 2023, Special Meeting

CC-2 [Payroll No. 6 in the Net Amount of \\$740,564.03, and Warrant Registers dated March 9 and March 16, 2023, in the Total Amounts of \\$216,963.45 and \\$326,515.35, Respectively](#)

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Approve Payroll No. 6 in the net amount of \$740,564.03, and Warrant Registers dated March 9 and March 16, 2023, in the total amounts of \$216,963.45 and \$326,515.35, respectively

CC-3 [Initiation of Proceedings for the Levy and Collection of Assessments and Ordering the Preparation of an Engineer's Report for Fiscal Year 2023-2024 for the Citywide Lighting and Landscaping Maintenance District and the Park Maintenance District; Resolution Nos. 2023-11 and 2023-12](#)

Staff Reference: Rae Bowman, Deputy Administrative Services Director

Recommendation: Adopt Resolution No 2023-11 and adopt Resolution No. 2023-12

- CC-4 [Consultant Service Agreements with Impact Community United, Inc., in an Amount not to Exceed \\$75,000.00 and Walter Lee Wilmore \(WLW\) Foundation in an Amount not to Exceed \\$58,000.00 Related to the State of California Department of Justice Tobacco Grant Program](#)
Staff Reference: Heath Harvey, Police Captain
Recommendation: Approve agreements with Impact Community United, Inc., in an amount not to exceed \$75,000.00 and Walter Lee Wilmore (WLW) Foundation in an amount not to exceed \$58,000.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-5 [Memorandum of Understanding between City of Monrovia and the San Gabriel Valley Council of Governments Related to Use of Monrovia Police Department Personnel to Assist with Heart of the Foothills Event on April 23, 2023](#)
Staff Reference: Alan Sanvictores, Police Chief
Recommendation: Approve the Memorandum of Understanding with the San Gabriel Valley Council of Governments related to use of Monrovia Police Department personnel to assist at the Heart of the Foothills event on Sunday, April 23, 2023, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-6 [Annual Report on the Status of the General Plan; Receive and File](#)
Staff Reference: Craig Jimenez, Community Development Director
Recommendation: Receive and file the Annual Report on the Status of the General Plan
- CC-7 [Consultant Services Agreement with NBS Government Finance Group for Annual Administration Services related to the City's Assessment Districts, Parcel Taxes, and Community Facilities District Special Taxes, in an amount not to exceed \\$25,280.00 for the period July 1, 2023, to June 30, 2024](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Approve the Consultant Services Agreement with NBS Government Finance Group for administration services related to the City's assessment districts, special taxes, and community facilities districts in an amount not to exceed \$25,280.00 for the period July 1, 2023, to June 30, 2024, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-8 [Purchase and Installation of Replacement Apparatus Bay Doors at Fire Station No. 101, award a contract to Overhead Door Company of Inland Empire in the Amount not to Exceed \\$90,820.00, Approve a Contingency in an Amount not to Exceed \\$9,000.00, and Find the Project is Exempt from CEQA \(Class 1\)](#)
Staff Reference: Jeremy Sanchez, Fire Chief
Recommendation: Approve the purchase and installation of replacement apparatus bay doors at Fire Station No. 101 and award a contract to Overhead Door Company of Inland Empire in an amount not to exceed \$90,820.00, approve a contingency in an amount not to exceed \$9,000.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-9 [Amendment No. 3 to the Contract to Pokrajac Corporation dated March 15, 2022, related to the Canyon Park Repair Project in an Amount not to Exceed \\$500,000.00; Authorize a Contingency Amount not to Exceed \\$50,000.00, for Total Project Funding in an Amount not to Exceed \\$4,740,186.83](#)
Staff Reference: Alex Tachiki, Interim Public Works Director
Recommendation: Approve Amendment No. 3 to the Contract with Pokrajac Corporation dated March 15, 2022, related to the Canyon Park Repair Project in an amount not to exceed \$500,000.00, authorize a contingency amount not to exceed \$50,000.00, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. Comments should be presented within a three to five (3-5) minute time frame. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis, or follow instructions for remote participation included on the cover sheet of this agenda. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS – None**REPORTS OF CITY MANAGER AND STAFF****RCM-1 [City Council Directives Update](#)**

Staff Reference: Dylan Feik, City Manager

RCM-2 Update on Congressional and State Appropriation Funding Requests

Staff Reference: Dylan Feik, City Manager

RCM-3 Update on Property Damage from January 2023 Storms

Staff Reference: Alex Tachiki, Interim Public Works Director

RCM-4 Update on Board & Commissions Recruitment for Terms Beginning July 1, 2023

Staff Reference: Alice Atkins, City Clerk

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES**RCC-1 Councilmember Gloria Crudgington****RCC-2 Councilmember Sergio P. Jiménez****RCC-3 Councilmember Dr. Tamala Kelly****RCC-4 Mayor Pro Tem Larry J. Spicer****RCC-5 Mayor Becky A. Shevlin****ADMINISTRATIVE REPORTS - None****PUBLIC INPUT, CONTINUED, IF NEEDED**

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, April 4, 2023, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 16 day of March, 2023.

Alice D. Atkins, MMC, City Clerk