

# MONROVIA CITY COUNCIL AGENDA

City Council Chambers

415 South Ivy Avenue, Monrovia, California 91016

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## Welcome to the Monrovia City Council Meeting Tuesday, April 4, 2023, 7:30 P.M.



76<sup>th</sup> CITY COUNCIL

Becky A. Shevlin  
Mayor

Larry J. Spicer  
Mayor Pro Tem

Gloria Crudgington  
Councilmember

Sergio P. Jiménez  
Councilmember

Dr. Tamala Kelly  
Councilmember

Janet Wall  
City Treasurer

Alice D. Atkins  
City Clerk

Dylan Feik  
City Manager

Craig A. Steele  
City Attorney

Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

**CORONAVIRUS DISEASE (COVID-19) ADVISORY:** Wearing masks indoors is strongly recommended, as well as full vaccination or a recent negative test.

**MEETINGS:** Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at [www.cityofmonrovia.org](http://www.cityofmonrovia.org). Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California, and posted online.

Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings as follows:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at the [KGEM-TV YouTube Channel](#)

**PUBLIC COMMENT WILL BE ACCEPTED BY THE FOLLOWING MEANS:**

**IN PERSON:** where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record.

**BY EMAIL:** Public comment will be accepted by email to [cityclerk@ci.monrovia.ca.us](mailto:cityclerk@ci.monrovia.ca.us) before 3:00 p.m. on the day of the meeting. Public comment will not be read aloud; however, the full text will be provided to all members of the City Council and made available on the City's website prior to the meeting. Public input related to Public Hearings will be accepted by email to [cityclerk@ci.monrovia.ca.us](mailto:cityclerk@ci.monrovia.ca.us) prior to the close of the Public Hearing.

**BY ZOOM OR BY PHONE - Meeting ID 826 0476 2691:** To provide comments from your computer, laptop, or smartphone, join at <https://zoom.us/join>, or call 1-669-900-9128.

**NOTE:** Due to technology limitations with live broadcasting, Zoom participation will include audio only. You may simultaneously view the meeting through KGEM as described above. Please mute other devices when it is your turn to speak.

To comment during the public comment portions of the agenda, click the Participants "raise hand" icon or press \*9 on your phone at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes.

**MATTERS NOT ON THE AGENDA** should be presented within a three to five (3-5) minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. By State law, the City Council may not discuss or vote on items not on the agenda.

**MATTERS ON THE AGENDA:** If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

**PUBLIC HEARINGS AND APPEALS** are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.

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In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING  
of the 76<sup>th</sup>  
MONROVIA CITY COUNCIL  
City Council Chambers  
415 South Ivy Avenue  
Tuesday, April 4, 2023  
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Becky A. Shevlin  
 INVOCATION Pastor Sonia Luginbuhl  
 PLEDGE OF ALLEGIANCE Councilmember Dr. Tamala Kelly  
 ROLL CALL Councilmembers Gloria Crudgington, Sergio P. Jiménez, Dr. Tamala Kelly, Mayor Pro Tem Larry J. Spicer, and Mayor Becky A. Shevlin

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

PR-1 [Proclaiming April 2023 as "DMV/Donate Life Month"](#)  
Staff Reference: Maribel Galvan, One Legacy Ambassador

PR-2 [Proclaiming April 2023 as "Oral Cancer Awareness Month"](#)

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Angelina Hamilton

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

CC-1 [Unadopted Minutes of the March 21, 2023, Regular Meeting of the Monrovia City Council](#)  
Staff Reference: Alice Atkins, City Clerk  
Recommendation: Adopt the Minutes of the March 21, 2023, Regular Meeting

CC-2 [Payroll No. 7 in the Net Amount of \\$730,422.79, and Warrant Registers dated March 23 and March 30, 2023, in the Total Amounts of \\$1,107,824.82 and \\$677,935.94, Respectively](#)  
Staff Reference: Buffy Bullis, Administrative Services Director  
Recommendation: Approve Payroll No. 7 in the net amount of \$730,422.79, and Warrant Registers dated March 23 and March 30, 2023, in the total amounts of \$1,107,824.82 and \$677,935.94, respectively

CC-3 [Acceptance of Work, Filing Notice of Completion, and Release Retention Funds to Certified Painters, Inc., for the Police Department Exterior Painting and Sign Project, Project #91026](#)  
Staff Reference: Christopher Castruita, Project Manager  
Recommendation: Accept the work of Certified Painters for the Police Department Exterior Painting and Sign Project, authorize the City Clerk to file the Notice of Completion, and direct staff to release retained funds in accordance with the contract provisions and applicable law

- CC-4 [Award of Contract to Sol Construction, Inc., for the Lower Cloverleaf Reservoir Rehabilitation Project, Project #G-952 in an Amount Not to Exceed \\$215,521.00; Approve a Contingency Amount not to Exceed \\$22,000.00; Approve Task Order No. 103 with Merrell Johnson Engineering, Inc., for Engineering and Construction Management in an Amount Not to Exceed \\$33,520.00; Reallocate \\$97,798.00, from the Reservoir Maintenance and Repair Program, Project 91042 to the Project; and Find the Project is Categorically Exempt from Review Under California Environmental Quality Act \(CEQA\) Guidelines Section 15301\(d\)](#)

Staff Reference: Christopher Castruita, Project Manager

Recommendation: Approve the Plans and Specifications for Project #G-952, award a contract to Sol Construction, Inc. for the Lower Cloverleaf Reservoir Rehabilitation Project in an amount not to exceed \$215,521.00, authorize the City Manager or designee to approve contract change orders not to exceed \$22,000.00; and Approve Task Order No. 103 with Merrell Johnson Engineering, Inc., for Engineering and Construction Management in an Amount Not to Exceed \$33,520.00; Reallocate \$97,798.00, from the Reservoir Maintenance and Repair Program, Project 91042 to the Project; and Find the Project is Categorically Exempt from CEQA review, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

- CC-5 [Award of Contract to Shade Structures, Inc. dba USA Shade & Fabric Structures for the Library Park Playground Shade Structure Installation Project in an Amount Not to Exceed \\$199,596.21; Approval of a Contingency Amount not to Exceed \\$29,939.00; Acceptance of Donation from the Monrovia Parks, Wilderness, and Recreation Foundation in the Amount of \\$65,000; Reallocation of \\$102,535.21 for Library Park Playground Improvements for a total Project Budget in an Amount not to Exceed \\$251,535.21, and Find the Project is Categorically Exempt from Review Under California Environmental Quality Act](#)

Staff Reference: Christopher Castruita, Project Manager

Recommendation: Award a contract to Shade Structures, Inc. dba USA Shade & Fabric Structures for the Library Park Playground Shade Structure Installation Project in an amount not to exceed \$199,596.21; approve a Contingency Amount not to Exceed \$29,939.00; accept a donation from the Monrovia Parks Wilderness, and Recreation Foundation in the Amount of \$65,000; reallocate \$102,535.21 for Library Park Improvements for a total Project Budget of \$251,535.21, find the Project is Categorically Exempt from review under California Environmental Quality Act, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

- CC-6 [Consultant Services Agreement with David Evans and Associates, Inc., in an Amount not to Exceed \\$66,520.00 Related to the Sewer System Management Plan \(SSMP\) Update in Compliance with the Statewide General Waste Discharge Requirements \(WDRs\) for Sanitary Sewer Systems Pursuant to State Water Board Order 2006-0003-DWQ](#)

Staff Reference: Alex Tachiki, Interim Public Works Director

Recommendation: Approve the Consultant Services Agreement with David Evans and Associates, Inc., in an amount not to exceed \$66,520.00 related to the Sewer System Management Plan (SSMP) Update to complete the City's SSMP update, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

## PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. Comments should be presented within a three to five (3-5) minute time frame. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis, or follow instructions for remote participation included on the cover sheet of this agenda. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

**PUBLIC HEARINGS/MEETINGS – None**

## REPORTS OF CITY MANAGER AND STAFF

- RCM-1 [City Council Directives Update](#)  
Staff Reference: Dylan Feik, City Manager
- RCM-2 [Resolution No. 2023-14, Condemning and Rejecting Antisemitism and supporting the International Holocaust Remembrance Alliance by Affirming Monrovia's Commitment to Ensuring our Community is a Safe and Welcoming Place](#)  
Staff Reference: Dylan Feik, City Manager
- RCM-3 2023 Monrovia Area Partnership (MAP) Neighborhood Conference  
Staff Reference: Aleks Menasakanian, Neighborhood Services Program Coordinator
- RCM-4 Status Update on Statewide Drought and Review of Phase II of the Water Conservation Plan, Enforcement Plan, and Excess Usage Penalty Surcharge  
Staff Reference: Alex Tachiki, Interim Public Works Director

## REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Councilmember Gloria Crudgington
- RCC-2 Councilmember Sergio P. Jiménez
- RCC-3 Councilmember Dr. Tamala Kelly
- RCC-4 Mayor Pro Tem Larry J. Spicer
- RCC-5 Mayor Becky A. Shevlin

## ADMINISTRATIVE REPORTS

- AR-1 [Initiative No. 21-0042A1, "The Taxpayer Protection and Government Accountability Act"; Resolution No. 2023-13](#)  
Staff Reference: Dylan Feik, City Manager  
Recommendation: Adopt Resolution No. 2023-1

## PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

## ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

## SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, April 18, 2023, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

## ADJOURNMENT

## IN MEMORY OF

James Petterson, Father of Community Development Project Coordinator Kerri Zessau

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 30th day of March, 2023.

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Alice D. Atkins, MMC, City Clerk