

MONROVIA CITY COUNCIL AGENDA

City Council Chambers

415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting Tuesday, April 18, 2023, 7:30 P.M.



76th CITY COUNCIL

Becky A. Shevlin
Mayor

Larry J. Spicer
Mayor Pro Tem

Gloria Crudgington
Councilmember

Sergio P. Jiménez
Councilmember

Dr. Tamala Kelly
Councilmember

Janet Wall
City Treasurer

Alice D. Atkins
City Clerk

Dylan Feik
City Manager

Craig A. Steele
City Attorney

Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

CORONAVIRUS DISEASE (COVID-19) ADVISORY: Wearing masks indoors is strongly recommended, as well as full vaccination or a recent negative test.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California, and posted online.

Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings as follows:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at the [KGEM-TV YouTube Channel](#)

PUBLIC COMMENT WILL BE ACCEPTED BY THE FOLLOWING MEANS:

IN PERSON: where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record.

BY EMAIL: Public comment will be accepted by email to cityclerk@ci.monrovia.ca.us before 3:00 p.m. on the day of the meeting. Public comment will not be read aloud; however, the full text will be provided to all members of the City Council and made available on the City's website prior to the meeting. Public input related to Public Hearings will be accepted by email to cityclerk@ci.monrovia.ca.us prior to the close of the Public Hearing.

BY ZOOM OR BY PHONE - Meeting ID 826 0476 2691: To provide comments from your computer, laptop, or smartphone, join at <https://zoom.us/join>, or call 1-669-900-9128.

NOTE: Due to technology limitations with live broadcasting, Zoom participation will include audio only. You may simultaneously view the meeting through KGEM as described above. Please mute other devices when it is your turn to speak.

To comment during the public comment portions of the agenda, click the Participants "raise hand" icon or press *9 on your phone at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes.

MATTERS NOT ON THE AGENDA should be presented within a three to five (3-5) minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. By State law, the City Council may not discuss or vote on items not on the agenda.

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 76th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, April 18, 2023
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Becky A. Shevlin
 INVOCATION Pastor Michelle Wright
 PLEDGE OF ALLEGIANCE Mayor Pro Tem Larry J. Spicer
 ROLL CALL Councilmembers Sergio P. Jiménez, Dr. Tamala Kelly, Mayor Pro Tem Larry J. Spicer, and Mayor Becky A. Shevlin. Councilmember Gloria Crudgington is excused.

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

- PR-1 Pasadena Humane Pet of the Month
Staff Reference: Kevin McManus, Public Relations & Communications Manager
- PR-2 [Proclaiming April 22, 2023, as "Earth Day" and "Arbor Day"](#)
Staff Reference: Rebecca Sandoval, Recreation Manager
- PR-3 [Proclaiming April 23-29, 2023 as "National Library Week"](#)
Staff Reference: Carey Vance, Library Manager
- PR-4 [Proclaiming April 26, 2023 as "Denim Day" and April 2023 as "Sexual Assault Awareness Day"](#)
- PR-5 [Proclaiming April 30 - May 6, 2023 as "Professional Municipal Clerks Week"](#)
Staff Reference: Alice Atkins, City Clerk
- PR-6 Water Quality Authority Update
Staff Reference: Robert Gonzales, Mayor of Azusa

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Angelina Hamilton

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the April 4, 2023, Special and Regular Meetings of the Monrovia City Council](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the April 4, 2023, Special and Regular Meetings

- CC-2 [Payroll No. 8 in the Net Amount of \\$743,547.71, and Warrant Registers dated April 6 and April 13, 2023, in the Total Amounts of \\$574,682.35 and \\$514,924.22, Respectively](#)
 Staff Reference: Buffy Bullis, Administrative Services Director
 Recommendation: Approve Payroll No. 8 in the net amount of \$743,547.71, and Warrant Registers dated April 6 and April 13, 2023, in the total amounts of \$574,682.35 and \$514,924.22, respectively
- CC-3 [Business Interruption Loss Reimbursement in the Amount of \\$173,631.00 Related to December 2021 Rain Storm at Monrovia Canyon Park; Receive and File](#)
 Staff Reference: Dylan Feik, City Manager
 Recommendation: Receive and file the report
- CC-4 [Authorization for AT&T/Smartlink to Submit a Conditional Use Permit Application for a Wireless Telecommunication Facility on Property Leased from the City](#)
 Staff Reference: Lauren Vasquez, Assistant City Manager
 Recommendation: Authorize the submittal of a conditional use permit application by AT&T/Smartlink for the installation of a wireless telecommunication facility on property to be leased from the City at the Norumbega Water Reservoir property
- CC-5 [Legislation Review and Adoption of Formal City Positions on Federal and State Legislation](#)
 Staff Reference: Dylan Feik, City Manager
 Recommendation: Adopt the recommended positions on key legislation included in the Legislative Update

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. Comments should be presented within a three to five (3-5) minute time frame. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis, or follow instructions for remote participation included on the cover sheet of this agenda. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS – None

REPORTS OF CITY MANAGER AND STAFF

- RCM-1 City Council Directives Update
 Staff Reference: Dylan Feik, City Manager
- RCM-2 Historic Preservation Commission and Library Board Unscheduled Vacancies – Application Deadline Extension to May 1, 2023
 Staff Reference: Dylan Feik, City Manager

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Councilmember Gloria Crudginton
- RCC-2 Councilmember Sergio P. Jiménez
- RCC-3 Councilmember Dr. Tamala Kelly
 (a) League of California Cities Civic Leaders Summit; Sacramento, California, April 12-14, 2023
- RCC-4 Mayor Pro Tem Larry J. Spicer
 (a) League of California Cities Civic Leaders Summit; Sacramento, California, April 12-14, 2023
- RCC-5 Mayor Becky A. Shevlin

ADMINISTRATIVE REPORTS

AR-1 [Amendment to Title 2 \(Administration and Personnel\) of the Monrovia Municipal Code Related to the Requirements and Qualifications for Members of the Historic Preservation Commission; Introduction and First Reading of Ordinance No. 2023-01](#)

Staff Reference: Craig Jimenez, Community Development Director

Recommendation: Introduce, waive further reading, and read by title only Ordinance No. 2023-012

AR-2 [Award of Contract to Pokrajac Corporation for the Mountain Avenue Street Resurfacing Phase I Project, Project No. 91016, in an Amount not to Exceed \\$97,284.25; Approval of a Project Contingency in an Amount not to Exceed \\$10,000.00; Approval of a Task Order with Merrell Johnson Engineering in the Amount of \\$3,168 for Materials Testing and Inspection; and Find the Project is Categorically Exempt from Review Under CEQA](#)

Staff Reference: Christopher Castruita, Project Manager

Recommendation: Award contract to Pokrajac Corporation for the Mountain Avenue Street Resurfacing Phase I Project in an Amount not to Exceed \$97,284.25; Approve a Project Contingency in an amount not to exceed \$10,000.00; Approve a Task Order with Merrell Johnson Engineering in the Amount of \$3,168 for Materials Testing and Inspection; and find the Project is Categorically Exempt from review under CEQA; and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

AR-3 [Consultant Services Agreement with Lance, Soll & Lunghard, CPAs, LLP, in an Amount Not to Exceed \\$200,893 for Professional Auditing Services for the Period Ending June 30, 2025, with Two \(2\) One-Year Options to Extend](#)

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Approve the Consultant Services Agreement with Lance, Soll & Lunghard, CPAs, LLP, in an amount not to exceed \$200,893 for Professional Auditing Services for the period ending June 30, 2025, with two (2) one-year options to extend, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, May 2, 2023, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

IN MEMORY OF

Joel Angel Hernandez, Library Boardmember

Robert McClellan, Former Planning Commissioner

Darrell W. Burke, Longtime Monrovia Resident and Former Crossing Guard

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 13th day of April, 2023.

Alice D. Atkins, MMC, City Clerk