

MONROVIA CITY COUNCIL AGENDA

City Council Chambers
415 South Ivy Avenue, Monrovia, California 91016

Welcome to the Monrovia City Council Meeting Tuesday, May 16, 2023, 7:30 P.M.



76th CITY COUNCIL

Becky A. Shevlin
Mayor

Larry J. Spicer
Mayor Pro Tem

Gloria Crudgington
Councilmember

Sergio P. Jiménez
Councilmember

Dr. Tamala Kelly
Councilmember

Janet Wall
City Treasurer

Alice D. Atkins
City Clerk

Dylan Feik
City Manager

Craig A. Steele
City Attorney

Your participation is welcomed and invited at all City Council meetings. Time is reserved at each regular meeting for those in the audience who wish to address the Council. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

CORONAVIRUS DISEASE (COVID-19) ADVISORY: Wearing masks indoors is strongly recommended, as well as full vaccination or a recent negative test.

MEETINGS: Regular Meetings of the City Council are held on the first and third Tuesday of each month at 7:30 P.M. in City Council Chambers. A full City Council agenda packet with all backup information is available at City Hall, the Monrovia Library, and on the City's website at www.cityofmonrovia.org. Documents distributed to a majority of the City Council after the posting of this agenda will be available for review at the Office of the City Clerk, 415 South Ivy Avenue, Monrovia, California, and posted online.

Community Media of the Foothills (KGEM) shows both live broadcasts and replays of City Council Meetings as follows:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at the [KGEM-TV YouTube Channel](#)

PUBLIC COMMENT WILL BE ACCEPTED BY THE FOLLOWING MEANS:

IN PERSON: where possible, please submit a *Speaker's Information Form* to the City Clerk prior to your comments, or simply come to the podium when the Mayor asks for those who wish to speak, and state your name for the record.

BY EMAIL: Public comment will be accepted by email to cityclerk@ci.monrovia.ca.us before 3:00 p.m. on the day of the meeting. Public comment will not be read aloud; however, the full text will be provided to all members of the City Council and made available on the City's website prior to the meeting. Public input related to Public Hearings will be accepted by email to cityclerk@ci.monrovia.ca.us prior to the close of the Public Hearing.

BY ZOOM OR BY PHONE - Meeting ID 826 0476 2691: To provide comments from your computer, laptop, or smartphone, join at <https://zoom.us/join>, or call 1-669-900-9128.

NOTE: Due to technology limitations with live broadcasting, Zoom participation will include audio only. You may simultaneously view the meeting through KGEM as described above. Please mute other devices when it is your turn to speak.

To comment during the public comment portions of the agenda, click the Participants "raise hand" icon or press *9 on your phone at the appropriate time indicated by the Mayor during the meeting, and you will be selected from the meeting queue. Please limit comments to three minutes.

MATTERS NOT ON THE AGENDA should be presented within a three to five (3-5) minute time frame during the time designated as "PUBLIC INPUT." Speakers will be heard on a first come, first served basis during the 45-minute period of *Public Input*. Additional speakers will be accommodated during *Public Input, Continued*, following public City Business. **By State law, the City Council may not discuss or vote on items not on the agenda.**

MATTERS ON THE AGENDA: If you wish to address the City Council on a matter on the agenda, please indicate the Agenda Item Numbers(s) on the *Speaker's Information Form*. Your name will be called at the appropriate time and you may proceed with your presentation within the five (5) minute time frame.

PUBLIC HEARINGS AND APPEALS are items scheduled for which public input is either required or desired. The applicant shall be allowed a ten (10) minute time frame to present project testimony and a five (5) minute time frame to respond following further public testimony. Appellants will be afforded the same opportunities. Other members of the public who wish to speak have a five (5) minute time frame with no rebuttal time.



In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office at 932-5505. Please notify the City Clerk's Office at least seventy-two hours prior to the meeting so that reasonable arrangements can be made to ensure accessibility. Council Chambers is equipped with audio equipment for the hearing impaired, and is wheelchair accessible.



REGULAR MEETING
of the 76th
MONROVIA CITY COUNCIL
City Council Chambers
415 South Ivy Avenue
Tuesday, May 16, 2023
7:30 P.M.

Copies of the Staff Reports or other written documentation relating to each proposed item of business presented for consideration by the City Council on the Agenda are on file in the Office of the City Clerk.

To comply with recent court decisions, the City of Monrovia has advised persons giving the invocation not to recite sectarian references or prayers.

CONVENE Mayor Becky A. Shevlin
INVOCATION Pastor Mike Antenesse
PLEDGE OF ALLEGIANCE Councilmember Dr. Tamala Kelly
ROLL CALL Councilmembers Gloria Crudginton, Sergio P. Jiménez, Dr. Tamala Kelly, Mayor Pro Tem Larry J. Spicer, and Mayor Becky A. Shevlin

REPORT OF CLOSED SESSION, IF NEEDED

PRESENTATIONS/PROCLAMATIONS

- PR-1 **Pasadena Humane Pet of the Month**
Staff Reference: Kevin McManus, Public Relations & Communications Manager
- PR-2 **Introduction of Community Activist Policing (CAP) Sergeant**
Staff Reference: Alan Sanvictores, Police Chief
- PR-3 **Recognition of 2023 Student Liaison Angelina Hamilton**
- PR-4 [Proclaiming May 21-27, 2023, as "Public Works Week"](#)
Staff Reference: Alex Tachiki, Public Works Director

STUDENT GOVERNMENT REPRESENTATIVE REPORT – Student Liaison Angelina Hamilton

ORDER OF BUSINESS

CONSENT CALENDAR

All items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Calendar and considered in its normal sequence. If you would like an item on the Consent Calendar discussed, simply tell the City Clerk or a member of the City Council.

- CC-1 [Unadopted Minutes of the May 2, 2023, Special and Regular Meetings of the Monrovia City Council](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Adopt the Minutes of the May 2, 2023, Special and Regular Meetings.
- CC-2 [Payroll No. 10 in the Net Amount of \\$752,025.64, and Warrant Registers dated May 4 and May 11, 2023, in the Total Amounts of \\$590,538.59 and \\$792,427.16, Respectively](#)
Staff Reference: Buffy Bullis, Administrative Services Director
Recommendation: Approve Payroll No. 10 in the net amount of \$752,025.64, and Warrant Registers dated May 4 and May 11, 2023, in the total amounts of \$590,538.59 and \$792,427.16, respectively

- CC-3 [Award of Contract for Publication of Legal Advertisements to Beacon Media, Inc., for the period ending June 30, 2024](#)
Staff Reference: Alice Atkins, City Clerk
Recommendation: Award a contract to Beacon Media, Inc., for the period ending June 30, 2024, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-4 [Annual Review of The Monrovia Police Department's Military Equipment Use Policy, in compliance with Assembly Bill 481, codified as Government Code Section 7071\(e\)\(1\), Schedule Policy for Renewal at the June 20, 2023 City Council meeting](#)
Staff Reference: Alan Sanvictores, Police Chief
Recommendation: Schedule further consideration and renewal of the Monrovia Police Department Military Equipment Use Policy at the June 20, 2023, City Council meeting
- CC-5 [Consultant Services Agreement with AI Party Rental for Equipment Rental Services for Community Events in an Amount not to Exceed \\$60,000.00 for the Period Ending June 30, 2024](#)
Staff Reference: Rebecca Sandoval, Recreation Manager
Recommendation: Approve the Consultant Services Agreement with AI Party Rental for equipment rental services in an amount not to exceed \$60,000.00 for the period ending June 30, 2024, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-6 [2023 All-America City Award Event and Competition Project Budget in an Amount Not to Exceed \\$50,000](#)
Staff Reference: Dylan Feik, City Manager
Recommendation: Approve a project budget not to exceed \$50,000 for expenses related to participating as a finalist in the 2023 All-America City Award Event and Competition in Denver, Colorado, from June 9 – 11, 2023
- CC-7 [Amendment No. 2 to the Memorandum of Agreement with San Gabriel Valley Council of Governments dated April 8, 2020, Regarding an Update to the San Gabriel Valley Regional Vehicle Miles Travelled \(VMT\) Analysis Model and Tool Updates in an Additional Amount Not to Exceed \\$15,000.00 for the Period Ending April 1, 2028](#)
Staff Reference: John Mayer, Senior Planner
Recommendation: Approve Amendment No. 2 to the Memorandum of Agreement with San Gabriel Valley Council of Governments dated April 8, 2020, regarding the City of Monrovia's participation in the Regional VMT Analysis Model and Tool Updates in an amount not to exceed \$15,000.00 for the period ending April 1, 2028, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-8 [Amendment No. 1 to the Agreement with Foothill Unity Center, Inc., dated June 21, 2022, for Case Management Services Related to the Housing Displacement Response Program in an Amount not to Exceed \\$5,000.00, for a Total Amount not to Exceed \\$55,000.00 for the Period Ending June 30, 2023](#)
Staff Reference: Tina Cherry, Director of Community Services
Recommendation: Approve Amendment No. 1 to the Agreement with Foothill Unity Center, Inc., dated June 21, 2022, for Case Management Services Related to the Housing Displacement Response Program in an amount not to exceed \$5,000.00 for a total amount not to exceed \$55,000 for the Period Ending June 30, 2023, subject to funding approval in the Budget Update, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

- CC-9 [Lease Agreement with the Boys and Girls Club of the Foothills for Use of the Memorial Building at Recreation Park for the Period Ending May 31, 2028, and Find That the Lease of a Public Structure is Categorically Exempt from CEQA Review](#)
 Staff Reference: Tina Cherry, Director of Community Services
 Recommendation: Approve the Lease Agreement with the Boys and Girls Club of the Foothills for use of the Memorial Building at Recreation Park for the period ending May 31, 2028, find that the lease is exempt from review under CEQA, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney
- CC-10 [Fiscal Year 2023-2024 Citywide Lighting and Landscaping Maintenance District; Approval of Engineer's Report and Notice of Intention of Public Hearing on June 20, 2023; Resolution Nos. 2023-15 and 2023-16](#)
 Staff Reference: Rae Bowman, Deputy Administrative Services Director
 Recommendation: Adopt Resolution Nos. 2023-15 and 2023-16
- CC-11 [Fiscal Year 2023-2024 Park Maintenance District; Preparation and Approval of Engineer's Report and Notice of Intention of Public Hearing on June 20, 2023, Resolution Nos. 2023-17 and 2023-18](#)
 Staff Reference: Rae Bowman, Deputy Administrative Services Director
 Recommendation: Adopt Resolution Nos. 2023-17 and 2023-18
- CC-12 [Final Tract Map No. 83832 for Property Located at 427 West Palm Avenue; Bowden Development, Inc. \(Gil Mars\), Applicant](#)
 Staff Reference: Teresa Santilena, Associate Planner
 Recommendation: Approve Final Tract Map No. 83832

PUBLIC INPUT

Thank you for participating in tonight's meeting. The City Council encourages public participation, and invites you to share your views on City business. Comments should be presented within a three to five (3-5) minute time frame. The City requests that persons addressing the City Council refrain from making personal, slanderous, profane or disruptive remarks.

Citizens who wish to speak on any City business item not on the Agenda should approach the podium during this 45-minute period on a first come, first served basis, or follow instructions for remote participation included on the cover sheet of this agenda. By State law, the City Council may not discuss or vote on items not on the Agenda.

Those not accommodated during this 45-minute period have an opportunity to speak under PUBLIC INPUT, CONTINUED following public City business.

Please state your name for the record.

PUBLIC HEARINGS/MEETINGS – None

REPORTS OF CITY MANAGER AND STAFF

- RCM-1 [City Council Directives Update](#)
 Staff Reference: Dylan Feik, City Manager

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES

- RCC-1 Councilmember Gloria Crudgington
 RCC-2 Councilmember Sergio P. Jiménez
 RCC-3 Councilmember Dr. Tamala Kelly
 RCC-4 Mayor Pro Tem Larry J. Spicer
 RCC-5 Mayor Becky A. Shevlin
 (a) San Gabriel Valley Council of Governments Progress Report on SGV CARE Program

ADMINISTRATIVE REPORTS

AR-1 [Temporary Lease of San Gabriel Basin Water Production Rights from the Azusa Valley Water Company for in the Amount of \\$172,440.00 and Purchase of Replenishment Water from the Main San Gabriel Basin Watermaster in Amount of \\$468,873.20](#)

Staff Reference: Alex Tachiki, Director of Public Works

Recommendation: Approve the temporary lease of San Gabriel Basin water production rights from the Azusa Valley Water Company for 200 acre-feet in an amount not to exceed \$172,440.00, and approve the purchase of replenishment water from the Main San Gabriel Basin Watermaster in an amount of \$468,873.20 for a total cost of \$641,313.20, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney

AR-2 [Fiscal Year 2022-2023 Budget Update, Resolution No. 2023-19](#)

Staff Reference: Buffy Bullis, Administrative Services Director

Recommendation: Adopt Resolution No. 2023-19

PUBLIC INPUT, CONTINUED, IF NEEDED

At this time citizens who wish to discuss City business items not on the Agenda and who were not accommodated during the 45-minute time period allotted under PUBLIC INPUT above may request to speak before the City Council during this period on a first come, first served basis

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED

At this time items pulled from the Consent Calendar above, if any, will be considered.

SCHEDULED MEETINGS

The next Regular Meeting of the Monrovia City Council is scheduled for Tuesday, June 6, 2023, 7:30 P.M., City Council Chambers, 415 South Ivy Avenue, Monrovia, California.

ADJOURNMENT

IN MEMORY OF

Jane Trainor, Mother of Measure K Citizen Advisory Committee Member Brenda Trainor

I hereby certify, under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the front entrance of City Hall not less than 72 hours prior to the meeting. Dated this 11th day of May, 2023.

Alice D. Atkins, MMC, City Clerk