

**MINUTES OF THE REGULAR MEETING OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, JANUARY 17, 2023, 7:30 P.M.**

CONVENE: Mayor Shevlin convened the Regular Meeting of the Monrovia City Council of Tuesday, January 17, 2022, at 7:30 p.m. in City Council Chambers, in honor of Dean Nicholas Fetter, Born November 26, 2022, to Nic and Jennifer Fetter. In attendance were City Manager Dylan Feik, City Attorney Craig A. Steele, Assistant City Manager Lauren Vasquez and Assistant to the City Clerk Sarah Godinez.

INVOCATION: Pastor Karen Mastrogiovanni led the invocation.

PLEDGE OF ALLEGIANCE: Scout Troop 66 and Girl Scout Troop 2851 presented the colors and led the pledge of allegiance.

ROLL CALL: In attendance were Councilmembers Gloria Crudginton, Sergio P. Jiménez, and Mayor Becky A. Shevlin. Pursuant to Government Code Section 54953(b), Mayor Pro Tem Larry J. Spicer participated through video/teleconference, as noted on the posted Agenda. Councilmember Dr. Tamala Kelly was excused.

REPORT OF CLOSED SESSION: None.

SALUTE TO SERVICE PROGRAM

SS-1 Introduction of Service Representatives: Tiffany Peterson, Recreation Supervisor, introduced the service members, friends, and family that were in attendance.

SS-2 Presentation to Salute to Service Families: The Mayor and City Council recognized the service of Kobie Ortiz, Private, United States Marine Corps; Bryce Stubbs, Private, United States Marine Corps; Matthew Camacho, Private First Class, United States Marine Corps; and Kobi Moore, Seaman Recruit, United States Navy. Blue Star window displays and spirit boxes were provided to the family and friends.

SS-3 Veterans Resources: Mabel Cross, Adult Services Librarian/Veterans Coordinator provided an overview of the services the City offers at the Veterans Resources Center.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Proclaiming January 2023 as “National Blood Donor Month”: The Mayor and City Council presented the Proclamation to Patty Madera, Interim Executive Director, American Red Cross, Greater San Gabriel and Pomona Valleys.

PR-2 Pasadena Humane Pet of the Month: Kevin McManus, Public Relations & Communications Manager, introduced Lady the dog.

Mayor Shevlin and those in attendance took a short break to wish Mayor Pro Tem Spicer a happy birthday.

Mayor Pro Tem Spicer disconnected and exited the meeting at this time.

STUDENT GOVERNMENT REPRESENTATIVE: Student Liaison Angelina Hamilton provided an update on happenings at Monrovia High School.

ORDER OF BUSINESS: There were no changes to the order of business.

CONSENT CALENDAR: It was moved by Councilmember Crudginton, seconded by Councilmember Jiménez, to approve the consent calendar. The motion carried unanimously by roll call vote. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the December 20, 2022, Regular Meeting of the Monrovia City Council: The City Council adopted the Minutes of the December 20, 2022, Regular and Special Meetings.

CC-2 Payroll Nos. 26 and 1 in the Net Amount of \$737,158.86 and \$831,774.61, and Warrant Registers dated December 22, January 5 and 12, 2022, in the Total Amounts of \$1,086,070.52, \$774,081.05, and

\$332,485.37, Respectively: The City Council approved Payroll Nos. 26 and 1 in the Net Amount of \$737,158.86 and \$831,774.61, and Warrant Registers dated December 22, January 5 and 12, 2022, in the Total Amounts of \$1,086,070.52, \$774,081.05, and \$332,485.37, Respectively.

CC-3 Task Order No. 100 under the Agreement Dated June 16, 2020, with Merrell-Johnson Engineering, Inc., for the Development of the Parking Lots 7 & 8 Rehabilitation Project, in an Amount not to Exceed \$42,828.00: The City Council approved task order No. 100 under the Agreement Dated June 16, 2020, with Merrell-Johnson Engineering, Inc., for the development of the Parking Lots 7 & 8 Rehabilitation Project, in an amount not to exceed \$42,828.00, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-4 Task Order No. 101 under the On-Call Consultant Services Agreement Dated June 16, 2020, with Merrell-Johnson Engineering, Inc., for Development of the 2023 Sewer Point Repair and Lining Project in an Amount not to exceed \$35,900.00: The City Council approved task order No. 101 under the Agreement Dated June 16, 2020, with Merrell-Johnson Engineering, Inc., for the development of the 2023 Sewer Point Repair and Lining Project, in an amount not to Exceed \$35,900.00, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-5 License Agreement with Los Angeles County Metropolitan Transportation Authority for Maintenance of Utility Infrastructure Related to the Magnolia Avenue Water Line Improvements Project, Find that the Project to Repair/Replace Existing Utility Systems is Exempt from CEQA Review: The City Council approved a license agreement with Los Angeles County Metropolitan Transportation Authority for maintenance of utility infrastructure related to the Magnolia Avenue Water Line Improvements Project, found that the approval of the License Agreement is categorically exempt from CEQA review, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-6 Temporary Reopening of Canyon Park with Modified Hours of Operation; Resolution No. 2023-05: The City Council adopted Resolution No. 2023-05.

PUBLIC INPUT: Public comment was accepted by email to the City Clerk's Office prior to 3:00 p.m. on the day of the meeting, provided to City Council, and posted to City website.

1. Juliana Oñate, Executive Director, Monrovia Chamber of Commerce

PUBLIC HEARINGS / MEETINGS:

PH-1 Fiscal Year 2022 Annual Mitigation Fee Report and Traffic Impact Fee (TIF) Update; and CEQA Exemption Finding; Resolution No. 2023-01

Craig Jimenez, Community Development Director reviewed the staff report and answered questions of the City Council.

Mayor Shevlin opened and closed the public hearing, as there was no one present wishing to speak on the item.

It was moved by Councilmember Jiménez, seconded by Councilmember Crudgington, to adopt Resolution No. 2023-01. The motion carried unanimously by roll call vote.

PH-2 Proposed 49th Year (Fiscal Year 2023-2024) Community Development Block Grant (CDBG) Programs; Resolution No. 2023-02

Aleks Menasakanian, Neighborhood Services Program Coordinator reviewed the staff report and answered questions of the City Council.

Mayor Shevlin opened the Public Hearing

Public Input:

1. Jason Willoughby, Monrovia

Mayor Shevlin closed the public hearing.

It was moved by Councilmember Crudgington, seconded by Councilmember Jiménez, to adopt Resolution No. 2023-02. The motion carried unanimously by roll call vote

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: City Manager Feik reviewed the City Council Directives, as well as upcoming initiatives.

RCM-2 Update on Historic Preservation Commission Unscheduled Vacancy: City Manager Feik reviewed options to fill the Historic Preservation Commission unscheduled vacancy. The City Council directed to leave the position vacant until the regular recruitment in March, 2023, for the new term beginning on July 1, 2023.

RCM-3 Annual Street Fair Operator Report: Tina Cherry, Community Services Director provided an overview of the 2022 Street Fair and Farmers Market operations, with assistance from Melissa Farwell and Katie Rogers of Raw Inspiration.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:

RCC-1 Councilmember Gloria Crudgington

(a) Community Services Liaison update on the changes to Canyon Park

RCC-2 Councilmember Sergio P. Jiménez

(a) Upper San Gabriel Water District new location opening in Monrovia
(b) Monrovia Knights of Columbus Scholarship Breakfast

RCC-3 Councilmember Dr. Tamala Kelly was excused

RCC-4 Mayor Pro Tem Larry J. Spicer was excused

RCC-5 Mayor Becky A. Shevlin

(a) Recent and upcoming community events
(b) San Gabriel Council of Governments (SGCOG) Ad Hoc Committee / Care Court
(c) Fiscal Year 2023 Omnibus Appropriations Bill
(d) Consideration of Change to the Makeup/Number of Historic Preservation Commissioners: Following discussion and public input from Edie Ramirez, Historic Preservation Commissioner, the City Council directed staff to revise and clarify qualifications for Historic Preservation Commission applicants and bring back an item to further consider the number of commissioners.

ADMINISTRATIVE REPORTS:

AR-1 Reviewing and Extending the Proclamation of Local Emergency and Supplemental Orders for the 2020 Coronavirus Pandemic; Reviewing and Extending the Proclamation of Local Emergency for the December 13, 2021, Rain Storm Event; Reviewing and Rescinding the Proclamation of Local Emergency for the December 11, 2022, Rain Storm Event; and Reviewing and Ratifying the Proclamation of Local Emergency for the Rain Storm Event Beginning on January 8, 2023; Resolution Nos. 2023-03 and 2023-04:

Dylan Feik, City Manager, reviewed the agenda report and answered questions of staff.

It was moved by Councilmember Crudgington, seconded by Councilmember Jimenez, to adopt Resolution Nos. 2023-03 and 2023-04. The motion carried unanimously by roll call vote.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: None

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, February 7, 2023, 7:30 P.M.

ADJOURNMENT: At 9:59 p.m., Mayor Shevlin adjourned the meeting of the Monrovia City Council.

ATTEST:

APPROVED:

Alice D. Atkins, MMC, City Clerk

Becky A. Shevlin, Mayor