

**MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF THE
MONROVIA CITY COUNCIL
HELD TUESDAY, FEBRUARY 7, 2023, 7:30 P.M.**

STUDY SESSION: Mayor Shevlin convened the Special Study Session of the Monrovia City Council on Tuesday, February 7, 2023, at 6:01 p.m., to discuss the Update on Recreation Park Improvements. In attendance were City Manager Dylan Feik, City Attorney Craig A. Steele, and City Clerk Alice D. Atkins. Public Input was provided by Julie Bank, Monrovia Parks, Wilderness and Recreation Foundation. Mayor Shevlin adjourned the study session at 6:48 p.m.

CONVENE: Mayor Shevlin convened the Regular Meeting of the Monrovia City Council of Tuesday, February 7, 2023, at 7:30 p.m. in City Council Chambers. In attendance were City Manager Dylan Feik, City Attorney Craig A. Steele, Assistant City Manager Lauren Vasquez and City Clerk Alice D. Atkins.

INVOCATION: Police Chaplain Terrence Brown led the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Dr. Tamala Kelly led the pledge of allegiance.

ROLL CALL: In attendance were Councilmembers Gloria Crudginton, Sergio P. Jiménez, Dr. Tamala Kelly, Mayor Pro Tem Larry J. Spicer and Mayor Becky A. Shevlin.

REPORT OF CLOSED SESSION: None.

PRESENTATIONS/PROCLAMATIONS:

PR-1 Proclaiming February 2023 as “Black History Month”: The Mayor and City Council presented a Proclamation to Barbara Gholar, Monrovia Duarte Black Alumni Association.

At this time, the City Council and others in attendance paused to wish Mayor Shevlin a happy birthday.

STUDENT GOVERNMENT REPRESENTATIVE: Student Liaison Angelina Hamilton provided an update on happenings at Monrovia High School.

ORDER OF BUSINESS: There were no changes to the order of business.

CONSENT CALENDAR: Item CC-4 was pulled for discussion. **It was moved by Mayor Pro Tem Spicer, seconded by Councilmember Jiménez, to approve the remainder of the consent calendar.** The motion carried unanimously by roll call vote. The consent calendar consisted of the following items:

CC-1 Unadopted Minutes of the January 17, 2023, Regular Meeting of the Monrovia City Council: The City Council adopted the Minutes of the January 17, 2023, Regular Meeting.

CC-2 Payroll Nos. 2 and 3 in the Net Amount of \$812,254.37 and \$756,582.64, and Warrant Registers dated January 19, January 26, and February 2, 2023, in the Total Amounts of \$668,218.80, \$861,379.59, and \$236,294.21, Respectively: The City Council approved Payroll Nos. 2 and 3 in the net amount of \$812,254.37 and \$756,582.64, and Warrant Registers dated January 19, January 26, and February 2, 2023, in the total amounts of \$668,218.80, \$861,379.59, and \$236,294.21, respectively.

CC-3 Consultant Services Agreement with Foster & Foster Consulting Actuaries, Inc., for the Completion of Actuarial Valuation Services in an Amount not to Exceed \$26,500; Approve a Contingency in an Amount not to Exceed \$2,650: The City Council approved the Consultant Services Agreement with Foster & Foster Consulting Actuaries, Inc., in an amount not to exceed \$26,500, authorized the City Manager to approve amendments for additional services in an amount not to exceed \$2,650, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-4 Monrovia Police Department Service Weapon (Rifle) Replacement Project; Purchase of Twenty-Five (25) FN America FN-15 Service Weapons with Related Accessories from ProForce in the Amount of \$47,925 less Trade-In Credit, with a Contingency in an Amount not to Exceed \$7,200.00: This item was pulled from the Consent Calendar for discussion below.

CC-5 Consultant Services Agreement with EcoTech Services, Inc., in an Amount not to Exceed

\$105,000.00 for the Period Ending February 29, 2024, and approving the allocation of \$85,000 in drought penalty revenue for the water audit program: The City Council approved the Consultant Services Agreement with EcoTech Services, Inc., in an amount not to exceed \$105,000.00 for the period ending February 29, 2024, approve the allocation of \$85,000 in drought penalty revenue for the water audit program, and authorize the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-6 Final Tract Map No. 83495 for Property Located at 634 West Olive Avenue and 610 West Walnut Avenue; Grace Kwok, Property Owner, Applicant: The City Council approved Final Tract Map No. 83495.

CC-7 Amendment No. 3 to the Agreement with Merrimac Petroleum Inc., dba Merrimac Energy Group dated January 19, 2021, for Bulk Fuel Purchase for the Period Ending December 31, 2023: The City Council approved Amendment No. 3 to the agreement with Merrimac Petroleum Inc., dba Merrimac Energy Group dated January 19, 2021, for the period ending December 31, 2023, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-8 Installation of a Four-Way Stop at the Intersection of South Ivy Avenue and East Chestnut Avenue; Receive and File: The City Council received and filed the report.

CC-9 Acceptance of Work, Filing Notice of Completion, and Release of Retention Funds to Wright Construction Engineering Corp. for the Library Park Portland Loo Restroom Improvement Project, Project #G-936: The City Council accepted the work of Wright Construction for the Library Park Portland Loo Restroom Improvement Project, authorized the City Clerk to file the Notice of Completion, and directed staff to release retained funds in accordance with the contract provisions and applicable law.

CC-10 Agreement with Pyro Spectaculars, Inc., in the Amount of \$30,300.00 for Production of the 2023 Fourth of July Fireworks Show: The City Council approved an agreement with Pyro Spectaculars, Inc., for production of the 2023 Fourth of July fireworks show in the amount of \$30,300.00, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-11 Side Letter of Agreement to the 2022-2027 Monrovia Police Officers' Association (MPOA) Memorandum of Understanding: The City Council approved the Side Letter of Agreement to the 2022-2027 Monrovia Police Officers' Association (MPOA) Memorandum of Understanding, and authorized the City Manager to execute on behalf of the City.

CC-12 Agreement with Powerflex Systems, LLC, for EV Charging Station Software and Support Services for the Period Ending January 31, 2024: The City Council approved the agreement with Powerflex Systems, LLC, for EV Charging Station Software and Support Services for the Period Ending January 31, 2024, and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

CC-13 First Round of Tree Planting for Fiscal Year 2022-2023: The City Council approved the first round of tree planting for Fiscal Year 2022-23 and authorized the City Manager to execute the necessary documents in a form approved by the City Attorney.

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED:

CC-4 Monrovia Police Department Service Weapon (Rifle) Replacement Project; Purchase of Twenty-Five (25) FN America FN-15 Service Weapons with Related Accessories from ProForce in the Amount of \$47,925 less Trade-In Credit, with a Contingency in an Amount not to Exceed \$7,200.00

Public Input:

1. Melissa Taylor, Monrovia

Police Captain Heath Harvey reviewed the agenda report and answered questions of the City Council.

It was moved by Mayor Pro Tem Spicer, seconded by Councilmember Crudington, to approve the Monrovia Police Department Service Weapon (Rifle) Replacement Project, authorizing the trade in of twenty-five (25) Ruger Mini-14 Rifles, and replacement purchase of twenty-five (25) FN American FN-15 SRP G2P service weapons related and equipment from ProForce in the amount of \$47,925, less the trade-in value of \$22,567, approve a contingency in an amount not to exceed \$7,200, and authorize the City Manager to execute the necessary documents. The motion carried unanimously by roll call vote.

PUBLIC INPUT: Public comment was accepted by email to the City Clerk's Office prior to 3:00 p.m. on the day of the meeting, provided to City Council, and posted to City website.

1. Stewart Lovie, Monrovia
2. Juliana Oñate, Monrovia Chamber of Commerce

PUBLIC HEARINGS / MEETINGS:

PH-1 Historic Landmark HL-162 for the Rotary Club Bandshell in Library Park by Rotary Club of Monrovia, Applicant, City of Monrovia, Owner; Resolution No. 2023-07

Craig Jimenez, Community Development Director reviewed the staff report and answered questions of the City Council.

Mayor Shevlin opened the Public Hearing

Public Input:

1. Tom Adams, Monrovia Rotary Club, spoke in favor

Mayor Shevlin closed the public hearing.

It was moved by Councilmember Dr. Kelly, seconded by Councilmember Jiménez, to adopt Resolution No. 2023-07. The motion carried unanimously by roll call vote.

REPORTS OF CITY MANAGER AND STAFF:

RCM-1 City Council Directives Update: City Manager Feik reviewed the City Council Directives, as well as upcoming initiatives, noting Mayor Pro Tem Spicer's recent appointment to the League of California Cities Transportation, Communications, and Public Works Policy Committee.

RCM-2 Update and Possible Action on Draft Measure K Financial Policy: Following discussion, staff was directed to include language for City Council to review the spending plan twice a year.

Public Input:

1. Brenda Trainor, Measure K Committee
2. Karen Suarez, Monrovia

It was moved by Mayor Pro Tem Spicer, seconded by Councilmember Jimenez, to adopt the Measure K Financial Policy with the amendment to include language for City Council to review the spending plan no less than twice per year. The motion carried unanimously by roll call vote.

REPORTS OF CITY COUNCILMEMBERS AND SUB-COMMITTEES:

RCC-1 Councilmember Gloria Crudgington

- (a) City Manager Feik provided an update on damage and repairs to Canyon Park

RCC-2 Councilmember Sergio P. Jiménez

- (a) Recent attendance at the League of California Cities New Mayor's & Councilmembers Conference, Universal City, California

RCC-3 Councilmember Dr. Tamala Kelly

- (a) Recent appointment to the League of California Cities Environmental Quality Policy Committee
- (b) Recent attendance at the League of California Cities New Mayor's & Councilmembers Conference, Universal City, California
- (c) Programs at the Monrovia Public Library

RCC-4 Mayor Pro Tem Larry J. Spicer had no report.

RCC-5 Mayor Becky A. Shevlin

- (a) Upcoming State of the City
- (b) Upcoming community events

ADMINISTRATIVE REPORTS:

AR-1 Fiscal Year 2021-2022 Annual Comprehensive Financial Report

Rae Bowman, Deputy Administrative Services Director, and Brian Gruber, LSL, reviewed the agenda report and answered questions of staff.

Public Input:

1. Janet Wall, City Treasurer

The City Council received and filed the report.

AR-2 Fiscal Year 2022-2023 Budget Update, Resolution No. 2023-06

Rae Bowman, Deputy Administrative Services Director, reviewed the agenda report and answered questions of staff.

It was moved by Mayor Pro Tem Spicer, seconded by Councilmember Jimenez, to adopt Resolution No. 2023-06. The motion carried unanimously by roll call vote.

PUBLIC INPUT, CONTINUED, IF NEEDED: None

ITEMS PULLED FROM CONSENT CALENDAR, IF NEEDED: Heard out of order following CONSENT CALENDAR, above.

SCHEDULED MEETINGS: The next Regular Meeting of the Monrovia City Council was scheduled for Tuesday, February 21, 2023, 7:30 P.M.

ADJOURNMENT: At 10:04 p.m., Mayor Shevlin adjourned the meeting of the Monrovia City Council in memory of Virginia Holmquist, longtime resident and Monrovia Old Homes Preservation Group member, Earz Dudley Sr., 50-year resident, and Sandra (Adrienne) Waters, 50+-year resident.

APPROVED:

ATTEST:

Becky A. Shevlin, Mayor

Alice D. Atkins, MMC, City Clerk