

**UNADOPTED MINUTES OF THE REGULAR MEETING OF
THE MONROVIA MEASURE K CITIZEN
ADVISORY COMMITTEE
HELD TUESDAY, APRIL 11, 2023, AT 7:00 P.M
CITY HALL COUNCIL CHAMBERS**

CONVENE: Chair Brenda Trainor convened the Regular Meeting of the Monrovia Measure K Citizen Advisory Committee on Tuesday, April 11, at 7:02 p.m. Staff in attendance: City Manager Dylan Feik, Administrative Services Director Buffy Bullis, and Deputy Administrative Services Director Rae Bowman. Upon convening, Chair Trainor recognized and expressed appreciation for the Tongva indigenous people.

PLEDGE OF ALLEGIANCE: Committee Member Michael Kaplan led the Flag Salute.

ROLL CALL: Committee Members in attendance: Committee Members Edward Corser, Philip Tiffany, Brenda Trainor, and Michael Kaplan. Committee Member Vachani was not in attendance.

CONSENT CALENDAR:

CC-1 Unadopted Minutes of the October 10, 2022, Regular Meeting

It was moved by Committee Member Ed Corser, seconded by Committee Member Kaplan, to accept the Minutes of the Regular Meeting. The motion carried unanimously.

PRESENTATIONS: Rae Bowman provided a presentation on Measure K website updates.

ADMINISTRATIVE REPORTS:

AR-1 Measure K Financial Policy

City Manager Dylan Feik provided a brief review of the Measure K Financial Policy, which was drafted from feedback received from City Council and the Measure K Citizen Advisory Committee. The Policy was then adopted by City Council on February 7, 2023. The Policy established that City Council reviews the spending plan at least twice annually. The Committee commented that the staff recommended changes to the City Council on the Committee's proposal had not been previously reviewed by the Committee.

It was moved by Committee Member Tiffany, seconded by Committee Member Corser to receive and file the report. The motion carried.

AR-2 Measure K Financial Update

Administrative Services Director Buffy Bullis provided a financial update on Measure K funds, reviewing revenues and expenditures to date, as well as providing an overview of interest earnings on Measure K funds. As part of her presentation and as a follow up to the timeline provided by the Financial Policy, Buffy provided a draft calendar for the Measure K Citizen Advisory Committee. The dates are yet to be finalized, and will be provided to the Committee once they are confirmed.

CC-1

It was moved by Committee Member Tiffany, seconded by Committee Member Corser to receive and file the report. The motion carried.

AR-2 Reorganization of Officers for the Monrovia Measure K Citizen Advisory Committee, Resolution No. K2023-01

For the position of Committee Chair, Committee Member Ed Corser nominated Committee Member Phil Tiffany. This was seconded by Committee Member Michael Kaplan. There were no objections to the nomination and the nomination was accepted by consensus.

Committee Member Phil Tiffany will be Committee Chair for the upcoming term.

For the position of Committee Vice Chair, Committee Member Phil Tiffany nominated Committee Member Michael Kaplan. This was seconded by Committee Member Ed Corser. There were no objections to the nomination and the nomination was accepted by consensus.

Committee Member Michael Kaplan will be Committee Vice Chair for the upcoming term.

For the position of Committee Secretary, Committee Member Ed Corser nominated Committee Member Mike Vacchani. This was seconded by Committee Member Phil Tiffany. There were no objections to the nomination and the nomination was accepted by consensus.

Committee Member Mike Vachani will be Committee Secretary for the upcoming term.

REPORTS FROM STAFF: None.

REPORTS FROM COMMITTEE MEMBERS / DIRECTION TO STAFF:

- a) **Committee Member Corser** – Commented that we have clear understanding and good action moving forward.
- b) **Committee Member Tiffany** – None.
- c) **Committee Member Trainor** – Reported that it was a pleasure to serve as Committee Chair.
- d) **Committee Member Vachani** – Not in attendance.
- e) **Committee Member Kaplan** – Reported that the City Manager took him to Canyon Park, and he is happy to report that staff's work in restoring and repurposing available resources is evident at Canyon Park. He thanked the City Manager and staff for their diligent work.

PUBLIC INPUT:

Brian Yamaguchi – Recommended that perhaps Measure K moneys in excess of what is needed for Canyon Park Repair be made available to use for other projects.

Melissa Taylor – Recommended that Measure K meetings be included in the City Manager's Weekly Update emails. She thanked the Committee for their diligence and volunteerism. She asked if Measure K can be used for small projects that can help the community.

NEXT SCHEDULED MEETING: The next meeting will be scheduled at a later date.

CC-1

AJOURNMENT: Chair Trainor adjourned the meeting at 8:10 p.m.