

**MINUTES OF THE REGULAR MEETING OF THE  
MONROVIA OLD TOWN ADVISORY BOARD  
TUESDAY, JULY 18, 2023**

**CONVENE:** Chair Ammon convened the Regular Meeting of the Monrovia Old Town Advisory Board on Tuesday, July 18, 2023 at 9:30 a.m. at the Monrovia City Council Chamber. In attendance were Councilmember Gloria Crudginton; Community Services Director Tina Cherry; Recreation Manager Rebecca Sandoval; Senior Management Analyst Heather Gibson and Recreation Supervisor Heather Sayers.

**ROLL CALL:** In attendance were Boardmembers Diane Balsamo, Ricardo Jurado, Dan Wahl, Vice Chair Shawn Spencer and Chair Gina Ammon. Boardmembers Miller and Wiseman were absent excused.

**PRESENTATIONS:**

PR-1 Swearing in of Returning Boardmembers  
Sarah A. Godinez, Assistant to the City Clerk, swore in the reappointed Boardmembers Spencer and Wahl.

**CONSENT CALENDAR:** It was moved by Boardmember Wahl, seconded by Vice Chair Spencer, to approve the consent calendar. The motion carried unanimously. The consent calendar consisted of the following Agenda item:

CC-1 Unadopted Minutes of the June 20, 2023 Regular Meeting

**PUBLIC INPUT:**

Jessie Woo, Neighborhood Services Administrative Assistant, announced the upcoming MAP Adult and Youth Leadership classes.

**ADMINISTRATIVE REPORTS:**

AR-1 Reorganization of the Monrovia Old Town Advisory Board  
Tina Cherry presented the report to the Board. Staff recommended that Vice Chair Spencer be elected Chair of the Board and Boardmember Jurado be elected as Vice Chair for Fiscal Year 2023/2024. It was moved by Boardmember Balsamo, seconded by Boardmember Wahl, to approve AR-1, Reorganization of the Monrovia Old Town Advisory Board. The motion carried unanimously.

AR-2 Street Closure Request Related to the Soap Box Derby Event on Saturday, September 9, 2023  
Tina Cherry presented the report to the Board. Staff recommended approval of the street closure event related to the Soap Box Derby Event on Saturday, September 9, 2023 as presented in the staff report. It was moved by Boardmember Ammon, seconded by Boardmember Wahl, to approve AR-2, Street Closure Request Related to the Soap Box Derby Event on Saturday, September 9, 2023. The motion carried unanimously.

AR-3 Budget Update (Verbal Report)

Tina Cherry presented the report to the Board. Staff recommended the Board receive and file the End of Year Budget Update. It was moved by Boardmember Wahl, seconded by Vice Chair Jurado, to approve AR-3, Budget Update (Verbal Report). The motion carried unanimously.

**REPORTS FROM STAFF:**

**1. Rebecca Sandoval, Recreation Manager**

- a. Staff provided the 4<sup>th</sup> of July Fireworks Spectacular Event Evaluation. Staff provided an overview of event logistics, shared photos and asked the Board for feedback to enhance future years. Staff took comments and questions.

**MONROVIA CHAMBER OF COMMERCE REPORT:** Juliana Onate, Executive Director announced upcoming events hosted by the City and the Monrovia Chamber of Commerce. Details of the event were provided and the Board was invited to attend. An updated on the upcoming Beer Wine and Music Fest was provided to the Board.

**REPORTS FROM BOARDMEMBERS**

- a. Chair Spencer – No report
- b. Vice Chair Jurado – Asked staff for an update on the Lime Parking Lot. Tina Cherry provided feedback.
- c. Boardmember Ammon – No report
- d. Boardmember Balsamo – Requested staff to have Code Enforcement inspect Lemon Court for violations.
- e. Boardmember Miller – Absent excused
- f. Boardmember Wahl – Reported seeing in increase in business for the summer months, recommended business look into their business hours of operation. Announced he is open Sundays for summer.
- g. Boardmember Wiseman – Absent excused

**NEXT SCHEDULED MEETING:** The next Regular Meeting of the Monrovia Old Town Advisory Board is scheduled for Tuesday, August 15, 2023, 9:30 a.m., Monrovia, California.

**ADJOURNMENT:** Chair Ammon adjourned the meeting at 10:07 a.m.